

# **Dixie County, Florida**

## **Audit Report**

**September 30, 2022**

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**INDEPENDENT AUDITOR'S REPORT**

Honorable Board of County Commissioners  
and Constitutional Officers  
Dixie County, Florida

**Opinions**

We have audited the accompanying financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of Dixie County, Florida, as of and for the year ended September 30, 2022, and the related notes to the financial statements, which collectively comprise Dixie County, Florida's basic financial statements as listed in the table of contents.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, each major fund, and the aggregate remaining fund information of Dixie County, Florida, as of September 30, 2022, and the respective changes in financial position for the year then ended in accordance with accounting principles generally accepted in the United States of America.

**Basis for Opinions**

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and standards applicable to financial audits contained in Government auditing standard, issued by the Comptroller of the United States. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of Dixie County, Florida, and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

**Emphasis of Matter**

As discussed in Note 15, effective October 1, 2021, Dixie County, Florida has adopted the provisions contained in Statements on Governmental Accounting Standards No. 87, Leases. The adoption of this standard resulted in the restatement of certain prior year balances. During our audit we also found that prior year capital improvements balances were misstated and required restatement. These restatements are further discussed in Note 15. Our opinions are not modified with respect to these matters.

**Responsibilities of Management for the Financial Statements**

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about Dixie County, Florida's ability to continue as a going concern for twelve months beyond the financial statement date, including any currently known information that may raise substantial doubt shortly thereafter.

## **Auditor's Responsibilities for the Audit of the Financial Statements**

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that

includes our opinions. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards and Government Auditing Standards will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with generally accepted auditing standards and government auditing standards we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of Dixie County, Florida's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about Dixie County, Florida's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

### **Required Supplementary Information**

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis, budgetary comparison information, the pension schedules and the OPEB schedules, be presented to supplement the basic financial statements. Such information is the responsibility of management and, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express

an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

### **Supplementary Information**

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise Dixie County, Florida's basic financial statements. The Schedule of Expenditures of Federal Awards and State Financial Assistance is presented for purposes of additional analysis and is not a required part of the basic financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. The information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the Schedule of Expenditures of Federal Awards and State Financial Assistance is fairly stated, in all material respects, in relation to the basic financial statements as a whole.

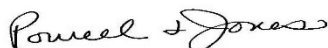
### **Other Information**

Management is responsible for the other information included in the annual report. The other information is comprised of the combining financial statements, but does not include the basic financial statements and our auditor's report thereon. Our opinions on the basic financial statements do not cover the other information, and we do not express an opinion or any form of assurance thereon.

In connection with our audit of the basic financial statements, our responsibility is to read the other information and consider whether a material inconsistency exists between the other information and the basic financial statements, or the other information otherwise appears to be materially misstated. If, based on the work performed, we conclude that an uncorrected material misstatement of the other information exists, we are required to describe it in our report.

### **Other Reporting Required by Government Auditing Standards**

In accordance with Government Auditing Standards, we have also issued our report dated May 15, 2023, on our consideration of Dixie County's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with Government Auditing Standards in considering the County's internal control over financial reporting and compliance.



Powell and Jones CPA  
Lake City, Florida  
May 15, 2023

## Dixie County , Florida Management's Discussion and Analysis

This Management's Discussion and Analysis provides an objective and easily readable analysis of Dixie County's (the "County") financial activities for fiscal year ended September 30, 2022. The analysis provides summary financial information for the County and should be read in conjunction with the County's financial statements.

### FINANCIAL HIGHLIGHTS

- Dixie County's assets and deferred outflows exceeded liabilities and deferred inflows by \$38,690,611 (net position). Of this amount, \$(7,908,187) is unrestricted (deficit) net position, while \$43,347,638 was net investment in capital assets. The remaining \$2,915,808 is restricted net position.
- The County's total net position increased by \$1,880,528 over the previous year.
- At September 30, 2022, the County's governmental funds reported a combined fund balance of \$16,475,380.

### OVERVIEW OF THE FINANCIAL STATEMENTS

The discussion and analysis is intended to serve as an introduction to the County's basic financial statements. The County's basic financial statements comprise three components: 1) government-wide financial statements, 2) fund financial statements, and 3) notes to the financial statements. This report also contains other supplementary information that may be of interest to the reader.

#### Government-Wide Financial Statements

The government-wide financial statements are designed to provide readers with a broad overview of the County's finances in a manner similar to a private-sector business. The two government-wide financial statements are the Statement of Net Position and a Statement of Activities.

The Statement of Net Position presents information on all assets, deferred outflows, liabilities, and deferred inflows of the County, with the difference reported as *net position*. Changes in net position over time may serve as a useful indicator of whether the financial position of the County is improving or deteriorating.

The Statement of Activities presents information on all revenues and expenses of the County and the change in net position for the fiscal year. All changes in net position are reported as soon as the underlying event occurs, regardless of the timing of the related cash flows. Thus, revenues and expenses are reported in this statement for some items that will result in cash flows in future fiscal periods (e.g., uncollected taxes and accounts payable).

Both statements distinguish functions of the County that are principally supported by taxes and intergovernmental revenues (governmental activities) from other functions that are intended to recover all or a significant portion of their costs through user fees and charges (business-type activities). Governmental activities of the County include general government services, public safety, physical environment, transportation, economic environment, human services, culture and recreation, and court related expenses. Dixie County had no business-type activities for the year ended September 30, 2022.

# Dixie County , Florida

## Management's Discussion and Analysis

### Fund Financial Statements

A fund is a grouping of related accounts that is used to maintain control over resources that are segregated for specific activities or objectives. The County, like other state and local governments, uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements. All of the funds of the County can be divided in two categories: governmental funds and fiduciary funds.

**Governmental Funds** – Governmental funds are used to account for essentially the same functions reported as governmental activities in the government-wide financial statements. However, unlike the government-wide financial statements, governmental fund financial statements focus on near-term inflows and outflows of spendable resources, as well as on balances of spendable resources available at the end of the fiscal year. Such information may be used in evaluating a government's near-term financing requirements.

Because the focus of governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented for governmental funds with similar information presented for governmental activities in the government-wide financial statements. By doing so, readers may better understand the long-term impact of the government's near-term financing decisions. Both the governmental funds balance sheet and governmental fund statement of revenues, expenditures, and changes in fund balances provide a reconciliation to facilitate comparison between governmental funds and governmental activities.

The County maintains numerous individual governmental funds. Information is presented separately in the governmental fund balance sheet and in the governmental fund statement of revenues, expenditures, and changes in fund balances for the General Fund, Clerk Operating, County Transportation Trust, Emergency Medical Services (EMS) Fund, Sheriff Operating and the Solid Waste Fund, all of which are considered to be major funds. Data from the other governmental funds are combined into a single aggregated presentation. Individual fund data for each of the nonmajor governmental funds is provided in the form of combining statements elsewhere in this report.

**Fiduciary Funds** – Fiduciary funds are used to account for resources held for the benefit of parties outside of the government. Fiduciary funds are not reflected in the government-wide financial statements because resources of those funds are not available to support the County's own programs.

### Notes to the Financial Statements

The notes provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements.

### Other Information

In addition to the basic financial statements, and accompanying notes, this report also presents certain required supplementary information containing budget to actual comparison for the General Fund and major special revenue funds, schedules of changes in the County's total OPEB liability, and the schedules of proportionate shares of net pension liability and pension employer contributions. Following the required supplementary information can be found combining balance sheets and combining statement of revenues, expenditures, and changes in fund balances for the nonmajor governmental funds and the schedules of expenditures of federal and state awards.



## Dixie County , Florida Management’s Discussion and Analysis

### GOVERNMENT-WIDE FINANCIAL ANALYSIS

#### Net Position

As noted earlier, net position may serve over time as a useful indicator of a government’s financial position.

The following schedule summarizes the statement of net position as of September 30, 2022 and September 30, 2021:

	Governmental Activities	
	2022	2021
Current and other assets	\$ 14,131,668	\$ 12,351,480
Capital assets	44,998,774	42,165,084
Total assets	59,130,442	54,516,564
Deferred outflows	4,412,922	3,136,964
Other liabilities	7,602,750	5,355,351
Long-term liabilities	15,624,295	6,370,862
Total liabilities	23,227,045	11,726,213
Deferred inflows	1,625,708	10,501,528
Net position:		
Net investment in capital assets	43,347,638	41,776,533
Restricted	3,251,160	2,226,173
Unrestricted	(7,908,187)	(8,576,919)
Total net position	\$ 38,690,611	\$ 35,425,787

The largest portion of the County’s net position reflects its net investment in capital assets (e.g., land, parks, roads, buildings, and equipment), net of depreciation and any related outstanding debt used to acquire those assets. The County uses these capital assets to provide services to citizens; consequently these assets are *not* available for future spending. Although the County’s net investment in its capital assets is reported net of related debt, it should be noted that the resources needed to repay this debt must be provided from other sources, since the capital assets themselves cannot be used to liquidate these liabilities. Restricted net position represents resources that are subject to restrictions imposed externally (e.g. creditors, grantors or other governments) or those imposed by law through constitutional provisions or enabling legislation.

**Dixie County , Florida**  
**Management’s Discussion and Analysis**

**STATEMENT OF ACTIVITIES**

The following schedule summarizes revenues and expenses for the fiscal years ended September 30, 2022 and September 30, 2021:

	Governmental Activities	
	2022	2021
Program revenues:		
Charges for services	\$ 7,595,407	\$ 5,559,740
Operating grants and contributions	3,087,179	2,874,764
Capital grants and contributions	2,618,270	3,078,633
General revenues:		
Property taxes	7,526,255	7,225,420
Other taxes	2,147,419	1,943,123
Shared revenues	5,466,146	4,810,549
Other	1,350,755	1,273,521
Total revenues	29,791,431	26,765,750
Expenses:		
General government	4,158,425	3,769,934
Public safety	13,793,630	11,414,752
Physical environment	2,060,582	1,954,832
Transportation	3,963,357	2,381,196
Economic environment	1,647,997	465,960
Human services	563,041	557,752
Culture-recreation	729,568	715,882
Court-related	977,977	639,434
Interest on long-term debt	16,326	23,553
Total expenses	27,910,903	21,923,295
Change in net position	1,880,528	4,842,455
Net position – beginning of year	36,810,083	31,967,628
Net position – end of year	\$ 38,690,611	\$ 36,810,083

## **Dixie County , Florida Management's Discussion and Analysis**

### **FINANCIAL ANALYSIS OF THE COUNTY'S FUNDS**

As noted earlier, the County used fund accounting to ensure and demonstrate compliance with finance-related legal requirements.

#### **Highlights of 2022**

The General Fund's fund balance decreased \$(1,066,417). Airport fund balance increased by \$254,701. The fund balance of the County Transportation Trust Fund increased approximately \$129,703, primarily due to intergovernmental revenue related to capital projects. The Clerk Operating fund balance increased by \$2. The EMS fund balance increased by \$1,170,437 and the Solid Waste fund increased by \$62,132.

#### **Governmental Funds**

At year-end, the County's governmental funds reported a combined fund balance of \$9,735,928, an increase of approximately \$1,941,090. The overall increase is due to an overall increase in grant revenue primarily in the General Fund and the County Transportation Trust Fund.

At the current time, the County has seven major governmental funds. They are 1) the General Fund; 2) the Airport Fund; 3) the County Transportation Trust Fund; 4) the Clerk Operating Fund; 5) the EMS fund; 6) the Sheriff Operating Fund; 7) the Solid Waste Fund.

#### **Various County Funds Discussion**

- The General Fund is the chief operating fund of the County. At the end of fiscal year 2022, unassigned fund balance of the General Fund was \$4,654,704.
- The Airport Fund had a fund balance of \$79,659.
- The County Transportation Trust Fund accounts for the maintenance of roads, bridges, rights-of-way, and drainage systems, and is primarily funded by gas taxes and state grants. Transportation projects, including those that span multiple years, were budgeted in fiscal year 2021. The fund had a total fund balance of \$335,352 at year end. This was an increase of \$129,703 from the prior year.
- The Clerk Operating Fund had a fund balance of \$12,750.
- The Emergency Medical Service Fund had a total fund balance of \$1,572,705 at year end. Revenues are from fees charged for emergency medical services, grants and property taxes from a MSTU.
- The Sheriff Operating Fund did not have a fund balance. The Sheriff Operating Fund is funded by the General Fund and the E-911 Fund of the Board of County Commissioners. All funds that have not been spent by the end of the fiscal year are returned to the Board, so the fund does not maintain a fund balance.
- The Solid Waste Fund had a fund balance deficit of \$(119,084) at September 30, 2022.

**Dixie County , Florida**  
**Management's Discussion and Analysis**

**GENERAL FUND BUDGETARY HIGHLIGHTS**

Actual total revenues were approximately \$1,738,735 higher than anticipated in the final budget primarily due to an increase in intergovernmental grant revenue. Expenditures exceeded the budgeted expenditures by approximately \$2,449,955, primarily in economic environment and public safety expenditures. There were no significant changes between the original and final budgets.

**CAPITAL ASSETS AND DEBT ADMINISTRATION**

**Capital Asset Activity**

A summary of changes in capital assets follows:

	Beginning Balance	Additions	Deletions	Ending Balance
Capital assets not being depreciated:				
Land	\$ 2,782,373	\$ -	\$ -	\$ 2,782,373
Construction in progress	1,670,553	944,840	-	2,615,393
<b>Total capital assets not being depreciated</b>	<b>4,452,926</b>	<b>944,840</b>	<b>-</b>	<b>5,397,766</b>
Capital assets being depreciated:				
Buildings	13,843,972	76,793	-	13,920,765
Improvements other than buildings	8,124,252	38,000	-	8,162,252
Infrastructure	42,289,254	786,484	-	43,075,738
Equipment	14,416,698	1,992,374	(388,755)	16,020,317
Leased assets	204,860	16,304	-	221,164
<b>Total capital assets being depreciated</b>	<b>78,879,036</b>	<b>2,909,955</b>	<b>(388,755)</b>	<b>81,400,236</b>
Less accumulated depreciation for:				
Buildings	8,843,254	303,041	-	9,146,295
Improvements other than buildings	3,503,817	216,154	-	3,719,971
Infrastructure	15,794,708	750,469	-	16,545,177
Equipment	11,428,831	865,520	(90,323)	12,204,028
Leased assets	159,199	24,559	-	183,758
<b>Total accumulated depreciation</b>	<b>39,729,809</b>	<b>2,159,743</b>	<b>(90,323)</b>	<b>41,799,229</b>
<b>Total capital assets being depreciated, net</b>	<b>39,149,228</b>	<b>750,212</b>	<b>(298,432)</b>	<b>39,601,008</b>
<b>Governmental activities capital assets, net</b>	<b>\$ 43,602,154</b>	<b>\$ 1,695,052</b>	<b>\$ (298,432)</b>	<b>\$ 44,998,774</b>

Please refer to the Notes to Financial Statements for more detailed information about the County's capital assets.

## **Dixie County , Florida Management's Discussion and Analysis**

### **Long-Term Debt**

On September 30, 2022, the County's governmental outstanding debt was \$18,823,703. This is comprised of \$1,608,348 outstanding Notes Payable, \$42,788 in Lease Obligations, \$280,539 for closure and long-term care costs of landfills, \$905,240 for compensated absences, \$425,701 for other postemployment benefit liability and \$15,561,087 for the County's proportionate shares of State of Florida's net pension liability. Please refer to the Notes to Financial Statements for more detailed information about the County's long-term liabilities.

### **NEXT YEAR'S BUDGET AND SIGNIFICANT FINANCIAL CONDITIONS**

- The Solid Waste fee of \$180 per household was increased in the current year.
- The Mosquito Control fee of \$5 per household remains unchanged.
- The Fire fee was raised to \$125 per household in the current year.
- The millage rate of 10 mills will remain unchanged.
- The EMS MSTU rate of 2.6 mills will remain unchanged.
- The Recreation/Library MSTU rate of 0.4 mills will remain unchanged.

The County plans to continue to seek grant funding in all departments as available and has been very successful in these efforts.

We are unaware of any conditions that are expected to have a significant impact on the County's financial position or results of operations. The County plans to continue to provide the best services possible to an ever-growing population base.

### **REQUESTS FOR INFORMATION**

This report was prepared by Duane Cannon, County Manager. Questions concerning this report or request for additional information should be addressed to:

Board of County Commissioners  
Dixie County  
Duane Cannon, County Manager  
P. O. Box 2600  
Cross City, FL 32628-2600

FAX: 352-498-1471

**Dixie County Florida  
Statement of Net Position  
September 30, 2022**

	Governmental Activities
<b>ASSETS</b>	
Current assets:	
Cash and cash equivalents	\$ 11,002,727
Accounts receivable - net	600,408
Due from custodial funds	174,861
Due from other governmental units	2,030,996
Prepaid expenses	3,870
Total current assets	13,812,862
Restricted assets:	
Cash	318,806
Total restricted assets	318,806
Noncurrent assets:	
Capital assets not being depreciated	5,397,766
Capital assets being depreciated, net	39,563,602
Lease assets, net of amortization	37,406
Total capital assets net of depreciation and amortization	44,998,774
Total assets	59,130,442
DEFERRED OUTFLOWS OF RESOURCES	
Florida State Retirement pension and OPEB liability	4,412,922
<b>LIABILITIES</b>	
Current liabilities (payable from current assets):	
Accounts payable	1,143,345
Accrued salaries	101,916
Accrued liabilities	596,265
Due to other governmental units	5,783
Unearned revenues	2,556,033
Accrued compensated absences	135,786
Current portion lease liability	14,542
Current portion notes payable	270,609
Current portion OPEB liability	154,140
Current portion FRS pension liability	2,575,267
Total current liabilities (payable from current assets)	7,553,686
Current liabilities (payable from restricted assets)	
Landfill postclosure costs	49,064
Total current liabilities (payable from restricted assets)	49,064
Noncurrent liabilities	
Accrued compensated absences	769,454
Lease liability	28,246
Notes payable	1,337,739
OPEB obligation	271,561
Landfill post-closure costs	231,475
FRS pension liability	12,985,820
Total long-term liabilities	15,624,295
Total liabilities	23,227,045

(Continued)

See notes to financial statements.

**Dixie County Florida  
Statement of Net Position  
September 30, 2022**

		<u>Governmental Activities</u>
<b>DEFERRED INFLOWS OF RESOURCES</b>	<b>\$</b>	<b>1,625,708</b>
<hr/>		
<b>NET POSITION</b>		
Invested in capital assets, net of related debt		43,347,638
Restricted for:		
Road projects		335,352
Other purposes		2,915,808
Unrestricted		(7,908,187)
<b>Total net position</b>	<b>\$</b>	<b>38,690,611</b>

See notes to financial statements.

**Dixie County, Florida**  
**Statement of Activities**  
**For the Fiscal Year Ended September 30, 2022**

Functions/Programs	Expenses	Program Services			Totals Governmental Activities
		Charges for Services	Operating Grants and Contributions	Capital Grants and Contributions	
<b>Governmental Activities</b>					
General Government	\$ 4,158,425	\$ 378,635	\$ 36,206	\$ -	\$ (3,743,584)
Public Safety	13,793,630	4,607,601	1,195,953	-	(7,990,076)
Physical Environment	2,060,582	1,996,747	131,675	-	67,840
Transportation	3,963,357	53,885	139,520	2,618,270	(1,151,682)
Economic Environment	1,647,997	-	1,473,789	-	(174,208)
Human Services	563,041	4,000	-	-	(559,041)
Culture/recreation	729,568	86,548	41,815	-	(601,205)
Court related	977,977	467,991	68,221	-	(441,765)
Interest on long-term debt	16,326	-	-	-	(16,326)
<b>Total governmental activities</b>	<b>27,910,903</b>	<b>7,595,407</b>	<b>3,087,179</b>	<b>2,618,270</b>	<b>(14,610,047)</b>

<b>General revenues</b>	
Ad valorem taxes	7,526,255
Sales and use taxes	2,094,485
Communications service tax	52,934
State shared revenue	5,466,146
Payments in lieu of taxes	31,921
Interest	9,005
Miscellaneous	1,594,171
Net gain on disposition of fixed assets	(284,342)
<b>Total general revenue</b>	<b>16,490,575</b>
Change in net position	1,880,528
Net position - beginning	35,425,787
Prior period adjustment	1,384,296
<b>Net position - ending</b>	<b>\$ 38,690,611</b>

See notes to financial statements.



**Dixie County, Florida  
Governmental Funds  
Balance Sheet  
September 30, 2022**

<b>Special Revenue Funds</b>									
	General Fund	Airport	County Transportation Trust	Clerk Operating	EMS	Sheriff Operating	Solid Waste	Other Governmental Funds	Total Governmental Funds
<b>ASSETS</b>									
<b>Current assets</b>									
Cash	\$ 5,694,151	\$ 95,350	\$ 365,154	\$ 46,914	\$ 933,429	\$ 296,002	\$ 664,672	\$ 3,225,861	\$ 11,321,533
Accounts receivable	11,711	593	-	-	575,153	-	12,550	401	600,408
Prepaid expenses	-	-	-	-	-	-	-	3,870	3,870
Due from other funds	1,669,247	-	-	61,942	482,002	-	-	305,382	2,518,573
Due from other governmental units	813,050	-	1,004,465	8,787	112,027	-	9,506	83,161	2,030,996
<b>Total assets</b>	<b>\$ 8,188,159</b>	<b>\$ 95,943</b>	<b>\$ 1,369,619</b>	<b>\$ 117,643</b>	<b>\$ 2,102,611</b>	<b>\$ 296,002</b>	<b>\$ 686,728</b>	<b>\$ 3,618,675</b>	<b>\$ 16,475,380</b>
<b>LIABILITIES AND FUND BALANCES</b>									
<b>LIABILITIES</b>									
Accounts payable	\$ 647,583	\$ 7,465	\$ 134,746	\$ 14,328	\$ 80,418	\$ 38,254	\$ 87,449	\$ 133,102	\$ 1,143,345
Accrued wages and payroll liabilities	30,231	-	-	-	-	-	-	71,685	101,916
Other payroll liabilities	210,417	-	41,358	15,523	123,562	165,867	29,463	2,473	588,663
Due to other funds	89,837	8,819	858,163	74,954	325,926	91,881	688,900	205,232	2,343,712
Due to other governmental units	519	-	-	88	-	-	-	5,176	5,783
Unearned revenues	2,554,868	-	-	-	-	-	-	1,165	2,556,033
Other current liabilities	-	-	-	-	-	-	-	-	-
<b>Total liabilities</b>	<b>3,533,455</b>	<b>16,284</b>	<b>1,034,267</b>	<b>104,893</b>	<b>529,906</b>	<b>296,002</b>	<b>805,812</b>	<b>418,833</b>	<b>6,739,452</b>
<b>FUND BALANCES</b>									
<b>Nonspendable</b>									
Restricted	-	-	335,352	12,750	-	-	-	2,903,058	3,251,160
Assigned	-	-	-	-	1,572,705	-	-	296,784	1,869,489
Unassigned	4,654,704	79,659	-	-	-	-	(119,084)	-	4,615,279
<b>Total fund balances</b>	<b>4,654,704</b>	<b>79,659</b>	<b>335,352</b>	<b>12,750</b>	<b>1,572,705</b>	<b>-</b>	<b>(119,084)</b>	<b>3,199,842</b>	<b>9,735,928</b>
<b>Total liabilities and fund balances</b>	<b>\$ 8,188,159</b>	<b>\$ 95,943</b>	<b>\$ 1,369,619</b>	<b>\$ 117,643</b>	<b>\$ 2,102,611</b>	<b>\$ 296,002</b>	<b>\$ 686,728</b>	<b>\$ 3,618,675</b>	<b>\$ 16,475,380</b>

See notes to financial statements

**Dixie County, Florida**  
**Governmental Funds**

**Reconciliation of Balance Sheet to the Statement of Net Position**  
**Fiscal year Ended September 30, 2022**

Fund balances - total governmental funds	\$	9,735,928
Amounts reported for governmental activities in the statement of activities are different because:		
Capital assets used in governmental activities are not reported in the governmental funds		
Capital assets - net		44,998,774
Notes payable and interest		(1,615,950)
Lease financings		(42,788)
Landfill closure and long-term care costs		(280,539)
Post employment benefits		(425,701)
Net pension liability		(15,561,087)
Compensated absences		(905,240)
Deferred outflows and inflows related to pensions and OPEB are reported in governmental activities but not in governmental funds.		
Deferred outflows - related to pension		4,307,163
Deferred outflows - related to OPEB		105,759
Deferred inflows - related to pension		(1,392,607)
Deferred outflows - related to OPEB		(233,101)
<b>Net position of governmental activities</b>	<b>\$</b>	<b>38,690,611</b>

See notes to financial statements

**Dixie County Florida  
Governmental Funds**

**Statement of Revenues, Expenditures and Changes in Fund Balance  
For the Fiscal Year Ended September 30, 2022**

Special Revenue Funds									
	General Fund	County Airport	County Transportation Trust	Clerk Operating	EMS	Sheriff Operating	Solid Waste	Other Governmental Funds	Total Governmental Funds
<b>REVENUES</b>									
Taxes	\$ 7,452,094	\$ -	\$ 505,602	\$ -	\$ 1,511,664	\$ -	\$ -	\$ 236,235	\$ 9,705,595
Permits licenses, special assessments	115,099	-	3,200	-	-	-	1,734,836	1,624,378	3,477,513
Intergovernmental	4,668,508	457,112	3,567,400	68,221	891,992	161,780	131,675	1,243,320	11,190,008
Charges for services	997,652	2,200	-	128,347	1,297,904	510,167	261,911	903,228	4,101,409
Fines and forfeitures	950	-	-	-	-	-	-	-	950
Miscellaneous	226,984	57,021	15,936	-	735,773	179,781	188,641	187,157	1,591,293
Interest	5,505	69	811	58	844	42	441	1,235	9,005
<b>Total revenues</b>	<b>13,466,792</b>	<b>516,402</b>	<b>4,092,949</b>	<b>196,626</b>	<b>4,438,177</b>	<b>851,770</b>	<b>2,317,504</b>	<b>4,195,553</b>	<b>30,075,773</b>
<b>EXPENDITURES</b>									
<b>Current expenditures</b>									
General government	1,453,832	-	-	632,415	-	-	-	1,925,816	4,012,063
Public safety	2,209,119	-	-	-	2,990,640	6,309,275	-	1,306,505	12,815,539
Physical environment	107,073	-	-	-	-	-	1,899,057	-	2,006,130
Transportation	-	256,585	2,797,203	-	-	-	-	-	3,053,788
Economic environment	1,425,030	-	-	-	-	-	-	222,990	1,648,020
Human services	457,845	-	-	-	-	-	67,584	-	525,429
Culture / recreation	-	-	-	-	-	-	-	462,084	462,084
Court related	123,853	-	-	-	-	-	-	846,712	970,565
<b>Capital outlay</b>									
General government	53,737	-	-	-	-	-	-	8,230	61,967
Public safety	45,550	-	-	-	234,405	87,780	-	1,220,306	1,588,041
Physical environment	-	-	-	-	-	-	374,162	-	374,162
Transportation	-	5,116	1,823,076	-	-	-	-	-	1,828,192
Economic environment	-	-	-	-	-	-	-	-	-
Culture / recreation	-	-	-	-	-	-	-	2,433	2,433
<b>Debt service</b>									
Principal	13,446	-	12,844	-	-	117,409	53,237	105,776	302,712
Interest	1,370	-	196	-	-	1,597	5,876	1,132	10,171
<b>Total expenditures</b>	<b>5,890,855</b>	<b>261,701</b>	<b>4,633,319</b>	<b>632,415</b>	<b>3,225,045</b>	<b>6,516,061</b>	<b>2,399,916</b>	<b>6,101,984</b>	<b>29,661,296</b>
Excess of revenues over (under) expenditures	7,575,937	254,701	(540,370)	(435,789)	1,213,132	(5,664,291)	(82,412)	(1,906,431)	414,477
<b>OTHER FINANCING SOURCES (USES)</b>									
Debt proceeds	-	-	303,500	-	-	-	197,500	995,219	1,496,219
Lease financings	16,304	-	-	-	-	-	-	-	16,304
Disposal of equipment	-	-	14,090	-	-	-	-	-	14,090
Interfund transfers in	264,252	-	352,483	435,791	34,690	5,705,386	33,923	2,901,826	9,728,351
Interfund transfers out	(8,922,910)	-	-	-	(77,385)	(41,095)	(86,879)	(600,082)	(9,728,351)
<b>Total other financing sources (uses)</b>	<b>(8,642,354)</b>	<b>-</b>	<b>670,073</b>	<b>435,791</b>	<b>(42,695)</b>	<b>5,664,291</b>	<b>144,544</b>	<b>3,296,963</b>	<b>1,526,613</b>
Net change in fund balances	(1,066,417)	254,701	129,703	2	1,170,437	-	62,132	1,390,532	1,941,090
Fund balances at beginning of year	5,721,121	(175,042)	205,649	12,748	402,268	-	(181,216)	1,809,310	7,794,838
<b>Fund balances at end of year</b>	<b>\$ 4,654,704</b>	<b>\$ 79,659</b>	<b>\$ 335,352</b>	<b>\$ 12,750</b>	<b>\$ 1,572,705</b>	<b>\$ -</b>	<b>\$ (119,084)</b>	<b>\$ 3,199,842</b>	<b>\$ 9,735,928</b>

See notes to financial statements.

**Dixie County, Florida**  
**Reconciliation of the Statement of Revenues,**  
**Expenditures and Changes in Fund Balance**  
**to the Statement of Activities**

Net change in fund balances - total governmental funds \$ 1,941,090

Amounts reported for governmental activities in the statement of activities are different because:

Governmental funds report capital outlay as expenditures.

However, in the statement of activities, the cost of those assets is allocated over their estimated useful lives as depreciation expense. Losses on dispositions are not recorded in governmental funds.

Expenditures for capital assets	3,854,795	
Less current year depreciation	(2,159,743)	
Loss on disposition of fixed assets	(298,432)	
	1,396,620	1,396,620

Repayments of notes, capital leases and bonds are expenditures in the governmental funds, but the repayment reduces long-term liabilities in the statement of net position. Debt proceeds increase fund balance in governmental funds but are increases in liabilities in the Statement of Net Position.

Capital lease principal payments	117,409	
Lease financings	9,986	
Notes principal payments and other reductions	152,858	
	(1,215,966)	(1,215,966)

Some expenses reported in the statement of activities do not require the use of current financial resources, therefore, are not reported as expenditures in governmental funds.

Net change in compensated absences	(312,208)	
Net change in landfill closure liability	52,445	
Net change in the OPEB obligation and related deferred inflows and outflows	171,684	
Net change in the County's proportionate share FRS pension liability and related deferred outflows and inflows	(153,137)	(241,216)

\$ 1,880,528

See notes to financial statements.

**Dixie County Florida**  
**Statement of Fiduciary Net Position**  
**September 30, 2022**

	<b>Custodial Funds</b>
<b>ASSETS</b>	
Cash	\$ 2,580,571
Accounts receivable	11,043
Due from other funds	77,172
Due from other governmental units	5,102
<b>Total assets</b>	<b>\$ 2,673,888</b>
<b>LIABILITIES</b>	
Accounts payable	\$ 29,786
Due to other funds	252,033
Due to other governmental units	1,189,311
Installments payable	-
Other current liabilities	25,232
<b>Total liabilities</b>	<b>1,496,362</b>
<b>NET POSITION</b>	
Restricted - held for others	\$ 1,177,526

See notes to financial statements.

**Dixie County, Florida**  
**Fiduciary Funds**

**Statement of Changes in Fiduciary Net Position**  
**For the Fiscal Year Ended September 30, 2022**

	<b>Custodial Funds</b>
<b>ADDITIONS</b>	
<b>Funds held for others</b>	\$ 1,113,155
<b>Cash bonds</b>	15,700
<b>Property taxes and licenses collected for other governmental units</b>	18,141,415
<b>Sheriff civil fees</b>	29,925
<b>Fines, fees and court costs and payments</b>	2,229,216
<b>Total additions</b>	21,529,411
<b>DEDUCTIONS</b>	
<b>Funds held for others</b>	729,305
<b>Cash bonds</b>	17,630
<b>Fines, fees and court costs and payments</b>	2,216,305
<b>Taxes and fees payable</b>	18,161,279
<b>Sheriff civil fees</b>	29,925
<b>Total deductions</b>	21,154,444
<b>Change in net position</b>	374,967
<b>Net position - beginning of year</b>	802,559
<b>Net position - end of year</b>	\$ 1,177,526

See notes to financial statements.

**Dixie County, Florida**  
**Notes to Financial Statements**  
**Year Ended September 30, 2022**

**NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

The accounting policies of Dixie County (the “County”) conform to accounting principles generally accepted in the United States of America as applicable to governments. Following is a summary of the more significant policies.

***Reporting Entity***

The County is a non-charter, general purpose local government established under the legal authority of the Constitution of the State of Florida. It is composed of an elected Board of County Commissioners, the legislative and governing body of the County, and elected constitutional officers, Clerk of the Circuit Court, Sheriff, Tax Collector, Property Appraiser, and Supervisor of Elections that operate as separate County agencies. The accompanying financial statements present the County as the primary government.

The County uses the criteria established in GASB Statement No. 14, as amended, to define the reporting entity and identify component units. Component units are entities for which the County is considered to be financially accountable or entities that would be misleading to exclude. The County is financially accountable for the organizations that make up its legal entity. It is also financially accountable for legally separate organizations if its officials appoint a voting majority of an organization's governing body and either it is able to impose its will on that organization or there is a potential for the organization to provide specific financial benefits to, or to impose specific financial burdens on, the County. The County may also be financially accountable for governmental organizations that are fiscally dependent on it.

There are no blended component units or discretely presented component units included in the County's financial reporting entity.

***Joint Ventures***

The governments of Taylor, Madison, Jefferson and Dixie Counties established the Aucilla Area Solid Waste Administration (the “Administration”) through an interlocal agreement. The Administration is an organization established for the purpose of providing a regional approach to solid waste management without regard to political or governmental boundaries. The Administration is governed by a governing board made up of a commissioner from each participating County.

The County has an ongoing financial interest in the Administration. The County also has an ongoing financial responsibility to the Administration in that the tipping fees paid to the Administration (\$404,296 in 2022) are applied by the Administration to the County's portion of the Administration's operating costs.

The County's share in Aucilla Area Solid Waste Administration's assets, liabilities and equity as of September 30, 2022, based on its 16.7% ownership is as follows:

Assets	\$	5,019,570
Deferred Outflows of Resources		23,300
Liabilities		(2,223,366)
Deferred Inflows of Resources		(3,164)
Net Position	\$	2,816,339

**Dixie County, Florida**  
**Notes to Financial Statements**  
**Year Ended September 30, 2022**

**NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)**

A copy of the Administration's separate financial statements may be obtained from its office in Greenville, Florida. In order to equalize transportation costs in transporting waste to the Aucilla Area Solid Waste Administration landfill, participating counties agreed to reimburse Dixie County for its additional mileage. The interlocal agreement provides that Dixie County will be compensated from the time the landfill opened. The County's share of the reimbursement cost, according to the agreement, is not to exceed \$44,000 per year.

The governments of Lafayette, Dixie, Taylor and Gilchrist Counties established the Three Rivers Regional Library System (the "Library") through an interlocal agreement. The Library is an organization established for the purpose of providing a regional approach to library services without regard to political or governmental boundaries. The Library is governed by a governing board made up, in part, of a commissioner from each participating County.

The County does not have an ongoing financial interest in the Library. However, the County does have an ongoing financial responsibility to the Library in that the Library's continued existence depends on the County's continuing participation. A copy of the Library's separate financial statements may be obtained from its offices in Mayo, Florida.

***Government-wide Financial Statements***

The government-wide financial statements (i.e., the statement of net position and the statement of activities) report information on all of the nonfiduciary activities of the County. For the most part, the effect of interfund activity has been removed from these statements. *Governmental activities*, which normally are supported by taxes and intergovernmental revenues, are reported separately from *business-type activities*, which rely to a significant extent on fees charged to external parties. The County has no business-type activities.

The statement of activities demonstrates the degree to which the direct expenses of a given function are offset by program revenues. *Direct expenses* are those that are clearly identifiable with a specific function. *Program revenues* include: charges for services that are directly related to a given function and grants and contributions that are restricted to meeting the operational or capital requirements of a particular function. Taxes and other revenues not properly included among program revenues are reported instead as *general revenues*.

***Fund Financial Statements***

Separate financial statements are provided for governmental funds and fiduciary funds, even though the latter are excluded from the government-wide financial statements. Major individual governmental funds are reported as separate columns in the fund financial statements, but all nonmajor funds are aggregated and displayed in a single column. The governmental fund financial statements include reconciliations with brief explanations to better identify the relationship between the government-wide statements and the statements for the governmental funds. The County reports the following major governmental funds:

*General Fund* – The General Fund is the primary operating fund. It is used to account for and report all financial resources not accounted for and reported in another fund. The General Fund consists of the board of county commissioners' countywide general fund as well as each constitutional officer's general fund.



**Dixie County, Florida**  
**Notes to Financial Statements**  
**Year Ended September 30, 2022**

**NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)**

*Airport Fund* - This fund is used to account the operations of the county-owned Cross City Airport.

*EMS Fund* – This fund (Emergency Medical Services Fund) is used to account for and report the operations of the Emergency Medical Services Department. Revenues are primarily from ambulance fees charged for emergency transport and medical services, and from ad valorem taxes.

*Clerk Operating Fund* – This fund is used to account for the operations of the Clerk of the Circuit Court in the capacity of Clerk to the Board of County Commissioners.

*County Transportation Trust Fund* – This fund is used to account for and report the operations of the road and bridge department. Financing is provided primarily by gasoline taxes that are imposed locally and those that are levied by the State and shared with the County.

*Sheriff Operating Fund* – This fund is used to account for the general operations of the Sheriff's Department.

*Solid Waste Fund* - This fund is used to account for the operations of the County's solid waste administration.

Additionally, the County reports the following fund type:

*Fiduciary funds – Custodial funds* account for resources held in a purely custodial capacity.

***Measurement Focus and Basis of Accounting***

The government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting, as are the fiduciary fund financial statements. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows.

Property taxes are recognized as revenues in the year for which they are levied. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

Governmental funds are accounted for using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized when they become measurable and available as net current assets. For this purpose, the County considers revenues to be available if they are collected within 60 days of the end of the current fiscal year. Taxes and certain intergovernmental revenues constitute the most significant sources of revenue considered susceptible to accrual. In governmental funds, expenditures are generally recognized when the related liability is incurred. However, debt service expenditures, and expenditures related to compensated absences and claims and judgments are recorded only when payment is due.

***Deposits***

Deposits of the county consist of cash placed in banks that qualify as “qualified public depositories”, as required under the Florida Security for Public Deposits Act. Every qualified public depository is required by this law to deposit with the Chief Financial Officer eligible collateral equal to, or in excess of, an amount

**Dixie County, Florida**  
**Notes to Financial Statements**  
**Year Ended September 30, 2022**

**NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)**

to be determined by the Chief Financial Officer. The Chief Financial Officer is required by this law to ensure that all funds are entirely insured or collateralized throughout the fiscal year pursuant to Chapter 280, Florida Statutes.

The County invests surplus funds pursuant to the guidelines established in Section 218.415, Florida Statutes, which authorizes investments in the following instruments: The Local Government Surplus Funds Trust Fund; Securities and Exchange Commission registered money market funds with the highest credit quality rating; savings accounts and certificates of deposit in qualified public depositories; and direct obligations of the U.S. Treasury.

The County has adopted GASB Statement No. 72, “*Fair Value Measurement and Application*”, and GASB Statement No. 79, “*Certain External Investment Pools and Pool Participants*”. These standards require categorization of fair value measurements within the fair value hierarchy, based on the valuation inputs used to measure the fair value of the asset. Investments in external pools, though measured at fair value, are not categorized within the fair value hierarchy. The County has no investments as of September 30, 2022.

***Receivables***

Accounts receivable are reported net of an allowance for uncollectible accounts of approximately \$292,943. The allowance represents approximately 34% of gross ambulance service accounts receivable at September 30, 2022.

***Capital Assets***

Capital assets are valued at historical cost or estimated historical cost. Donated capital assets are recorded at estimated acquisition value on the date donated. The threshold for capitalizing property and equipment is generally \$5,000.

Depreciation is calculated using the straight-line method over the following estimated useful lives:

Buildings	30 – 50 yrs.
Improvements and infrastructure	10 – 50 yrs.
Equipment	5 – 15 yrs.

***Compensated Absences***

Personnel policies of the various county agencies allow a limited accumulation and vesting of unused employee vacation and sick leave. A liability is accrued when incurred in the government-wide financial statements. However, a liability is reported in governmental funds only when payment is due.

***Leases***

The County is a lessee for noncancellable leases of equipment. A lease liability and an intangible right-to-use asset are recognized in the government-wide financial statements. The lease liability is initially measured at the present value of the payments made at or before the lease commencement date and is amortized on a straight-line basis over its useful life. Key estimates and judgements related to leases include the determination of the (1) discount rate, (2) lease term, and (3) lease payments. The County monitors changes in circumstances that would require a remeasurement of a lease and will remeasure the lease asset and liability if certain changes occur that are expected to significantly affect the amount of the lease liability.

**Dixie County, Florida**  
**Notes to Financial Statements**  
**Year Ended September 30, 2022**

**NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)**

***Restricted Net Position***

In the accompanying Statement of Net Position, *restricted net position* is subject to restrictions beyond the County's control. The restriction is either externally imposed (for instance, by creditors, grantors, contributors, or laws/regulations of other governments) or is imposed by law through constitutional provisions or enabling legislation. It is the practice of the County to utilize restricted assets before unrestricted assets.

Approximately \$3,251,160 is included in restricted net position from enabling legislation.

***Fund Balance***

The County follows the provisions of GASB Statement No. 54, *Fund Balance Reporting and Governmental Fund Type Definitions* to classify fund balances for governmental funds into specifically defined classifications.

The classifications comprise a hierarchy based primarily on the extent to which the County is bound to honor constraints on the specific purposes for which amounts in the funds can be spent.

The fund balance classifications specified in GASB Statement No. 54 are as follows:

*Nonspendable Fund Balance* – Nonspendable fund balances are amounts that cannot be spent because they are either (a) not in spendable form or (b) legally or contractually required to be maintained intact.

*Restricted Fund Balance* – Restricted fund balances are restricted when constraints placed on the use of resources are either: (a) externally imposed by creditors, grantors, contributors, or laws or regulations of other governments; or (b) imposed by law through constitutional provisions or enabling legislation.

*Committed Fund Balance* – Committed fund balances are amounts that can only be used for specific purposes as a result of constraints imposed by formal action of the County's highest level of decision-making authority, which is an ordinance of the County. Committed amounts cannot be used for any other purpose unless the County removes those constraints by taking the same type of action.

*Assigned Fund Balance* – Assigned fund balances are amounts that are constrained by the County's intent to be used for specific purposes, but are neither restricted nor committed. Intent is expressed by (a) the Board of County Commissioners or constitutional officer or (b) a body or official to which the Board of County Commissioners or constitutional officer has delegated the authority to assign amounts to be used for specific purposes.

*Unassigned Fund Balance* – Unassigned fund balance is the residual classification for the General Fund. The County's policy is to expend resources in the following order: restricted, committed, assigned, and unassigned.

***Pensions***

For purposes of measuring the net pension liability, deferred outflows of resources and deferred inflows of resources related to pensions, and pension expense, information about the fiduciary net position of the Florida Retirement System Pension Plan and Health Insurance Subsidy Program and additions to/deductions from the plans' fiduciary net position have been determined on the same basis as they are reported by the plans. For this purpose, benefit payments (including refunds of employee contributions) are recognized when due and payable in accordance with the benefit terms. Investments are reported at fair value.

**Dixie County, Florida**  
**Notes to Financial Statements**  
**Year Ended September 30, 2022**

***Deferred Outflows/Inflows of Resources***

A *deferred outflow of resources* is a consumption of net assets that applies to a future reporting period. A *deferred inflow of resources* is an acquisition of net assets that applies to a future reporting period.

***Use of Estimates***

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make various estimates. Actual results could differ from those estimates.

**NOTE 2 – PROPERTY TAXES**

In governmental funds, property tax revenues are recognized when levied, to the extent that they result in current receivables. Details of the property tax calendar are presented below:

Lien date	January 1
Levy date	October 1
Discount periods	November – February
No discount period	March
Delinquent date	April 1

**NOTE 3 – INTERFUND BALANCES AND TRANSFERS**

At September 30, 2022, interfund balances consisted of:

	Receivable	Payable
<b>General Fund</b>	\$ 1,669,247	\$ 89,837
<b>Special Revenue Funds:</b>		
Airport	-	8,819
Clerk Operating	61,942	74,954
Clerk Court	-	107,631
County Transportation Trust	-	858,163
E-911	72,600	-
EMS	482,002	325,926
Fire District	57,624	-
Impact Fees	-	8,108
Law Enforcement	32,592	-
Property Appraiser Operating	6,402	79,599
Public Records Modernization Trust	136,164	-
Sheriff Operating	-	91,881
Solid Waste	-	688,900
Supervisor of Elections Operating	-	1,909
Tax Collector Operating	-	7,985
<b>Custodial Funds:</b>		
<b>Clerk:</b>		
Domestic Relations	-	6,972
Traffic	-	77,172
Trust	77,172	167,889
	<u>\$ 2,595,745</u>	<u>\$ 2,595,745</u>

The interfund balances resulted from the normal course of operations and are expected to be paid within one year.

**Dixie County, Florida**  
**Notes to Financial Statements**  
**Year Ended September 30, 2022**

Interfund transfers are summarized below:

<b>Transfer from General Fund to:</b>	
E-911	\$ 483,256
Fine and Forfeiture	318,091
Recreation	96,501
Transportation Trust	352,483
Property Appraiser Operating	898,756
Clerk Operating	435,791
Sheriff Operating	5,243,746
Tax Collector Operating	732,506
Supervisor Operating Fund	361,780
<b>Transfer from E-911 Fund to:</b>	
Sheriff Operating	376,496
<b>Transfer from Emergency Management Fund to:</b>	
General Fund	77,384
<b>Transfer from Fire District Fund to:</b>	
General Fund	78,190
<b>Transfer from Property Appraiser Operating Fund to:</b>	
EMS Fund	34,689
Solid Waste	33,923
General Fund	10,938
<b>Transfer from Recreation Fund to:</b>	
General Fund	11,905
<b>Transfer from Sheriff Operating Fund to:</b>	
Sheriff Resolution Fund	44,048
General Fund	41,095
<b>Transfer from Solid Waste Fund to:</b>	
General Fund	86,879
<b>Transfer from Supervisor Operating Fund to:</b>	
General Fund	1,909
<b>Transfer from Tax Collector Operating Fund to:</b>	
General Fund	7,985
<hr/>	
	\$ 9,728,351
<hr/>	

The interfund transfers were made in the normal course of operations and are consistent with the activities of the fund making the transfer.

**NOTE 4 – ACCOUNTS PAYABLE AND ACCRUED LIABILITIES**

At September 30, 2022, General Fund payables consisted of approximately 63% payable to vendors in the normal course of business. The remaining balance was due to wages and benefits.

The payables of the other governmental funds consist primarily of amounts due for goods and services received in the normal course of business.

**Dixie County, Florida**  
**Notes to Financial Statements**  
**Year Ended September 30, 2022**

**NOTE 5 – FUND BALANCE CLASSIFICATIONS**

Fund balance is restricted for the following purposes:

	County			Total
	Transportation Trust	Clerk Operating	Other Governmental	
General government	\$ -	\$ 12,750	\$ -	\$ 12,750
Public safety	-	-	1,963,983	1,963,983
Physical environment	-	-	-	-
Transportation	335,352	-	-	335,352
Economic environment	-	-	593,755	593,755
Culture Recreation	-	-	108,118	108,118
Court related	-	-	237,202	237,202
<b>Total restricted fund balance</b>	<b>\$ 335,352</b>	<b>\$ 12,750</b>	<b>\$ 2,903,058</b>	<b>\$ 3,251,160</b>

Fund balance is assigned for the following purposes:

	Sheriff		
	EMS	Inmate Welfare	Total
Public safety	\$ 1,572,705	\$ 296,784	\$ 1,869,489
<b>Total assigned fund balance</b>	<b>\$ 1,572,705</b>	<b>\$ 296,784</b>	<b>\$ 1,869,489</b>

**NOTE 6 – CAPITAL ASSETS**

A summary of changes in capital assets follows:

	Beginning Balance	Prior Period Adjustment	Increases	Decreases	Ending Balance
<b>Capital Assets, not being depreciated:</b>					
Land	\$ 2,782,373	\$ -	\$ -	\$ -	\$ 2,782,373
Construction in Progress	279,144	1,391,409	944,840	-	2,615,393
<b>Total capital assets, not being depreciated</b>	<b>3,061,517</b>	<b>1,391,409</b>	<b>944,840</b>	<b>-</b>	<b>5,397,766</b>
<b>Capital Assets, being depreciated:</b>					
Buildings	13,843,972	-	76,793	-	13,920,765
Improvements	8,124,252	-	38,000	-	8,162,252
Infrastructure	42,289,254	-	786,484	-	43,075,738
Equipment - Board of County Commissioners	11,625,368	-	1,839,320	-	13,464,688
Leased assets	-	204,860	16,304	-	221,164
Equipment - Tax Collector	-	-	8,230	-	8,230
Equipment - Sheriff	2,791,330	-	144,824	(388,755)	2,547,399
<b>Total capital assets, being depreciated</b>	<b>78,674,176</b>	<b>204,860</b>	<b>2,909,955</b>	<b>(388,755)</b>	<b>81,400,236</b>
<b>Less Accumulated Depreciation for:</b>					
Buildings	8,843,254	-	303,041	-	9,146,295
Improvements	3,503,817	-	216,154	-	3,719,971
Infrastructure	15,794,708	-	750,469	-	16,545,177
Equipment - Board of County Commissioners	9,785,712	-	504,407	-	10,290,119
Leased assets	-	159,199	24,559	-	183,758
Equipment - Sheriff	1,643,119	-	361,114	(90,323)	1,913,910
<b>Total Accumulated Depreciation</b>	<b>39,570,610</b>	<b>159,199</b>	<b>2,159,743</b>	<b>(90,323)</b>	<b>41,799,229</b>
<b>Total Capital Assets, being depreciated, net</b>	<b>39,103,567</b>	<b>45,661</b>	<b>750,212</b>	<b>(298,432)</b>	<b>39,601,008</b>
<b>Capital Assets, net</b>	<b>42,165,084</b>	<b>1,437,070</b>	<b>1,695,052</b>	<b>(298,432)</b>	<b>44,998,774</b>

**Dixie County, Florida**  
**Notes to Financial Statements**  
**Year Ended September 30, 2022**

Depreciation expense was charged to governmental activities as follows:

Governmental activities:		
General Government	\$	107,795
Public Safety		805,878
Physical environment		91,149
Transportation		858,251
Human services		37,624
Culture/Recreation		250,931
Court related		<u>8,115</u>
Total depreciation expense - governmental activities	<u>\$</u>	<u>2,159,743</u>

**NOTE 7 – LONG-TERM LIABILITIES**

At September 30, 2022, the County's long-term liabilities consisted of:

**Notes Payable**

Notes payable at September 30, 2022, consist of the following:

An agreement with a financial institution entered into on July 03, 2019, for purchase of a packer truck; payable from non ad valorem tax revenues. The note is payable in annual installments of \$59,025 including interest of 3.50%.

An agreement with a financial institution entered into on July 20, 2022, for purchase of a crawler dozer in the amount of \$197,500; payable from non ad valorem tax revenues. The note is payable in three annual installments of \$70,833 including interest of 3.550%, beginning July 20, 2023.

An agreement with a financial institution entered into on July 20, 2022 for the purchase of an excavator amount of \$303,500; payable from non ad valorem tax revenues. The note is payable in five annual installments of \$64,368 including interest of 1.960%, beginning November 4, 2022.

An agreement with a financial institution entered into on July 20, 2022 for the purchase of a Freightliner pumper in the amount of \$748,615; payable from non ad valorem tax revenues. The note is payable in five annual installments of \$115,137 including interest of 1.88%, beginning January 15, 2023.

An agreement with a financial institution entered into on July 20, 2022 for the purchase of air compressors in the amount of \$246,604; payable from non ad valorem tax revenues. The note is payable in five annual installments of \$52,240 including interest of 1.920%, beginning December 7, 2022.

Debt service to maturity on the County's debt at September 30, 2022, is as follows:

Year Ending September 30	Interest	Principal	Total
2023	\$ 35,694	\$ 270,609	\$ 306,303
2024	27,549	333,854	361,403
2025	19,401	282,976	302,377
2026	12,658	251,637	264,295
2027	8,963	245,332	254,295
2028	4,210	110,927	115,137
2029	2,124	113,013	115,137
	<u>\$ 110,599</u>	<u>\$ 1,608,348</u>	<u>\$ 1,718,947</u>

**Dixie County, Florida**  
**Notes to Financial Statements**  
**Year Ended September 30, 2022**

***Leases Payable***

The County implemented the provisions of GASB Statement No. 87, Leases in the current year. The County leases equipment under various long-term operating lease commitments that qualify as long-term lease agreements. These agreements qualify as intangible, right-to-use assets and not financed purchases, as the County and Officers of the County will not own the assets at the end of the contract term and the noncancelable term of the agreements surpass one year.

The initial lease liabilities were recorded in the amount of \$204,860. As of September 30, 2022, the value of the lease liability is \$42,788. The leases have an interest rate 3.5%. The value of the right-to-use asset as of September 30, 2022 was \$91,964, with accumulated amortization of \$24,559.

The future lease payments as of September 30, 2022, are as follows:

The future minimum lease payments required and the present value of the net minimum lease payments at September 30, 2022 are as follows:

Year ending September 30,	
2023	\$ 15,785
2024	12,832
2025	11,494
2026	3,146
2027	2,097
Total minimum lease payments	45,354
Amount representing interest	(2,566)
Present value of net minimum lease payments	\$ 42,788

***Landfills Closure and Long-Term Care Costs***

The Florida Department of Environmental Protection (DEP) requires landfill operators to fund landfill closure costs before receiving a permit for landfill closure. Rules of DEP mandate that the closure costs be fully funded by the end of the design life of the landfill as specified in the approved closure plan. The County has accrued \$280,539 for the closure of its Construction and Demolition (C & D) Landfill based on the capacity used to date. This amount represents the complete closure costs for Phase I, which was effectively closed in June 2018, and Phase II closure costs pro-rated based on capacity used, which was approximately 7.7% as of September 30, 2022.

Additionally, state and federal laws require landfill owners to perform certain maintenance and monitoring functions at the landfill sites for a number of years after closure. The County was released by the DEP from these requirements on its closed Central Landfill in a prior year. The County has accrued \$49,064 for such estimated long-term care costs as of September 30, 2022 related to future long-term care of both phases of the C & D Landfill.

The County will recognize the remaining estimated cost of closure and long-term care of approximately \$231,475 associated with its C & D Landfill as the remaining estimated capacity is used (estimated to be approximately 26 years for Phase II, as Phase I is effectively closed). All amounts recognized are based on what it would cost to perform all post-closure care at year-end. Actual costs are subject to changes such as the effects of inflation, revision of laws and other variables. The County anticipates funding the closure and long-term care costs from non-ad valorem assessments and user charges



**Dixie County, Florida**  
**Notes to Financial Statements**  
**Year Ended September 30, 2022**

DEP also requires the County to deposit in an escrow account, by the end of each fiscal year, funds sufficient to cover closure costs. The County has set aside \$318,806 for that requirement.

***Compensated Absences***

The General Fund has historically been used to liquidate approximately 60% of compensated absences, while other funds have liquidated the remaining 40%.

**NOTE 8 – CHANGES IN LONG-TERM LIABILITIES**

A summary of changes in long-term liabilities follows:

	Balance at 09/30/21	Additions	Adjustments/ Deletions	Balance at 09/30/22	Due Within One Year	Accrued Interest Payable
<b>Governmental activities:</b>						
Direct Borrowings:						
Note payable - Packer Truck	\$ 271,142	\$ -	\$ (159,013)	\$ 112,129	\$ -	\$ 981
Notes payable - Excavator	-	303,500	-	303,500	58,420	5,452
Notes payable - Crawler	-	197,500	-	197,500	63,621	1,169
Note payable - Freightliner pumper	-	748,615	-	748,615	101,063	-
Notes payable - Air Compressors	-	246,604	-	246,604	47,505	-
Notes payable - Vehicle	117,409	-	(117,409)	-	-	-
Lease liability	-	16,304	26,484	42,788	14,542	-
	388,551	1,512,523	(249,938)	1,651,136	270,609	7,602
Other liabilities -						
Landfill closure liability	332,984	-	(52,445)	280,539	49,064	-
Compensated absences	593,032	312,208	-	905,240	135,786	-
Other post-employment benefits	597,385	-	(171,684)	425,701	154,140	-
FRS retirement liability	5,256,172	10,304,915	-	15,561,087	2,575,267	-
	<u>\$ 7,168,124</u>	<u>\$12,129,646</u>	<u>\$ (474,067)</u>	<u>\$ 18,823,703</u>	<u>\$ 3,184,866</u>	<u>\$ 7,602</u>

**NOTE 9 – STATE OF FLORIDA PENSION PLANS**

***Defined Benefit Plans***

The County participates in two defined benefit pension plans that are administered by the State of Florida, Department of Management Services, Division of Retirement. The plans provide retirement, disability or death benefits to retirees or their designated beneficiaries. Chapter 121, Florida Statutes, establishes the authority for benefit provisions. Changes to the law can only occur through an act of the Florida Legislature. The State of Florida issues a publicly available financial report that includes financial statements and required supplementary information for the plans. That report is available from the Florida Department of Management Services' website ([www.dms.myflorida.com](http://www.dms.myflorida.com)).

The Florida Retirement System (FRS) Pension Plan is a cost-sharing, multiple-employer defined benefit pension plan with a Deferred Retirement Option Program (DROP) available for eligible employees. The FRS was established and is administered in accordance with Chapter 121, Florida Statutes. Retirees receive a lifetime pension benefit with joint and survivor payment options. FRS membership is compulsory for employees filling regularly established positions in a state agency, county agency, state university, state college, or district school board, unless restricted from FRS membership under Sections 121.053 or 121.122, Florida Statutes, or allowed to participate in a defined contribution plan in lieu of FRS membership. Participation by cities, municipalities, special districts, charter schools and metropolitan planning organizations is optional.

**Dixie County, Florida**  
**Notes to Financial Statements**  
**Year Ended September 30, 2022**

The Retiree Health Insurance Subsidy (HIS) Program is a cost-sharing, multiple-employer defined benefit pension plan established and administered in accordance with Section 112.363, Florida Statutes. The benefit is a monthly payment to assist retirees of the state-administered retirement systems in paying their health insurance costs. To be eligible to receive a HIS benefit, a retiree under a state administered retirement system must provide proof of eligible health insurance coverage, which can include Medicare.

***Benefits Provided***

Benefits under the FRS Pension Plan are computed on the basis of age and/or years of service, average final compensation, and service credit. Credit for each year of service is expressed as a percentage of the the average final compensation. For members initially enrolled before July 1, 2011, the average final compensation is the average of the five highest fiscal years' earnings; for members initially enrolled on or after July 1, 2011, the average final compensation is the average of the eight highest fiscal years' earnings. The total percentage value of the benefit received is determined by calculating the total value of all service, which is based on the retirement plan and/or class to which the member belonged when the service credit was earned.

Eligible retirees and beneficiaries receive a monthly HIS payment equal to the number of years of service credited at retirement multiplied by \$5. The minimum payment is \$30 and the maximum payment is \$150 per month, pursuant to Section 112.363, Florida Statutes.

***Contributions***

The contribution requirements of plan members and the employer are established and may be amended by the Florida Legislature. Employees are required to contribute 3.00% of their salary to the FRS Pension Plan. The employer's contribution rates for the year ended September 30, 2022, were as follows:

Class	FYE June 30, 2022		FYE June 30, 2023	
	FRS	HIS	FRS	HIS
Regular Class	10.82%	1.66%	11.91%	1.66%
Special Risk Class	25.89%	1.66%	27.83%	1.66%
Special Risk Administrative Support	37.76%	1.66%	38.65%	1.66%
County Elected Officers Class	51.42%	1.66%	57.00%	1.66%
Senior Management Class	29.01%	1.66%	31.57%	1.66%
Deferred Retirement Option Program (DROP)	18.60%	1.66%	18.60%	1.66%

The employer's contributions for the year ended September 30, 2022, were \$1,816,717 to the FRS and \$171,056 to the HIS.

***Pension Liabilities and Pension Expense***

In its financial statements for the year ended September 30, 2022, the County reported a liability for its proportionate share of the net pension liability of the FRS Pension Plan and its proportionate share of the net pension liability of the HIS Program. The net pension liabilities were measured as of June 30, 2022.

**Dixie County, Florida**  
**Notes to Financial Statements**  
**Year Ended September 30, 2022**

The County's proportions of the net pension liabilities were based on its share of contributions to the pension plans relative to the contributions of all participating entities, actuarially determined.

	FRS	HIS
Net pension liability	\$ 13,087,359	\$2,473,729
Proportion at:		
Current measurement date	0.03517%	0.02336%
Prior measurement date	0.03421%	0.02178%
Pension expense (benefit)	\$ 1,596,535	\$ 116,944

***Deferred Outflows/Inflows of Resources Related to Pensions***

At September 30, 2022, the County reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

Description	FRS		HIS	
	Deferred Outflows of Resources	Deferred Inflows of Resources	Deferred Outflows of Resources	Deferred Inflows of Resources
Differences between expected and actual experience	\$ 621,574	\$ -	\$ 75,084	\$ (10,885)
Changes in assumptions	1,611,763	-	141,796	(382,684)
Net difference between projected and actual earnings on investments	864,157	-	3,581	-
Changes in proportion and differences between County contributions and proportionate share of contributions	305,751	(911,086)	197,614	(87,952)
County contributions subsequent to the measurement date	447,438	-	38,405	-
Total	\$ 3,850,683	\$ (911,086)	\$ 456,480	\$ (481,521)

Deferred outflows of resources related to employer contributions paid subsequent to the measurement date and prior to the employer's fiscal year end will be recognized as a reduction of the net pension liability in the reporting period ending September 30, 2022.

Other pension-related amounts reported as deferred outflows of resources and deferred inflows of resources will be recognized in pension expense as follows:

**Dixie County, Florida**  
**Notes to Financial Statements**  
**Year Ended September 30, 2022**

Year Ending September 30,	FRS	HIS
2023	\$ 602,690	\$ (15,195)
2024	227,423	(8,193)
2025	(203,531)	(3,746)
2026	1,770,881	(8,292)
2027	94,696	(19,248)
Thereafter	-	(8,772)
<b>Total</b>	<b>\$ 2,492,159</b>	<b>\$ (63,446)</b>

***Actuarial Assumptions***

The total pension liability for each of the defined benefit plans was measured as of June 30, 2022. The total pension liability for the FRS Pension Plan was determined by an actuarial valuation dated July 1, 2022. The individual entry age normal actuarial cost method was used for each plan, along with the following significant actuarial assumptions:

	FRS	HIS
Inflation	2.40%	2.40%
Salary increases	3.25%	3.25%
Investment rate of return	6.70%	N/A
Discount rate	6.70%	N/A
Municipal bond rate	N/A	3.54%
<b>Mortality rate</b>	<b>Pub-2010 base table</b>	<b>Pub-2010 base table</b>

Mortality assumptions for both plans were based on the PUB-2010 base tables projected generationally with Scale MP-2018.

For both plans, the actuarial assumptions were based on the results of an actuarial experience study for the period July 1, 2013, through June 30, 2018.

**Dixie County, Florida**  
**Notes to Financial Statements**  
**Year Ended September 30, 2022**

Other actuarial assumptions were as follows for the FRS plan:

<b>Valuation Timing</b>	Actuarially determined contribution rates for a given plan year are calculated in the valuation conducted as of the beginning of the preceding plan year (e.g., rates for the 2023-2024 plan year are calculated in the 7/2022 actuarial valuation).
<b>Actuarial Cost Method</b>	Individual Entry Age
<b>Amortization Method</b>	
Level percent of level dollar	Level percent
Closed, open, or layered periods	Closed, layered
Amortization period	Effective July 1, 2021: New bases are amortized over 20 years Bases established prior to July 1, 2020: amortized over 20 years
2019 actuarial cost method change	Amortized over 30 years as level percentage of Tier I pay
Payroll growth rate	3.25%
<b>Asset Valuation Method</b>	
Smoothing period	5 years
Recognition period	Asymptotic
Corridor	80% - 120% of fair market value
Inflation	2.40%
<b>Salary Increases</b>	Varies by membership class and length of service; detail in funding actuarial valuation report
<b>Investment Rate of Return</b>	6.70%
<b>Investment Return Assumption used for the discount rate</b>	6.7% - FRS
<b>Cost of Living Adjustments</b>	3% for pre-July 2011 benefit service; 0% thereafter
<b>Retirement Age</b>	Varies by tier, membership class, and sex; details in funding actuarial valuation report
<b>Turnover</b>	Varies by membership class, length of service, age, and sex; details in funding actuarial valuation report

The FRS plans's fiduciary net position was projected to be available to make all projected future benefit payments of current active and inactive employees if future experience follows assumptions and the Actuarially Determined Contribution (ADC) is contributed in full each year. Therefore the discount rate for calculating the total pension liability is equal to the long-term expected rate of return.

The following changes in key actuarial assumptions occurred in 2022:

FRS:

- The long-term expected rate of return was decreased from 6.80% to 6.70%.

HIS:

- The demographic assumptions for the Special Risk class were updated to reflect plan changes due to HB5007, HB689,/SB838.
- The election assumption for vested terminated members was updated from 20% to 50% to reflect recent experience.
- The municipal bond rate used to determine total pension liability was increased from 2.16% To 3.54%

**Dixie County, Florida**  
**Notes to Financial Statements**  
**Year Ended September 30, 2022**

For the FRS Pension Plan, the table below summarizes the consulting actuary's assumptions based on the long-term target asset allocation.

Asset Class	Target Allocation*	Annual Arithmetic Return	Compound Annual (Geometric) Compound Annual (Geometric) Return	Standard Annual Standard Deviation
Cash Equivalents	1.0%	2.6%	2.6%	1.1%
Fixed Income	19.8%	4.4%	4.4%	3.2%
Global equity	54.0%	8.8%	7.3%	17.8%
Real estate	10.3%	7.4%	6.3%	15.7%
Private equity	11.1%	12.0%	8.9%	26.3%
Strategic investments	3.8%	6.2%	5.9%	7.8%
	<u>100.0%</u>			
Assumed inflation-mean			2.4%	1.3%

**Discount Rate**

FRS:

The discount rate used to measure the total pension liability for the FRS Pension Plan was 6.70%. FRS' fiduciary net position was projected to be available to make all projected future benefit payments of current active and inactive employees. Therefore, the discount rate for calculating the total pension liability is equal to the long-term expected rate of return.

HIS:

The discount rate for calculating the total pension liability is equal to the single rate equivalent to discounting at the long-term expected rate of return for benefit payments prior to the projected depletion date. Because the HIS benefit is essentially funded on a pay-as-you-go basis, the depletion date is considered to be immediate, and the single equivalent discount rate is equal to the municipal bond rate selected by the HIS plan sponsor. The Bond Buyer General Obligation 20-Bond Municipal Bond Index was adopted as the applicable municipal bond index.

**Sensitivity Analysis**

The following tables demonstrate the sensitivity of the net pension liability to changes in the discount rate. The sensitivity analysis shows the impact to the employer's proportionate share of the net pension liability if the discount rate was 1.00% higher or 1.00% lower than the current discount rate.

	FRS			HIS		
	1% Decrease (5.70%)	Current Discount Rate (6.70%)	1% Increase (7.70%)	1% Decrease (2.54%)	Current Discount Rate (3.54%)	1% Increase (4.54%)
County's proportionate share of the net pension liability	\$ 22,633,687	\$ 13,087,359	\$ 5,105,492	\$ 2,830,149	\$ 2,473,729	\$ 2,178,798

**Dixie County, Florida**  
**Notes to Financial Statements**  
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***Pension Plans' Fiduciary Net Position***

Detailed information about the pension plans' fiduciary net position is available in the State's separately issued financial reports.

***Defined Contribution Plan***

Pursuant to Chapter 121, Florida Statutes, the Florida Legislature created the Florida Retirement Investment Plan ("FRS Investment Plan"), a defined contribution pension plan qualified under Section 401(a) of the Internal Revenue Code. The FRS Investment Plan is an alternative available to members of the Florida Retirement System in lieu of the defined benefit plan. There is a uniform contribution rate covering both the defined benefit and defined contribution plans, depending on membership class. Required employer contributions made to the plan during the year ended September 30, 2022, totaled \$291,026.

**NOTE 10 – RISK MANAGEMENT**

***Public Entity Risk Pool***

The County is exposed to various risks of loss related to general liability, professional law enforcement liability, and worker's compensation. The County participates in various public entity risk pools operating as common risk management and insurance programs for member governmental entities. The County pays annual premiums to the pools for its coverage. The premiums are designed to fund the liability risks assumed by the pools and are based on certain actual exposures of each member.

**NOTE 11 – DEFICIT FUND BALANCES**

At September 30, 2022, the following fund had negative fund balance. The County intends to resolve this deficits through interfund transfers.

Solid Waste Fund    \$(119,084)

**NOTE 12 – OTHER POSTEMPLOYMENT BENEFITS PLAN**

*Plan Description* – The County administers a single employer defined benefit plan for postemployment benefits other than pension benefits (OPEB Plan). The OPEB Plan provides for medical and life insurance for retirees and eligible dependents of the Board of County Commissioners and all Constitutional Officers. The benefits are provided explicitly and in the form of an implicit rate subsidy where retirees receive health insurance coverage by paying a combined retiree/active rate or reduced subsidy rate. Benefit provisions are established and may be amended by the Dixie County Board of County Commissioners.

The County provides health care coverage through a PPO plan offered through Av-Med and life insurance through The Standard.

**Dixie County, Florida**  
**Notes to Financial Statements**  
**Year Ended September 30, 2022**

*Eligibility* – Employees of the Board of County Commissioners, Sheriff, Clerk of Courts, Tax Collector, Property Appraiser and Supervisor of Elections are eligible at age 62 and 6 years of service, or 30 years of service, regardless of age, which is normal retirement.

Employees may retire early at age 43 and 6 years of service. Service-incurred disabled employees may retire immediately, while non-duty related disabled employees may retire upon completion of 8 years of service. Once a retiree waives coverage, he is not eligible to participate in the future. Surviving spouses of deceased retirees are eligible for COBRA insurance coverage for 36 months if they were covered prior to the retiree’s death.

The following table shows the key components of the County’s OPEB valuation for the fiscal year ending September 30, 2022 under GASB 75:

Total OPEB Liability as of the Measurement Date	\$	425,701
OPEB Expense For the Fiscal Year ending September 30, 2022	\$	33,563
Covered Employee Payroll (Projected)	\$	7,795,569
County's Total OPEB Liability as a percentage of Covered Employee Payroll		5.46%
Census Information as of October 1, 2021		
Active Participants		183
Retirees, Beneficiaries and Disabled Members		2
Covered Spouses		0
Total Participants		185

A separate stand-alone financial statement is not prepared for the OPEB Plan.

*Funding Policy* – The contribution requirements of the plan members and the County are established and may be amended by the Dixie County Board of County Commissioners. A trust has not been established for the plan. Contributions are being made based on pay-as-you-go financing requirements.

Currently, retirees contribute 100% of the active participant’s premium rates.

*OPEB Liabilities, OPEB Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to OPEB* – The County has elected to implement GASB Statement No. 75 prospectively with implementation beginning in 2018.



**Dixie County, Florida**  
**Notes to Financial Statements**  
**Year Ended September 30, 2022**

	Deferred Outflows of Resources	Deferred Inflows of Resources
Differences Between Expected and Actual Experience	\$ 96,567	\$ 76,718
Changes in Assumptions	9,192	156,383
<b>Total</b>	<b>\$ 105,759</b>	<b>\$ 233,101</b>

Changes in assumptions reflect a change in the discount rate from 2.43% to for the reporting period ended September 30, 2021, to 4.77% for the reporting period ended September 30, 2022. Also reflected as assumption changes are updated health care costs and premiums and updated mortality rates.

Deferred outflows of resources related to changes in assumptions will be recognized as a reduction of the total OPEB liability in the reporting period ending:

Year Ended September 30,	
2023	\$(17,544)
2024	\$(17,544)
2025	\$(17,544)
2026	\$(17,545)
2027	\$(28,518)
Thereafter	\$(28,647)

*Actuarial Assumptions and Other Inputs* – Calculations of benefits for financial reporting purposes are based on the substantive plan (the plan as understood by the employer and plan members) and include the types of benefits provided at the time of each valuation and the historical pattern of sharing of benefit costs between the employer and plan members to that point. Actuarial valuations involve estimates of the value of reported amounts and assumptions about the probability of events far into the future, and actuarially determined amounts are subject to continue revision as actual results are compared to past expectations and new estimates are made about the future.

The actuarial assumptions are:

Discount rate	4.77%
Salary increase rate	Varies by Service
Inflation rate	4.77%
Initial trend rate	7.50%
Ultimate trend rate	4.00%
Years to ultimate	53

**Dixie County, Florida**  
**Notes to Financial Statements**  
**Year Ended September 30, 2022**

All mortality rates were based on the Pub-2010 mortality tables. All mortality rates are those outlined in Milliman’s July 1, 2022 Florida Retirement System (FRS) valuation report. All tables include fully generational adjustments for mortality improvements using gender-specific improvement scale MP-2021.

*Changes in the Total OPEB Liability:*

Reporting Period September 30, 2021	\$ 597,385
Changes for the Year:	
Services cost	28,672
Interest	12,885
Differences Between Expected and Actual Experience	(89,504)
Changes in Assumptions	(111,013)
Changes in Benefit Terms	-
Contributions - Employer	-
Benefits Payments	(12,724)
Other Changes	-
Net Changes	(171,684)
Reporting Period Ending September 30, 2022	\$ 425,701

Covered Employee Payroll was projected one year forward from the valuation date for the reporting period ending September 30, 2022.

*Differences Between Expected and Actual Experience* – Differences Between Expected and Actual Experience reflects the impact of changes to the census data from the prior valuation to the valuation at October 1, 2021.

*Sensitivity of the Total OPEB Liability to Changes in the Discount Rate*

The following presents the County’s total OPEB Liability, as well as what the County’s total OPEB liability would be if it were calculated using a discount rate that is 1 percent lower or 1 percent higher than the current discount rate:

	1% Decrease 3.77%	Current Discount Rate 4.77%	1% Increase 5.77%
Total OPEB Liability	\$ 458,063	\$ 425,701	\$ 395,594

*Sensitivity of the Total OPEB Liability to Changes in the Healthcare Cost Trend Rate*

The following presents the County’s total OPEB liability, as well as what the County’s total OPEB liability would be if it were calculated using healthcare cost trend rates that are 1 percent lower or 1 percent higher than the current healthcare cost trend rate:

**Dixie County, Florida**  
**Notes to Financial Statements**  
**Year Ended September 30, 2022**

	Healthcare Cost		
	1% Decrease 3.00% - 6.50%	Trend Rates 4.00% - 7.50%	1% Increase 5.00% - 8.50%
Total OPEB Liability	\$ 382,531	\$ 425,701	\$ 475,286

**NOTE 13 – COMMITMENTS/CONTINGENCIES**

The County is involved in litigation matters arising from the normal operation of a local government. The outcome of these legal claims against the County cannot at this time be determined.

The County participates in State and Federal assisted grant programs which may be subject to future program compliance audits by the grantors.

**NOTE 14 – FUTURE ACCOUNTING PRONOUNCEMENTS**

The Governmental Accounting Standards Board has issued statements that will become effective in the upcoming fiscal years. The statements address the following:

- Subscription-Based Information Technology Arrangements – Effective 2023 Fiscal Year (GASB 96)
- Compensated Absences – Effective 2025 Fiscal year (GASB 101)

The County is currently evaluating the effects that these statements will have on its financial statements.

**NOTE 15 – PRIOR PERIOD ADJUSTMENT**

In the current year, the County implemented GASB Statement 87 Leases. The statement requires the recognition of a right of use asset and a corresponding lease liability. The statement also requires the amortization of the right of use asset and the amortization of the net present value of the lease payable in interest and principal components. The retrospective application of the statement has resulted in a prior period adjustment as follows:

Prior year amortized balance of the right of use leased property	\$	45,660
Prior year lease liability		(52,774)
Prior period adjustment to net position	\$	(7,114)

In the prior year, some expenditures for capital improvements were incorrectly included in expense. The financial statements for the fiscal year ended September 30, 2021 have been restated to correct this error. The effect of the restatement on those financial statements is summarized below.

Prior period increase improvements	\$	1,391,409
Decrease in expenses	\$	(1,391,409)
Increase in net position	\$	1,391,409

## **Required Supplementary Information**

**Dixie County, Florida**  
**General Fund**

**Statement of Revenues, Expenditures and Changes in Fund Balance**  
**Budget and Actual**  
**For the Fiscal Year Ended September 30, 2022**

	Budgeted Amounts		Actual Amounts	Variance with Final Budget Positive (Negative)
	Original	Final		
<b>REVENUES</b>				
Taxes	\$ 7,345,781	\$ 7,345,781	\$ 7,452,094	\$ 106,313
Licenses and permits	128,000	128,000	115,099	(12,901)
Intergovernmental	3,328,396	3,328,396	4,668,508	1,340,112
Charges for services	900,710	900,710	997,652	96,942
Fines and forfeitures	300	300	950	650
Miscellaneous	23,820	23,820	226,984	203,164
Interest	1,050	1,050	5,505	4,455
Total revenues	11,728,057	11,728,057	13,466,792	1,738,735
<b>EXPENDITURES</b>				
Current expenditures				
General government	1,721,778	1,721,778	1,453,832	267,946
Public safety	751,027	751,027	2,209,119	(1,458,092)
Physical environment	108,377	108,377	107,073	1,304
Economic environment	119,580	119,580	1,425,030	(1,305,450)
Human services	514,547	514,547	457,845	56,702
Court related	153,158	153,158	123,853	29,305
Capital outlay				
General government	37,433	37,433	53,737	(16,304)
Public safety	35,000	35,000	45,550	(10,550)
Debt services				
Principal	-	-	13,446	(13,446)
Interest	-	-	1,370	(1,370)
Total expenditures	3,440,900	3,440,900	5,890,855	(2,449,955)
Excess of revenues over (under) expenditures	8,287,157	8,287,157	7,575,937	(711,220)
<b>OTHER FINANCING</b>				
<b>SOURCES (USES)</b>				
Lease financings	-	-	16,304	16,304
Interfund transfers in	-	-	264,252	264,252
Interfund transfers out	(9,018,772)	(9,018,772)	(8,922,910)	95,862
Total other financing sources (uses)	(9,018,772)	(9,018,772)	(8,642,354)	376,418
Net change in fund balance	(731,615)	(731,615)	(1,066,417)	(334,802)
Fund balance at beginning of year	5,721,121	5,721,121	5,721,121	-
Fund balance at end of year	\$ 4,989,506	\$ 4,989,506	\$ 4,654,704	\$ (334,802)

See notes to financial statements.

**Dixie County, Florida**  
**Airport Fund**

**Statement of Revenues, Expenditures and Changes in Fund Balance**  
**Budget and Actual**  
**For the Fiscal Year Ended September 30, 2022**

	Budgeted Amounts		Actual Amounts	Variance with Final Budget Positive (Negative)
	Original	Final		
<b>REVENUES</b>				
Intergovernmental	\$ 1,736,635	\$ 1,736,635	\$ 457,112	\$(1,279,523)
Charges for services	1,400	1,400	2,200	800
Miscellaneous	59,500	59,500	57,021	(2,479)
Interest	-	-	69	69
<b>Total revenues</b>	<b>1,797,535</b>	<b>1,797,535</b>	<b>516,402</b>	<b>(1,281,133)</b>
<b>EXPENDITURES</b>				
Current expenditures				
Transportation	85,930	85,930	256,585	(170,655)
Capital outlay				
Transportation	140,520	140,520	5,116	135,404
<b>Total expenditures</b>	<b>226,450</b>	<b>226,450</b>	<b>261,701</b>	<b>(35,251)</b>
Excess of revenues over (under) expenditures	1,571,085	1,571,085	254,701	(1,316,384)
Net change in fund balance	1,571,085	1,571,085	254,701	(1,316,384)
Fund balance at beginning of year	(175,042)	(175,042)	(175,042)	-
<b>Fund balance at end of year</b>	<b>\$ 1,396,043</b>	<b>\$ 1,396,043</b>	<b>\$ 79,659</b>	<b>\$(1,316,384)</b>

See notes to financial statements.

**Dixie County, Florida**  
**County Transportation Trust Fund**  
**Statement of Revenues, Expenditures and Changes in Fund Balance**  
**Budget and Actual**  
**For the Fiscal Year Ended September 30, 2022**

	Budgeted Amounts		Actual Amounts	Variance with Final Budget Positive (Negative)
	Original	Final		
<b>REVENUES</b>				
Taxes	\$ 513,802	\$ 513,802	\$ 505,602	\$ (8,200)
Licenses and permits	1,000	1,000	3,200	2,200
Intergovernmental	12,563,534	12,563,534	3,567,400	(8,996,134)
Miscellaneous	122,936	122,936	15,936	(107,000)
Interest	200	200	811	611
<b>Total revenues</b>	<b>13,201,472</b>	<b>13,201,472</b>	<b>4,092,949</b>	<b>(9,108,523)</b>
<b>EXPENDITURES</b>				
Current expenditures				
Transportation	3,362,891	3,362,891	2,797,203	565,688
Capital outlay				
Transportation	10,305,894	10,305,894	1,823,076	8,482,818
Debt service				
Principal	-	-	12,844	(12,844)
Interest	-	-	196	(196)
<b>Total expenditures</b>	<b>13,668,785</b>	<b>13,668,785</b>	<b>4,633,319</b>	<b>9,035,466</b>
Excess of revenues over (under) expenditures	(467,313)	(467,313)	(540,370)	(73,057)
<b>OTHER FINANCING SOURCES</b>				
Debt proceeds	-	-	303,500	303,500
Disposition of equipment	12,000	12,000	14,090	2,090
Interfund transfers in	352,483	352,483	352,483	-
<b>Total other financing sources</b>	<b>364,483</b>	<b>364,483</b>	<b>670,073</b>	<b>305,590</b>
Net change in fund balance	(102,830)	(102,830)	129,703	232,533
Fund balance at beginning of year	205,649	205,649	205,649	-
<b>Fund balance at end of year</b>	<b>\$ 102,819</b>	<b>\$ 102,819</b>	<b>\$ 335,352</b>	<b>\$ 232,533</b>

See notes to financial statements.

**Dixie County, Florida**  
**Clerk of Courts Operating Fund**  
**Statement of Revenues, Expenditures and Changes in Fund Balance**  
**Budget and Actual**  
**For the Fiscal Year Ended September 30, 2022**

	Budgeted Amounts		Actual Amounts	Variance with Final Budget Positive (Negative)
	Original	Final		
<b>REVENUES</b>				
Intergovernmental	\$ 68,221	\$ 68,221	68,221	\$ -
Charges for services	128,347	128,347	128,347	-
Interest	58	58	58	-
Total revenues	196,626	196,626	196,626	-
<b>EXPENDITURES</b>				
Current expenditures				
General government	632,415	632,415	632,415	-
Total expenditures	632,415	632,415	632,415	-
Excess of revenues over expenditures	(435,789)	(435,789)	(435,789)	-
<b>OTHER FINANCING SOURCES (USES)</b>				
Interfund transfers in	435,791	435,791	435,791	-
Total other financing sources (uses)	435,791	435,791	435,791	-
Net change in fund balance	2	2	2	-
Fund balance at beginning of year	12,748	12,748	12,748	-
Fund balance at end of year	\$ 12,750	\$ 12,750	\$ 12,750	\$ -

See notes to financial statements.



**Dixie County, Florida**  
**EMS Fund**

**Statement of Revenues, Expenditures and Changes in Fund Balance**  
**Budget and Actual**  
**For the Fiscal Year Ended September 30, 2022**

	Budgeted Amounts		Actual Amounts	Variance with Final Budget Positive (Negative)
	Original	Final		
<b>REVENUES</b>				
Taxes	\$ 1,560,871	\$ 1,560,871	\$ 1,511,664	\$ (49,207)
Licenses and permits	-	-	-	-
Intergovernmental	415,809	415,809	891,992	476,183
Charges for services	850,000	850,000	1,297,904	447,904
Miscellaneous	694,963	694,963	735,773	40,810
Interest	-	-	844	844
<b>Total revenues</b>	<b>3,521,643</b>	<b>3,521,643</b>	<b>4,438,177</b>	<b>916,534</b>
<b>EXPENDITURES</b>				
Current expenditures				
Public safety	3,288,575	3,288,575	2,990,640	297,935
Capital outlay				
Public safety	394,000	394,000	234,405	159,595
Debt service				
Principal	-	-	-	-
<b>Total expenditures</b>	<b>3,682,575</b>	<b>3,682,575</b>	<b>3,225,045</b>	<b>457,530</b>
Excess of revenues over (under) expenditures	(160,932)	(160,932)	1,213,132	1,374,064
<b>OTHER FINANCING SOURCES (USES)</b>				
Interfund transfers out	(77,384)	(77,384)	(77,385)	(1)
<b>Total other financing sources (uses)</b>	<b>(77,384)</b>	<b>(77,384)</b>	<b>(77,385)</b>	<b>(1)</b>
Net change in fund balance	(238,316)	(238,316)	1,135,747	1,374,063
Fund balance at beginning of year	949,723	949,723	949,723	-
<b>Fund balance at end of year</b>	<b>\$ 711,407</b>	<b>\$ 711,407</b>	<b>\$ 2,085,470</b>	<b>\$ 1,374,063</b>

See notes to financial statements.

**Dixie County, Florida**  
**Sheriff Operating Fund**  
**Statement of Revenues, Expenditures and Changes in Fund Balance**  
**Budget and Actual**  
**For the Fiscal Year Ended September 30, 2022**

	Budgeted Amounts		Actual Amounts	Variance with Final Budget Positive (Negative)
	Original	Final		
<b>REVENUES</b>				
Intergovernmental	\$ 306,716	\$ 306,716	\$ 161,780	\$ (144,936)
Charges for services	510,167	510,167	510,167	-
Miscellaneous	322,882	322,882	179,781	(143,101)
Interest	125	125	42	(83)
Total revenues	1,139,890	1,139,890	851,770	(288,120)
<b>EXPENDITURES</b>				
Current expenditures				
Public safety	5,740,625	5,740,625	6,309,275	(568,650)
Capital outlay				
Public safety	87,780	87,780	87,780	-
Debt service				
Principal	117,388	117,388	117,409	(21)
Interest	1,617	1,617	1,597	20
Total expenditures	5,947,410	5,947,410	6,516,061	(568,651)
Excess of revenues over (under) expenditures	(4,807,520)	(4,807,520)	(5,664,291)	(856,771)
<b>OTHER FINANCING SOURCES (USES)</b>				
Interfund transfers in	4,807,520	4,807,520	5,705,386	897,866
Transfers out	-	-	(41,095)	(41,095)
Total other financing sources (uses)	4,807,520	4,807,520	5,664,291	856,771
Net change in fund balance	-	-	-	-
Fund balance at beginning of year	-	-	-	-
Fund balance at end of year	\$ -	\$ -	\$ -	\$ -

See notes to financial statements.

**Dixie County, Florida**  
**Solid Waste Fund**  
**Statement of Revenues, Expenditures and Changes in Fund Balance**  
**Budget and Actual**  
**For the Fiscal Year Ended September 30, 2022**

	Budgeted Amounts		Actual Amounts	Variance with Final Budget Positive (Negative)
	Original	Final		
<b>REVENUES</b>				
Licenses and permits	1,836,082	1,836,082	\$ 1,734,836	\$ (101,246)
Intergovernmental	130,710	130,710	131,675	965
Charges for services	106,500	106,500	261,911	155,411
Miscellaneous	177,000	177,000	188,641	11,641
Interest	-	-	441	441
<b>Total revenues</b>	<b>2,250,292</b>	<b>2,250,292</b>	<b>2,317,504</b>	<b>67,212</b>
<b>EXPENDITURES</b>				
Current expenditures				
Physical environment	2,277,719	2,277,719	1,899,057	378,662
Human services	80,294	80,294	67,584	12,710
Capital outlay				
Physical environment	217,387	217,387	374,162	(156,775)
Debt service				
Principal	52,000	52,000	53,237	(1,237)
Interest	7,113	7,113	5,876	1,237
<b>Total expenditures</b>	<b>2,634,513</b>	<b>2,634,513</b>	<b>2,399,916</b>	<b>234,597</b>
Excess of revenues over (under) expenditures	(384,221)	(384,221)	(82,412)	301,809
<b>OTHER FINANCING SOURCES (USES)</b>				
Debt proceeds	180,000	180,000	197,500	17,500
Interfund transfers in	-	-	33,923	33,923
Interfund transfers out	-	-	(86,879)	(86,879)
<b>Total other financing sources (uses)</b>	<b>180,000</b>	<b>180,000</b>	<b>144,544</b>	<b>(35,456)</b>
Net change in fund balance	(204,221)	(204,221)	62,132	266,353
Fund balance at beginning of year	(181,216)	(181,216)	(181,216)	-
<b>Fund balance at end of year</b>	<b>\$ (385,437)</b>	<b>\$ (385,437)</b>	<b>\$ (119,084)</b>	<b>\$ 266,353</b>

See notes to financial statements.

DIXIE COUNTY, FLORIDA

SCHEDULE OF CHANGES IN THE COUNTY'S TOTAL OPEB LIABILITY AND RELATED RATIOS

For the Fiscal Year Ended September 30, 2022

	September 30, 2022	September 30, 2021	September 30, 2020	September 30, 2019	September 30, 2018
Total OPEB Liability					
Service Cost	\$ 28,672	\$ 30,428	\$ 50,225	\$ 49,986	\$ 16,500
Interest Cost	12,885	13,073	23,891	18,135	6,500
Changes in Benefit Terms	-	-	-	-	-
Differences Between Expected and Actual Experience	(89,504)	-	168,993	-	-
Other changes	-	-	-	171,978	-
Changes in Assumptions	(111,013)	(11,981)	(82,176)	16,548	-
Benefit payments	(12,724)	(29,106)	(27,920)	(13,024)	(11,000)
Net Change in Total OPEB Liability	(171,684)	2,414	133,013	243,623	12,000
Total OPEB Liability - Beginning of Year	597,385	594,971	461,958	218,335	206,335
Total OPEB Liability - End of Year	\$ 425,701	\$ 597,385	\$ 594,971	\$ 461,958	\$ 218,335
Covered-employee payroll	\$ 7,795,569	\$ 7,624,990	\$ 7,261,896	\$ 7,326,747	\$ 7,190,278
Total OPEB liability as a percentage of covered-employee payroll	5.46%	7.83%	8.19%	6.31%	3.04%

Notes to the schedules:

GASB Statement No. 75 was implemented in 2018. Until a full 10-year trend is compiled, information for those years for which it is available will be presented.

Covered Employee Payroll was projected one year forward from the valuation date for the reporting period ending September 30, 2022.

Differences Between Expected and Actual Experience. Differences between expected and actual experience reflects the impact of changes to the census data from the prior Valuation to the valuation of October 1, 2021.

Changes of assumptions: Changes of assumptions and other inputs reflect the effects of changes in the discount rate each period. The following are the discount rates used in each period:

Fiscal Year Ending September 30, 2021: 2.43%

Fiscal Year Ending September 30, 2021: 2.14%

Fiscal Year Ending September 30, 2021: 3.58%

Also reflected as assumption changes are updated health care costs and premiums and updated mortality rates.

Benefit payments: The plan sponsor did not provide actual net benefits paid by the Plan for the fiscal year ending on September 30, 2022. Expected net benefit payments produced by the valuation model for the same period are shown in the table above.

**DIXIE COUNTY, FLORIDA**

**SCHEDULE OF PROPORTIONATE SHARE OF NET PENSION LIABILITY**

**For the Fiscal Year Ended September 30, 2022**

<b>Florida Retirement System</b>	<b>2022</b>	2021	2020	2019	2018	2017	2016	2015
County's proportion of the net pension liability (asset)	0.0352%	0.0342%	0.0373%	0.0383%	0.0388%	0.0394%	0.0405%	0.0425%
County's proportionate share of the net pension liability (asset)	\$ 13,087,359	\$ 2,584,209	\$ 16,148,615	\$ 13,193,668	\$ 11,676,939	\$ 11,665,096	\$ 10,237,985	\$ 5,484,238
County's covered-employee payroll (2)	\$ 9,750,056	\$ 8,690,689	\$ 7,619,711	\$ 7,370,747	\$ 7,277,331	\$ 7,191,039	\$ 7,093,803	\$ 7,496,858
County's proportionate share of the net pension liability (asset) as a percentage of its covered-employee payroll	134.23%	29.74%	211.93%	179.00%	160.46%	162.22%	144.32%	73.15%
Plan fiduciary net position as a percentage of the total pension liability	82.89%	96.40%	78.85%	82.61%	84.26%	83.89%	84.88%	92.00%
<b>Health Insurance Subsidy Program</b>	<b>2022</b>	2021	2020	2019	2018	2017	2016	2015
County's proportion of the net pension liability (asset)	0.0016%	0.0218%	0.0216%	0.0218%	0.0221%	0.0229%	0.0230%	0.0247%
County's proportionate share of the net pension liability (asset)	\$ 2,473,729	\$ 2,671,963	\$ 2,632,772	\$ 2,434,211	\$ 2,339,967	\$ 2,447,012	\$ 2,677,411	\$ 2,519,874
County's covered-employee payroll (2)	\$ 9,750,056	\$ 8,690,689	\$ 7,619,711	\$ 7,370,747	\$ 7,277,331	\$ 7,191,039	\$ 7,093,803	\$ 7,496,858
County's proportionate share of the net pension liability (asset) as a percentage of its covered-employee payroll	25.37%	30.75%	34.55%	33.03%	32.15%	34.03%	37.74%	33.61%
Plan fiduciary net position as a percentage of the total pension liability	4.81%	3.56%	3.00%	2.63%	2.15%	1.64%	0.97%	0.50%

Note 1) The amounts presented for each year were determined as of the June 30 of the current fiscal year

Note 2) Covered-employee payroll includes defined benefit plan actives, investment plan members and members in DROP.

\*GASB 68 requires information for 10 years. However, until a full 10-year trend is compiled, only those years for which information is available is presented.

**DIXIE COUNTY, FLORIDA**  
**SCHEDULE OF EMPLOYER CONTRIBUTIONS**  
**For The Fiscal Year Ended September 30, 2022**

<b>Florida Retirement System</b>	<b>2022</b>	2021	2020	2019	2018	2017	2016	2015
Contractually required contribution	\$ 1,500,916	\$ 1,560,477	\$ 1,253,670	\$ 1,292,861	\$ 1,121,767	\$ 1,054,937	\$ 1,045,863	\$ 1,030,289
Contributions in relation to the contractually required contribution	1,500,916	1,560,477	1,253,670	1,292,861	1,121,767	1,054,937	1,045,863	1,030,289
Contribution deficiency (excess)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
County's covered-employee payroll (1)	\$ 9,750,056	\$ 8,690,689	\$ 7,731,103	\$ 7,326,747	\$ 7,190,277	\$ 7,190,277	\$ 7,380,745	\$ 7,421,285
Contributions as a percentage of covered-employee payroll	15.39%	17.96%	16.22%	17.65%	15.60%	14.67%	14.17%	13.88%
<b>Health Insurance Subsidy Program</b>	<b>2022</b>	2021	2020	2019	2018	2017	2016	2015
Contractually required contribution	\$ 141,321	\$ 146,929	\$ 128,336	\$ 121,490	\$ 119,117	\$ 119,359	\$ 122,635	\$ 100,139
Contributions in relation to the contractually required contribution	141,321	152,737	128,336	121,490	119,117	119,359	122,635	100,139
Contribution deficiency (excess)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
County's covered-employee payroll (1)	\$ 9,750,056	\$ 8,690,689	\$ 7,731,103	\$ 7,326,747	\$ 7,190,277	\$ 7,190,277	\$ 7,380,745	\$ 7,421,285
Contributions as a percentage of covered-employee payroll	1.45%	1.66%	1.66%	1.66%	1.66%	1.66%	1.66%	1.35%

Note 1) Covered-employee payroll includes defined benefit plan actives, investment plan members and members in DROP

\*GASB 68 requires information for 10 years. However, until a full 10-year trend is compiled, only those years for which information is available is presented.

**Dixie County, Florida**

**Notes to the Required Supplementary Information**  
**For the Fiscal Year Ended September 30, 2022**

**Budgetary Information:**

An annual budget is adopted on a basis consistent with accounting principles generally accepted in the United States of America for the governmental and enterprise funds. All annual appropriations lapse at fiscal year end.

The County generally follows these procedures in establishing the budgetary data for the governmental and enterprise funds as reflected in the financial statements:

Prior to September 30, the Clerk of the Circuit Court, serving as Budget Officer submits to the Board of County Commissioners a tentative budget for the fiscal year commencing the following October. The operating budget includes proposed expenditures and the means of financing them.

Public hearings are conducted by the Board of County Commissioners to obtain taxpayer comments.

Prior to September 30, the budget is legally enacted through passage of a resolution by the Board of County Commissioners.

The Constitutional Officers submit, at various times, to the Board and to certain divisions within the Department of Revenue, State of Florida, a proposed operating budget for the fiscal year commencing the following October 1. The operating budget includes proposed expenditures and the means of financing them, as set forth in chapter 129 of Florida Statutes.

The Department of Revenue, State of Florida, has the final authority on the operating budgets for the Tax Collector and the Property Appraiser, which are classified as separate special revenue funds.

The Board of County Commissioners is authorized to amend fixed appropriations by motion to the extent that appropriations do not exceed the total approved budget of the fund, or appropriate for special purpose intended, reserves or unanticipated receipts. Appropriations lapse at year end. No supplemental appropriations were necessary during the year. Various such amendments were made during the year.

Formal budgetary integration is employed as a management control device in all governmental funds.

Governmental fund budgets are initially adopted on the modified accrual basis. The legally amended budgetary data presented in the accompanying financial statements for the fiscal year ending September 30, 2022, are shown on this basis of accounting. Therefore, the actual and budgetary data are on a comparable basis. The Enterprise Fund budget is adopted on the accrual basis except that depreciation is not budgeted.

Legal control of the budget is exercised pursuant to applicable provisions of Florida Statutes.

Appropriations for the County lapse at the close of the fiscal year.

**Pension Plan:**

**Net Pension Liability**

The components of the collective net pension liability of the participating employers for each defined benefit plan for the measurement date of September 30, 2022, are shown below:

	<u>FRS</u>	<u>HIS</u>
Total Pension Liability	\$ 217,434,441,000	\$ 11,126,965,688
Plan fiduciary net position	(180,226,404,807)	(535,368,479)
Net Pension Liability	<u>\$ 37,208,036,193</u>	<u>\$ 10,591,597,209</u>

Plan Fiduciary Net Position as a Percentage of the Total Pension Liability	82.89%	4.81%
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The total pension liability for each plan was determined by the plans' actuary and reported in the plans GASB 67 valuation as of June 30, 2022. The fiduciary net position used by the actuary to determine the net pension liability (as shown above) was determined on the same basis used by the plan. The fiduciary net position is reported in the financial statements and the net pension liability is disclosed in the notes to the financial statements. Update procedures were not used.

The total pension liability for the HIS was determined by the plan's actuary and reported in the plan's GASB 67 valuation as of June 30, 2022. The fiduciary net position used by the actuary to determine the net pension liability (as shown above) was determined on the same basis used by the plan. The fiduciary net position is reported in the financial statements and the net pension liability is disclosed in the notes to the financial statements.

**Basis for Allocation**

The employer's proportionate share reported in the pension allocation schedules was calculated using accrued retirement contributions related to the reporting periods included in the System's fiscal years ending June 30, 2013 through June 30, 2022, for employers that were members of the FRS and HIS during those fiscal years. For fiscal years June 30, 2015 through June 30, 2022, in addition to contributions from employers the required accrued contributions for the Division (paid on behalf of the Division's employees who administer the Plans) were allocated to each employer on a proportionate basis. The Division administers the Plans, and therefore, cannot allocate a portion of the liability to itself. Although GASB 68 encourages the use of the employers' projected long-term contribution effort to the retirement plan, allocating on the basis of historical employer contributions is acceptable. The aggregate employer contribution amounts for each fiscal year agree to the employer contribution amounts reported in the system's ACFR for that fiscal year.

The proportion calculated based on contributions for each of the fiscal years presented in the pension allocation schedules was applied to the net pension liability and other pension amounts applicable for that fiscal year to determine each employer's proportionate share of the liability, deferred outflows of resources, deferred inflow of resources and associated pension expense.

For the purposes of the pension allocation schedules, pension amounts are allocated to reporting employers. The pension amounts of participating employers whose payrolls are reported and contributions are remitted by another entity are included in the reporting employer's amounts and will be allocated to the participating employer by the reporting employer.



## Actuarial Methods and Assumptions

The Florida Retirement System (FRS) Actuarial Assumption Conference is responsible for setting the assumptions used in the funding valuations of the defined benefit pension plan pursuant to section 216.136(10), Florida Statutes. The division determines the assumptions in the valuations for GASB 67 reporting purposes. The FRS Pension Plan's GASB 67 is performed annually. The HIS Program has a valuation performed biennially that is updated for GASB reporting in the year a valuation is not performed. The most recent experience study for the FRS Pension Plan was completed in 2019 for the period July 1, 2013 through June 30, 2018. Because the HIS Program is funded on a pay-as-you-go basis, no experience study has been completed for that program. The actuarial assumptions that determined the total pension liability for the HIS Program were based on certain results of the most recent experience study for the FRS Pension Plan.

The total pension liability for each cost-sharing defined benefit plan was determined using the individual entry age actuarial cost method. Inflation increases for both Plans is assumed at 2.40%. Payroll growth, including inflation, for both Plans is assumed at 3.25%. Both the discount rate and the long-term expected rate of return used for the FRS Pension Plan is 6.70%. The Plan's fiduciary net position was projected to be available to make all projected future benefit payments of current active and inactive employees. Therefore, the discount rate for calculating the total pension liability is equal to the long-term expected rate of return.

Because the HIS Program uses a pay-as-you-go funding structure, a municipal bond rate of 2.16% was used to determine the total pension liability for the program (Bond Buyer General Obligation 20-Bond Municipal Bond Index). Mortality assumptions for both Plans were based on the PUB-2010 base table.

The following changes in actuarial assumptions occurred in 2022:

- FRS: The long-term expected rate of return was decreased from 6.80% to 6.70%.
- HIS: The demographic assumptions for the Special Risk class were updated to reflect plan changes due HB007, HB689, and SB838.
- HIS: The election assumption for vested terminated members was updated from 20% to 50% to reflect recent experience.
- HIS: The municipal bond rate used to determine total pension liability was increased from 2.16% to 3.54%.
- HIS: The municipal bonds rate used to determine total pension liability was decreased from 2.21% to 2.16%.

**SENSITIVITY ANALYSIS**

The following tables demonstrate the sensitivity of the net pension liability to changes in the discount rate. The sensitivity analysis show the impact to the collective net pension liability of the participating employers if the discount rate was 1.00% higher or 1.00% lower than the current discount rate at June 30, 2022:

FRS NET PENSION LIABILITY		
1% Decrease (5.70%)	Current Discount Rate (6.70%)	1% Increase (7.70%)
\$ 64,348,740,193	\$ 37,208,036,193	\$ 14,515,178,193

HIS NET PENSION LIABILITY		
1% Decrease (2.54%)	Current Discount Rate (3.54%)	1% Increase (4.54%)
\$ 12,117,656,828	\$ 10,591,597,209	\$ 9,328,814,334

**PENSION EXPENSE AND DEFERRED OUTFLOWS / INFLOWS OF RESOURCES**

In accordance with GASB 68, paragraphs 54 and 71, changes in the net pension liability are recognized in pension expense in the current measurement period, except as indicated below. For each of the following, a portion is recognized in pension expense in the current reporting period, and the balance is amortized as deferred outflows or deferred inflows of resources using a systematic and rational method over a closed period, as defined below:

- Differences between expected and actual experience with regard to economic and demographic factors are amortized over the average expected remaining service life of all employees that are provided with pensions through the pension plan (active and inactive employees)
- Changes of assumptions or other inputs are amortized over the average expected remaining service life of all employees that are provided with pensions through the pension plan (active and inactive employees)
- Changes in proportion and differences between contributions and proportionate share of contributions are amortized over the average expected remaining service life of all employees that are provided with pensions through the pension plan (active and inactive employees)
- Differences between expected and actual earnings on pension plan investments – amortized over five years

Employer contributions to the pension plans from employers are not included in collective pension expense; however, employee contributions are used to reduce pension expense.

The average expected remaining service life of all employees provided with pensions through the pension plans at June 30, 2022, was 5.5 years for FRS and 6.4 years for HIS. The components of collective pension expense reported in the pension allocation schedules for the fiscal year ended June 30, are presented below for each plan.

FRS			
Description	Recognized in Expense		
	Reporting Period Ended 2022	Deferred Outflows of Resources	Deferred Inflows of Resources
Service Cost	\$ 2,635,672,488	\$ -	\$ -
Interest Cost	14,012,135,121	-	-
Effect of plan changes	99,285,000	-	-
Effect of economic, demographic, gains of losses (difference between expected and actual experience)	770,756,657	1,767,166,815	-
Effects of assumptions changes or inputs	3,024,039,521	4,582,325,338	-
Member contributions	(769,227,774)	-	-
Projected investment earnings	(13,486,916,285)	-	-
Changes in proportion and differences between Pension Plan contributions and proportionate share of contributions	-	1,518,682,253	(1,518,682,253)
Net difference between projected and actual investment earnings	(1,083,277,220)	2,456,841,704	-
Administrative expenses	22,494,571	-	-
<b>Total</b>	<b><u>\$ 5,224,962,079</u></b>	<b><u>\$ 10,325,016,110</u></b>	<b><u>\$ (1,518,682,253)</u></b>
HIS			
Description	Recognized in Expense		
	Reporting Period Ended 2022	Deferred Outflows of Resources	Deferred Inflows of Resources
Service Cost	\$ 290,824,676	\$ -	\$ -
Interest Cost	275,385,816	-	-
Effect of plan changes	5,215,372	-	-
Effect of economic, demographic, gains of losses (difference between expected and actual experience)	76,234,960	321,479,995	(46,603,942)
Effects of assumptions changes or inputs	(95,499,894)	607,117,164	(1,638,513,312)
Member contributions	(48,424)	-	-
Projected investment earnings	(10,646,011)	-	-
Changes in proportion and differences between Pension Plan contributions and proportionate share of contributions	-	483,666,109	(483,666,109)
Net difference between projected and actual investment earnings	6,287,188	15,334,367	-
Administrative expenses	189,390	-	-
<b>Total</b>	<b><u>\$ 547,943,073</u></b>	<b><u>\$ 1,427,597,635</u></b>	<b><u>\$ (2,168,783,363)</u></b>

Deferred outflows of resources related to employer contributions paid subsequent to the measurement date and prior to the employer's fiscal year end will be recognized as a reduction of the net pension liability

in the subsequent reporting period. Other amounts reported as deferred outflows of resources and deferred inflows of resources related to pension expense will be recognized as follows:

<u>FRS</u>	<u>HIS</u>
\$ 2,129,674,028	\$ (177,501,199)
803,626,645	(95,717,591)
(719,200,160)	(43,764,688)
6,257,613,685	(96,873,244)
334,619,659	(224,855,455)
-	(102,473,561)
<u>\$ 8,806,333,857</u>	<u>\$ (741,185,738)</u>

# **Combining Financial Statements**

**Dixie County, Florida**  
**Combining Balance Sheet**  
**Nonmajor Governmental Funds**  
**September 30, 2022**

**Special Revenue Funds**

	Clerk of Courts		Property Appraiser	Sheriff			Supervisor of Elections	Tax Collector	
	Clerk Court	Public Records Modernization Trust	Property Appraiser Operating	Animal Control	Employee Welfare	Resolution	Sheriff Inmate Welfare	Supervisor Operating	Tax Collector Operating
<b>ASSETS</b>									
<b>Current Assets</b>									
Cash	\$ 171,745	\$ 1,790	\$ 75,013	\$ -	\$ 12,500	\$ 292,559	\$ 296,784	\$ 1,909	\$ 10,253
Accounts receivable	-	-	-	-	-	-	-	-	-
Prepaid expenses	-	-	639	-	-	-	-	-	3,231
Due from other funds	-	136,164	6,402	-	-	-	-	-	-
Due from other governmental units	-	-	-	-	-	-	-	-	-
<b>Total assets</b>	<b>\$ 171,745</b>	<b>\$ 137,954</b>	<b>\$ 82,054</b>	<b>\$ -</b>	<b>\$ 12,500</b>	<b>\$ 292,559</b>	<b>\$ 296,784</b>	<b>\$ 1,909</b>	<b>\$ 13,484</b>
<b>LIABILITIES AND FUND BALANCES</b>									
<b>LIABILITIES</b>									
<b>Current Liabilities</b>									
Accounts payable	\$ 4,591	\$ -	\$ 1,156	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Accrued wages and payroll liabilities	-	-	-	-	-	-	-	-	-
Other payroll liabilities	17,169	-	-	-	-	-	-	-	1,622
Due to other funds	107,631	-	79,599	-	-	-	-	1,909	7,985
Due to other governmental units	-	-	1,299	-	-	-	-	-	3,877
Unearned revenues	-	-	-	-	-	-	-	-	-
Other current liabilities	-	-	-	-	-	-	-	-	-
<b>Total liabilities</b>	<b>129,391</b>	<b>-</b>	<b>82,054</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>1,909</b>	<b>13,484</b>
<b>FUND BALANCES</b>									
Restricted	42,354	137,954	-	-	12,500	292,559	-	-	-
Assigned	-	-	-	-	-	-	296,784	-	-
Unassigned	-	-	-	-	-	-	-	-	-
<b>Total fund balances</b>	<b>42,354</b>	<b>137,954</b>	<b>-</b>	<b>-</b>	<b>12,500</b>	<b>292,559</b>	<b>296,784</b>	<b>-</b>	<b>-</b>
<b>Total liabilities and fund balances</b>	<b>\$ 171,745</b>	<b>\$ 137,954</b>	<b>\$ 82,054</b>	<b>\$ -</b>	<b>\$ 12,500</b>	<b>\$ 292,559</b>	<b>\$ 296,784</b>	<b>\$ 1,909</b>	<b>\$ 13,484</b>

See notes to financial statements.

**Dixie County, Florida**  
**Combining Balance Sheet**  
**Nonmajor Governmental Funds**  
**September 30, 2022 (Continued)**

Special Revenue Funds											
Board of County Commissioners											
	Court Facility	E-911	Fine and Forfeiture	Fire District	Impact Fees	Law Enforcement	Law Library	Recreation	SHIP		Total Nonmajor Funds
<b>ASSETS</b>											
<b>Current Assets</b>											
Cash	\$ 64,370	\$ 80,070	\$ 20,684	\$ 474,478	\$ 752,221	\$ 204,813	\$ 13	\$ 123,003	\$ 643,656	\$ 3,225,861	
Accounts receivable	-	-	-	-	-	-	-	396	5	401	
Prepaid expenses	-	-	-	-	-	-	-	-	-	3,870	
Due from other funds	-	72,600	-	57,624	-	32,592	-	-	-	305,382	
Due from other governments	729	36,995	8,101	25,434	-	9,434	1,615	853	-	83,161	
<b>Total assets</b>	<b>\$ 65,099</b>	<b>\$ 189,665</b>	<b>\$ 28,785</b>	<b>\$ 557,536</b>	<b>\$ 752,221</b>	<b>\$ 246,839</b>	<b>\$ 1,628</b>	<b>\$ 124,252</b>	<b>\$ 643,661</b>	<b>\$ 3,618,675</b>	
<b>LIABILITIES AND FUND BALANCES</b>											
<b>LIABILITIES</b>											
<b>Current Liabilities</b>											
Accounts payable	\$ 8,205	\$ 4,409	\$ 11,648	\$ 34,598	\$ 5,971	\$ -	\$ 86	\$ 12,532	\$ 49,906	133,102	
Accrued liabilities	-	2,473	-	-	-	-	-	-	-	2,473	
Accrued wages	-	-	-	49,292	-	-	-	3,602	-	71,685	
Due to other funds	-	-	-	-	8,108	-	-	-	-	205,232	
Due to other governmental units	-	-	-	-	-	-	-	-	-	5,176	
Unearned revenues	-	-	-	-	-	-	1,165	-	-	1,165	
Other current liabilities	-	-	-	-	-	-	-	-	-	-	
<b>Total liabilities</b>	<b>8,205</b>	<b>6,882</b>	<b>11,648</b>	<b>83,890</b>	<b>14,079</b>	<b>-</b>	<b>1,251</b>	<b>16,134</b>	<b>49,906</b>	<b>418,833</b>	
<b>FUND BALANCES</b>											
Restricted	56,894	182,783	17,137	473,646	738,142	246,839	377	108,118	593,755	2,903,058	
Assigned	-	-	-	-	-	-	-	-	-	296,784	
Unassigned	-	-	-	-	-	-	-	-	-	-	
<b>Total fund balances</b>	<b>56,894</b>	<b>182,783</b>	<b>17,137</b>	<b>473,646</b>	<b>738,142</b>	<b>246,839</b>	<b>377</b>	<b>108,118</b>	<b>593,755</b>	<b>3,199,842</b>	
<b>Total liabilities and fund balances</b>	<b>\$ 65,099</b>	<b>\$ 189,665</b>	<b>\$ 28,785</b>	<b>\$ 557,536</b>	<b>\$ 752,221</b>	<b>\$ 246,839</b>	<b>\$ 1,628</b>	<b>\$ 124,252</b>	<b>\$ 643,661</b>	<b>\$ 3,618,675</b>	

See notes to financial statements.

Dixie County, Florida  
 Combining Statement of Revenues, Expenditures and Changes in Fund Balances  
 Nonmajor Governmental Funds  
 For the Fiscal Year Ended September 30, 2022

Special Revenue Funds									
	Clerk of the Circuit Court		Property	Sheriff				Supervisor	Tax
	Public		Appraiser					of Elections	Collector
	Clerk Court	Records Moderniza- tion Trust	Property Appraiser Operating	Animal Control	Employee Welfare	Resolution	Inmate Welfare	Supervisor Operating	Tax Collector Operating
<b>REVENUES</b>									
Taxes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Permits/licenses, special ass	-	-	-	-	-	-	-	-	-
Intergovernmental	415,350	-	13,807	-	-	-	-	-	-
Charges for services	300,951	38,693	1,351	15,000	-	336,765	-	-	-
Fines and forfeitures	-	-	-	-	-	-	-	-	-
Miscellaneous	-	-	400	-	12,500	-	117,936	27	-
Interest	106	-	14	-	-	-	-	-	7
<b>Total revenues</b>	<b>716,407</b>	<b>38,693</b>	<b>15,572</b>	<b>15,000</b>	<b>12,500</b>	<b>336,765</b>	<b>117,936</b>	<b>27</b>	<b>7</b>
<b>EXPENDITURES</b>									
<b>Current expenditures</b>									
General government	-	3,955	845,665	-	-	-	-	359,898	716,298
Public safety	-	-	-	15,000	-	158	2,218	-	-
Physical environment	-	-	-	-	-	-	-	-	-
Transportation	-	-	-	-	-	-	-	-	-
Economic environment	-	-	-	-	-	-	-	-	-
Human services	-	-	-	-	-	-	-	-	-
Culture / recreation	-	-	-	-	-	-	-	-	-
Court related	716,407	-	-	-	-	-	-	-	-
<b>Capital outlay</b>									
General government	-	-	-	-	-	-	-	-	8,230
Public safety	-	-	-	-	-	-	57,044	-	-
Physical environment	-	-	-	-	-	-	-	-	-
Transportation	-	-	-	-	-	-	-	-	-
Economic environment	-	-	-	-	-	-	-	-	-
Human services	-	-	-	-	-	-	-	-	-
Culture / recreation	-	-	-	-	-	-	-	-	-
Court related	-	-	-	-	-	-	-	-	-
Debt service	-	-	-	-	-	-	-	-	-
Principal	-	-	-	-	-	-	-	-	-
Interest	-	-	-	-	-	-	-	-	-
<b>Total expenditures</b>	<b>716,407</b>	<b>3,955</b>	<b>845,665</b>	<b>15,000</b>	<b>-</b>	<b>158</b>	<b>59,262</b>	<b>359,898</b>	<b>724,528</b>
Excess of revenues over (under) expenditures	-	34,738	(830,093)	-	12,500	336,607	58,674	(359,871)	(724,521)
<b>OTHER FINANCING SOURCES (USES)</b>									
Debt proceeds	-	-	-	-	-	-	-	-	-
Disposal of equipment	-	-	-	-	-	-	-	-	-
Interfund transfers in	-	-	909,692	-	-	-	-	361,780	732,506
Interfund transfers out	-	-	(79,599)	-	-	(44,048)	-	(1,909)	(7,985)
<b>Total other financing sources (uses)</b>	<b>-</b>	<b>-</b>	<b>830,093</b>	<b>-</b>	<b>-</b>	<b>(44,048)</b>	<b>-</b>	<b>359,871</b>	<b>724,521</b>
<b>Net change in fund balances</b>	<b>-</b>	<b>34,738</b>	<b>-</b>	<b>-</b>	<b>12,500</b>	<b>292,559</b>	<b>58,674</b>	<b>-</b>	<b>-</b>
Fund balances at beginning of year	42,354	103,216	-	-	-	-	238,110	-	-
<b>Fund balances at end of year</b>	<b>\$ 42,354</b>	<b>\$ 137,954</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 12,500</b>	<b>\$ 292,559</b>	<b>\$ 296,784</b>	<b>\$ -</b>	<b>\$ -</b>

See notes to financial statements.



Dixie County, Florida

**Combining Statement of Revenues, Expenditures and Changes in Fund Balances  
Nonmajor Governmental Funds  
For the Fiscal Year Ended September 30, 2022 (Continued)**

Board of County Commissioners										
	Court Facility	E-911	Fine and Forfeiture	Fire District	Impact Fees	Law Enforcement	Law Library	Recreation	SHIP	Total Nonmajor Funds
<b>REVENUES</b>										
Taxes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 236,235	\$ -	\$ 236,235
Permits licenses, special asses:	-	-	-	1,417,639	206,739	-	-	-	-	1,624,378
Intergovernmental	-	54,628	-	17,464	-	-	-	42,071	700,000	1,243,320
Charges for services	-	140,274	-	1,520	-	-	-	68,674	-	903,228
Fines and forfeitures	-	-	-	-	-	-	-	-	-	-
Miscellaneous	-	-	2,159	6,794	1,728	12	107	30,369	15,125	187,157
Interest	73	101	41	297	181	106	10	87	212	1,235
<b>Total revenues</b>	<b>73</b>	<b>195,003</b>	<b>2,200</b>	<b>1,443,714</b>	<b>208,648</b>	<b>118</b>	<b>117</b>	<b>377,436</b>	<b>715,337</b>	<b>4,195,553</b>
<b>EXPENDITURES</b>										
<b>Current expenditures</b>										
General government	-	-	-	-	-	-	-	-	-	1,925,816
Public safety	-	138,921	17,832	1,075,576	50,044	6,756	-	-	-	1,306,505
Physical environment	-	-	-	-	-	-	-	-	-	-
Transportation	-	-	-	-	-	-	-	-	-	-
Economic environment	-	-	-	-	-	-	-	-	222,990	222,990
Human services	-	-	-	-	-	-	-	-	-	-
Culture / recreation	-	-	-	-	-	-	-	462,084	-	462,084
Court related	117,635	-	-	-	-	-	12,670	-	-	846,712
<b>Capital outlay</b>										
General government	-	-	-	-	-	-	-	-	-	8,230
Public safety	-	-	-	1,033,345	129,917	-	-	-	-	1,220,306
Physical environment	-	-	-	-	-	-	-	-	-	-
Transportation	-	-	-	-	-	-	-	-	-	-
Economic environment	-	-	-	-	-	-	-	-	-	-
Human services	-	-	-	-	-	-	-	-	-	-
Culture / recreation	-	-	-	-	-	-	-	2,433	-	2,433
Court related	-	-	-	-	-	-	-	-	-	-
<b>Debt service</b>										
Principal	-	-	105,776	-	-	-	-	-	-	105,776
Interest	-	-	1,132	-	-	-	-	-	-	1,132
<b>Total expenditures</b>	<b>117,635</b>	<b>138,921</b>	<b>124,740</b>	<b>2,108,921</b>	<b>179,961</b>	<b>6,756</b>	<b>12,670</b>	<b>464,517</b>	<b>222,990</b>	<b>6,101,984</b>
Excess of revenues over (under) expenditures	(117,562)	56,082	(122,540)	(665,207)	28,687	(6,638)	(12,553)	(87,081)	492,347	(1,906,431)
<b>OTHER FINANCING SOURCES (USES)</b>										
Debt proceeds	-	-	-	995,219	-	-	-	-	-	995,219
Disposal of equipment	-	-	-	-	-	-	-	-	-	-
Interfund transfers in	-	483,256	318,091	-	-	-	-	96,501	-	2,901,826
Interfund transfers out	-	(376,496)	-	(78,140)	-	-	-	(11,905)	-	(600,082)
<b>Total other financing sources (uses)</b>	<b>-</b>	<b>106,760</b>	<b>318,091</b>	<b>917,079</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>84,596</b>	<b>-</b>	<b>3,296,963</b>
<b>Net change in fund balances</b>	<b>(117,562)</b>	<b>162,842</b>	<b>195,551</b>	<b>251,872</b>	<b>28,687</b>	<b>(6,638)</b>	<b>(12,553)</b>	<b>(2,485)</b>	<b>492,347</b>	<b>1,390,532</b>
Fund balances at beginning of year	174,456	19,941	(178,414)	221,774	709,455	253,477	12,930	110,603	101,408	1,809,310
<b>Fund balances at end of year</b>	<b>\$ 56,894</b>	<b>\$ 182,783</b>	<b>\$ 17,137</b>	<b>\$ 473,646</b>	<b>\$ 738,142</b>	<b>\$ 246,839</b>	<b>\$ 377</b>	<b>\$ 108,118</b>	<b>\$ 593,755</b>	<b>\$ 3,199,842</b>

See notes to financial statements.

**Dixie County, Florida**  
**Combining Statement of Fiduciary Net Position**  
**Custodial Funds**  
**September 30, 2022**

	Clerk of the Circuit Court							Sheriff			Tax Collector		Totals
	Bond	Domestic Relations	Juror	Registry of Court	Tax Deed	Traffic	Trust	Witness	Bond	Individual Depositors	Inmate Trust	Tax	
<b>ASSETS</b>													
Cash	\$ 37,903	\$ 7,258	\$ 46,081	\$ 72,260	\$ 1,035,491	\$ 179,224	\$ 790,496	\$ 248	\$ 590	\$ 9,730	\$ 46,163	\$ 355,127	\$ 2,580,571
Accounts receivable	-	-	-	-	-	-	9,964	-	-	-	-	1,079	11,043
Due from other funds	-	-	-	-	-	-	77,172	-	-	-	-	-	77,172
Due from other governmental units	-	-	-	-	480	-	4,622	-	-	-	-	-	5,102
<b>Total assets</b>	<b>\$ 37,903</b>	<b>\$ 7,258</b>	<b>\$ 46,081</b>	<b>\$ 72,260</b>	<b>\$ 1,035,971</b>	<b>\$ 179,224</b>	<b>\$ 882,254</b>	<b>\$ 248</b>	<b>\$ 590</b>	<b>\$ 9,730</b>	<b>\$ 46,163</b>	<b>\$ 356,206</b>	<b>\$ 2,673,888</b>
<b>LIABILITIES</b>													
Accounts payable	\$ -	\$ 3,419	\$ -	\$ -	\$ 8,357	\$ -	\$ -	166	\$ -	\$ -	\$ 17,844	\$ -	\$ 29,786
Due to other funds	-	6,972	-	-	-	77,172	167,889	-	-	-	-	-	252,033
Due to other governmental units	-	-	-	-	22,808	102,052	714,365	-	-	9,730	-	340,356	1,189,311
Installments payable	-	-	-	-	-	-	-	-	-	-	-	-	-
Other current liabilities	-	-	-	-	-	-	-	-	-	-	24,048	1,184	25,232
<b>Total liabilities</b>	<b>-</b>	<b>10,391</b>	<b>-</b>	<b>-</b>	<b>31,165</b>	<b>179,224</b>	<b>882,254</b>	<b>166</b>	<b>-</b>	<b>9,730</b>	<b>41,892</b>	<b>341,540</b>	<b>1,496,362</b>
<b>NET POSITION</b>													
Restricted - held for others	\$ 37,903	\$ (3,133)	\$ 46,081	\$ 72,260	1,004,806	\$ -	\$ -	\$ 82	\$ 590	\$ -	\$ 4,271	\$ 14,666	\$ 1,177,526

See notes to financial statements.

**Dixie County, Florida**  
**Combining Statement of Changes in Fiduciary Net Position**  
**For the Fiscal Year Ended September 30, 2022**

	Clerk of the Circuit Court								Sheriff		Tax Collector		Totals
	Bond	Domestic Relations	Juror	Registry of Court	Tax Deed	Traffic	Trust	Witness	Bond	Individual Depositors	Inmate Trust	Tax	
<b>ADDITIONS</b>													
Funds held for others	\$ 4	\$ -	\$ 76,928	\$ -	\$ 829,670	\$ -	\$ -	\$ 500	\$ -	\$ -	\$ 206,053	\$ -	\$ 1,113,155
Cash bonds	-	-	-	-	-	-	-	-	15,700	-	-	-	15,700
Property taxes and licenses collected for other governmental units	-	-	-	-	-	-	-	-	-	-	-	18,141,415	18,141,415
Sheriff civil fees	-	-	-	-	-	-	-	-	-	29,925	-	-	29,925
Fines, fees and court costs and payments	-	42,385	-	37,942	-	407,631	1,741,258	-	-	-	-	-	2,229,216
<b>Total additions</b>	<b>4</b>	<b>42,385</b>	<b>76,928</b>	<b>37,942</b>	<b>829,670</b>	<b>407,631</b>	<b>1,741,258</b>	<b>500</b>	<b>15,700</b>	<b>29,925</b>	<b>206,053</b>	<b>18,141,415</b>	<b>21,529,411</b>
<b>DEDUCTIONS</b>													
Funds held for others	6,987	-	48,048	-	387,565	-	-	550	-	-	286,155	-	729,305
Cash bonds	-	-	-	-	-	-	-	-	17,630	-	-	-	17,630
Fines, fees and court costs and payments	-	45,518	-	21,898	-	407,631	1,741,258	-	-	-	-	-	2,216,305
Taxes and fees payable	-	-	-	-	-	-	-	-	-	-	-	18,161,279	18,161,279
Sheriff civil fees	-	-	-	-	-	-	-	-	-	29,925	-	-	29,925
<b>Total deductions</b>	<b>6,987</b>	<b>45,518</b>	<b>48,048</b>	<b>21,898</b>	<b>387,565</b>	<b>407,631</b>	<b>1,741,258</b>	<b>550</b>	<b>17,630</b>	<b>29,925</b>	<b>286,155</b>	<b>18,161,279</b>	<b>21,154,444</b>
<b>Change in net position</b>	<b>(6,983)</b>	<b>(3,133)</b>	<b>28,880</b>	<b>16,044</b>	<b>442,105</b>	<b>-</b>	<b>-</b>	<b>(50)</b>	<b>(1,930)</b>	<b>-</b>	<b>(80,102)</b>	<b>(19,864)</b>	<b>374,967</b>
<b>Net position - beginning of year</b>	<b>44,886</b>	<b>-</b>	<b>17,201</b>	<b>56,216</b>	<b>562,701</b>	<b>-</b>	<b>-</b>	<b>132</b>	<b>2,520</b>	<b>-</b>	<b>84,373</b>	<b>34,530</b>	<b>802,559</b>
<b>Net position - end of year</b>	<b>\$ 37,903</b>	<b>\$ (3,133)</b>	<b>\$ 46,081</b>	<b>\$ 72,260</b>	<b>\$ 1,004,806</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 82</b>	<b>\$ 590</b>	<b>\$ -</b>	<b>\$ 4,271</b>	<b>\$ 14,666</b>	<b>\$ 1,177,526</b>

See notes to financial statements.

# Single Audits



**INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE FOR EACH MAJOR PROGRAM AND ON  
INTERNAL CONTROL OVER COMPLIANCE REQUIRED BY THE *UNIFORM GUIDANCE***

To the Board of County Commissioners  
and Constitutional Officers  
Dixie County, Florida

**Report on Compliance for Each Major Federal Program**

***Opinion on Each Major Federal Program***

We have audited the Dixie County, Florida's compliance with the types of compliance requirements described in the *OMB Uniform Supplement* that could have a direct and material effect on each of the Dixie County, Florida's major federal programs for the year ended September 30, 2022. Dixie County, Florida's major federal programs are identified in the summary of auditor's results in the accompanying schedule of findings and questioned costs for Federal Awards Programs.

In our opinion, Dixie County, Florida complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended September 30, 2022.

***Basis for Opinion on Each Major Federal Program***

We conducted our audit of compliance in accordance with the auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States; and the audit requirements of Title 2 U.S. Code of Federal Regulations Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (Uniform Guidance). Our responsibilities under those standards and the Uniform Guidance are further described in the Auditor's Responsibilities for the Audit of Compliance section of our report.

We are required to be independent of the County and to meet our other ethical responsibilities, in accordance with relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion on compliance for each major federal program. Our audit does not provide a legal determination of the County's compliance with the compliance requirements referred to above.

Management is responsible for compliance with the requirements of laws, regulations, contracts, and grants applicable to its federal programs.

***Responsibilities of Management for Compliance***

Management is responsible for compliance with the requirements referred to above and for the design, implementation, and maintenance of effective internal control over compliance with the requirements of laws, statutes, regulations, rules, and provisions of contracts or grant agreements applicable to the County's federal programs.

### ***Auditor's Responsibilities for the Audit of Compliance***

Our objectives are to obtain reasonable assurance about whether material noncompliance with the compliance requirements referred to above occurred, whether due to fraud or error, and express an opinion on the County's compliance based on our audit. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards, Government Auditing Standards, and the Uniform Guidance will always detect material noncompliance when it exists. The risk of not detecting material noncompliance resulting from fraud is higher than not detecting material noncompliance resulting from an error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Noncompliance with the compliance requirements referred to above is considered material if there is a substantial likelihood that, individually or in the aggregate, it would influence the judgment made by a reasonable user of the report on compliance about the County's compliance with the requirements of each major federal program as a whole.

In performing an audit in accordance with generally accepted auditing standards, Government Auditing Standards, and the Uniform Guidance, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material noncompliance, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the County's compliance with the compliance requirements referred to above and performing such other procedures as we considered necessary in the circumstances.
- Obtain an understanding of the County's internal control over compliance relevant to the audit in order to design audit procedures that are appropriate in the circumstances and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of the County's internal control over compliance. Accordingly, no such opinion is expressed.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and any significant deficiencies and material weaknesses in internal control over compliance that we identified during the audit.

### ***Report on Internal Control over Compliance***

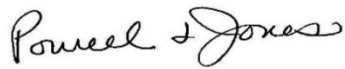
A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. A material weakness in internal control over compliance is a deficiency, or a combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. A significant deficiency in internal control over compliance is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the Auditor's Responsibilities for the Audit of Compliance section above and was not designed to identify

all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies in internal control over compliance. Given these limitations, during our audit we did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses, as defined above. However, material weaknesses or significant deficiencies in internal control over compliance may exist that were not identified.

Our audit was not designed for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, no such opinion is expressed.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.

A handwritten signature in cursive script that reads "Powell & Jones".

**POWELL and JONES CPA**  
Lake City, Florida  
September 11, 2023



**INDEPENDENT AUDITORS' REPORT ON COMPLIANCE FOR EACH MAJOR STATE PROJECT AND ON  
INTERNAL CONTROL OVER COMPLIANCE IN ACCORDANCE WITH CHAPTER 10.550, RULES OF THE  
AUDITOR GENERAL, OFFICE OF THE AUDITOR GENERAL**

To the Board of County Commissioners  
and Constitutional Officers  
Dixie County, Florida

**Report on Compliance for Each Major State Project**

**Opinion on Each Major State Project**

We have audited the compliance of Dixie County, Florida with the types of compliance requirements described in the State of Florida, Department of Financial Services State Projects Compliance and Supplement, that could have a direct and material effect on its major State project for the year ended September 30, 2022. Dixie County, Florida's major State projects are identified in the summary of auditors' results section of the accompanying Schedule of Findings.

In our opinion, Dixie County, Florida complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on its major State projects for the fiscal year ended September 30, 2022.

**Basis for Opinion on Each Major State Project**

We conducted our audit of compliance in accordance with the auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States and Chapter 10.550, Rules of the State of Florida, Office of the Auditor General. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of Compliance section of our report.

We are required to be independent of the County and to meet our other ethical responsibilities, in accordance with relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion on compliance for each major state project. Our audit does not provide a legal determination of the County's compliance with the compliance requirements referred to above.

Management is responsible for compliance with the requirements of laws, regulations, contracts, and grants applicable to its state projects.

***Responsibilities of Management for Compliance***

Management is responsible for compliance with the requirements referred to above and for the design, implementation, and maintenance of effective internal control over compliance with the requirements of laws, statutes, regulations, rules, and provisions of contracts or grant agreements applicable to the County's state projects



### ***Auditor's Responsibilities for the Audit of Compliance***

Our objectives are to obtain reasonable assurance about whether material noncompliance with the compliance requirements referred to above occurred, whether due to fraud or error, and express an opinion on the County's compliance based on our audit. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with the auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States and Chapter 10.550, Rules of the State of Florida, Office of the Auditor General will always detect material noncompliance when it exists. The risk of not detecting material noncompliance resulting from fraud is higher than noncompliance that results from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Noncompliance with the compliance requirements referred to above is considered material if there is a substantial likelihood that, individually or in the aggregate, it would influence the judgment made by a reasonable user of the report on compliance about the County's compliance with the requirements of each major state project as a whole.

In performing an audit in accordance with the auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States and Chapter 10.550, Rules of the State of Florida, Office of the Auditor General, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material noncompliance, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the County's compliance with the compliance requirements referred to above and performing such other procedures as we considered necessary in the circumstances.
- Obtain an understanding of the County's internal control over compliance relevant to the audit in order to design audit procedures that are appropriate in the circumstances and to test and report on internal control over compliance in accordance with Chapter 10.550, Rules of the State of Florida, Office of the Auditor General, but not for the purpose of expressing an opinion on the effectiveness of the County's internal control over compliance. Accordingly, no such opinion is expressed.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and any significant deficiencies and material weaknesses in internal control over compliance that we identified during the audit.

### ***Report on Internal Control over Compliance***

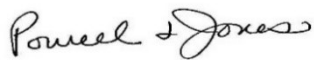
A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. A material weakness in internal control over compliance is a deficiency, or a combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a state project will not be prevented, or detected and corrected, on a timely basis. A significant deficiency in internal control over compliance is a deficiency, or a combination of deficiencies, in internal control over compliance with a

type of compliance requirement of a state project that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the Auditor's Responsibilities for the Audit of Compliance section above and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies in internal control over compliance. Given these limitations, during our audit we did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses, as defined above. However, material weaknesses or significant deficiencies in internal control over compliance may exist that were not identified.

Our audit was not designed for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, no such opinion is expressed.

Pursuant to Chapter 119, *Florida Statutes*, this report is a public record, and its distribution is not limited. Auditing standards generally accepted in the United States of America require us to indicate that this report is intended solely for the information and use of the County's management, State awarding agencies and pass-through entities and is not intended to be and should not be used by anyone other than these specified parties.

A handwritten signature in cursive script, appearing to read "Powell & Jones".

**Powell and Jones CPA**

Lake City, Florida

September 11, 2023

**Dixie County, Florida**  
**Schedule of Findings and Questioned Costs**  
**September 30, 2022**

Summary of Auditor's Results

**Financial Statements**

Type of auditor's report issued: Unmodified

Internal control over financial reporting:

- Material weakness identified? No
- Significant deficiencies identified not considered to be material weaknesses? No

Noncompliance material to financial statements noted? No

**Federal Awards**

Internal control over major programs:

- Material weaknesses identified? No
- Significant deficiencies identified not considered to be material weaknesses? None reported

Type of auditor's report issued on compliance for major programs Unmodified

Any audit findings disclosed that are required to be reported in accordance with 2CFR200.516(a) No

Identification of major programs:

<u>Assistance Listing Number</u>	<u>Name of Federal Programs</u>
21.019	<b><u>U.S. Department of Treasury</u></b>
21.027	Coronavirus Relief Fund American Rescue Plan Act

Dollar threshold used to distinguish between type A and type B programs: \$750,000

Auditee qualified as low-risk auditee? No

**Financial Statement Findings**

None

**Federal Award Findings and Questioned Costs**

None

(Continued)

**Dixie County, Florida**  
**Schedule of Findings and Questioned Costs**  
**September 30, 2022**

**(Continued)**

**State Financial Assistance**

Internal control over major projects:

- Material weakness identified? No
- Significant deficiencies identified that are not considered to be material weaknesses? None reported

Type of auditor's report issued on compliance for major projects: Unmodified

Any audit findings disclosed that are required to be reported in accordance with Rule 10.656, *Rules of the Auditor General*? No

Identification of major projects:

CSFA Number

55.009  
55.004

Name of State Projects

**Department of Transportation**  
Small County Outreach Program  
Aviation Grant Program

Dollar threshold used to distinguish between Type A and Type B projects: \$750,000

**Financial Statement Findings**

See Schedule of Prior audit Findings

**State Financial Assistance Findings and Questioned Costs**

None

**Dixie County, Florida**  
**Schedule of Expenditures of Federal Awards and State Financial Assistance**  
**For the Fiscal Year Ended September 30, 2022**

Federal and State Grantor/Pass Through Grantor Program Title	FALN#	GRANT #	AWARD AMOUNT	REPORTED IN PRIOR YEARS	DEFERRED IN PRIOR YEARS	REVENUES RECOGNIZED	EXPENDITURES
<b>FEDERAL AWARDS</b>							
<b>US DEPARTMENT OF THE TREASURY</b>							
Passed through the Florida Department of Emergency Management							
Coronavirus Relief Fund	21.019	Y2307	\$ 2,936,007	\$ 2,197,667	\$ -	\$ 738,340	\$ 738,340
American Resue Plan Act	21.027		1,634,127	-	-	713,386	713,386
			<u>4,570,134</u>	<u>2,197,667</u>	<u>-</u>	<u>1,451,726</u>	<u>1,451,726</u>
<b>US DEPARTMENT OF THE TRANSPORTATION</b>							
Passed through the State of Florida Department of Transportation							
Airport Improvement Program- CARES	20.106	3-12-0015-014-2020	20,000	-	-	15,450	19,926
Airport Improvement Program	20.106	3-12-0015-015-2021	139,250	-	-	139,250	139,250
Highway Planning and Construction	20.205	G1137	205,592	-	-	165,074	165,074
Highway Planning and Construction	20.205	G1K50	335,613	-	-	318,556	318,556
			<u>700,455</u>	<u>-</u>	<u>-</u>	<u>638,330</u>	<u>642,806</u>
<b>FEDERAL OFFICE OF CHILD SUPPORT ENFORCEMENT</b>							
Passed through the Florida Department of Revenue							
Title IV-D Child Support Enforcement	93.563	COC22	68,221	-	-	68,221	68,221
<b>FEDERAL DEPARTMENT OF HOMELAND SECURITY</b>							
passed through Florida Division of Emergency Management							
Emergency Management Preparedness and Assistance Grant 2021	97.042	G0246	13,926	-	-	-	13,926
<b>Total federal awards</b>			<u>\$ 5,352,736</u>	<u>\$ 2,197,667</u>	<u>\$ -</u>	<u>\$ 2,158,277</u>	<u>\$ 2,176,679</u>

**Dixie County, Florida**  
**Schedule of Expenditures of Federal Awards and State Financial Assistance**  
**For the Fiscal Year Ended September 30, 2022(Continued)**

STATE FINANCIAL ASSISTANCE

Florida Division of Emergency Management Emergency Management Performance Grant 2022	31.063	A0196	\$105,806	\$ -	\$ -	\$101,620	\$101,620
Department of Environmental Protection Small County Solid Waste Grant Agreement Passed through Suwannee River Water Management District Florida Springs Grant Program (Multi Basin Acquirer Recharge Project)	37.012	SC206	93,750	-	-	93,750	93,750
	37.052	19/20/149 LPS0024	5,792,213	519,602	-	257,268	257,268
			5,885,963	519,602	-	351,018	351,018
Florida Housing Finance Corporation State Housing Initiatives Partnership Program	40.901		700,000	-	-	700,000	222,989
Department of Health EMS Matching Grant	64.003	M0006	15,825	-	-	15,825	15,825
Department of Agriculture and Consumer Services Arthropod Mosquito Control State Aid	42.003	28440	38,025	-	-	37,925	38,025
Department of Financial Services Florida Firefighter Assistance Grant Program Cancer Decontamination Equipment Grant	43.006	FM520	17,464	-	-	17,464	17,464
	43.006		7,640	-	-	7,640	7,640
			25,104	-	-	25104	25104
Department of State State Aid to Libraries	45.03	22-ST-85	41,815	-	-	41,815	41,815
Florida Department of Transportation Aviation Grant Program Cross City Airport Design & Rehab R/W 4-22 Small County Outreach Program Grady Hires/SW 820/438200 NE 305TH Ave/443493-1	55.004	G1267	2,415,000	26,885	-	302,142	302,142
	55.009	G1255	325,000	-	-	293,800	293,800
	55.009	G1E46	1,375,000	-	-	965,535	965,535
			4,115,000	26,885	-	1,561,477	1,561,477

**Dixie County, Florida**  
**Schedule of Expenditures of Federal Awards and State Financial Assistance**  
**For the Fiscal Year Ended September 30, 2022 (Continued)**

Federal and State Grantor/Pass Through Grantor Program Title	CSFA#	GRANT #	PROGRAM OR AWARD AMOUNT	REPORTED IN PRIOR YEARS	DEFERRED IN PRIOR YEARS	REVENUES RECOGNIZED	EXPENDITURES
Small County Road Assistance Program							
NE 362 Ave, NE 364 Ave, NE 594, SR349	55.016	G1V55	\$1,600,000	\$ -	\$ -	\$ 113,500	\$ 113,500
CR340/SR349N/Suwannee River Bridge	55.016	G1V56	2,300,000	-	-	207,000	207,000
Total Florida Department of Transportation			<u>8,015,000</u>	<u>26,885</u>	<u>-</u>	<u>1,881,977</u>	<u>1,881,977</u>
Department of Law Enforcement							
Salary Assistance for Fiscally Constrained Counties	71.067	7G020	525,000	-	-	131,250	131,250
Wireless 911 Board-911 Wireless State Funds							
Rural County Maintenance Grant	72.001	TC233	11,965	-	-	11,965	11,965
Rural County Maintenance Grant	72.001	TC277	54,628	-	-	54,628	54,628
			<u>66,593</u>	<u>-</u>	<u>-</u>	<u>66,593</u>	<u>66,593</u>
Total state financial assistance			<u>\$15,419,131</u>	<u>\$546,487</u>	<u>\$ -</u>	<u>\$3,353,127</u>	<u>\$2,876,216</u>

**Dixie County, Florida**

**Notes to the Schedule of Federal Awards and State Financial Assistance  
For the Fiscal Year Ended September 30, 2022**

**NOTE 1 – BASIS OF PRESENTATION**

The accompanying Schedule of Expenditures of Federal Awards and State Financial Assistance includes the federal and state award activity of the County under programs of the federal and state government for the year ended September 30, 2021. The information in the Schedule is presented in accordance with the requirements of Title 2 U.S. Code of Federal Regulation Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (Uniform Guidance) and Chapter 10.550, Rules of the Auditor General. Because this schedule presents only a selected portion of the operation of the County, it is not intended to and does not present the financial position or changes in net position of the County.

**NOTE 2 – USE OF ESTIMATES**

The preparation of this schedule requires management to make various estimates. Actual results could differ from those estimates.

**NOTE 3 – INDIRECT COST RATE**

The County did not elect to charge the 10% de minimis indirect cost rate allowed under the Uniform Guidance or any other indirect cost rate to any federal or state programs.

**NOTE 4 – LOAN AND LOAN GUARANTEE PROGRAMS**

The County does not participate in any loan or loan guarantee programs.

**NOTE 5 – FEDERALLY FUNDED INSURANCE**

The County does not receive any federally funded insurance.

**NOTE 6 – NONCASH ASSISTANCE**

The County did not receive or provide any noncash assistance related to Federal or State programs/projects.



# **ADDITIONAL ELEMENTS REQUIRED BY THE RULES OF THE AUDITOR GENERAL**



**MANAGEMENT LETTER**

The Honorable County Commissioners Dixie County, Florida

We have audited the financial statements of Dixie County, Florida (the “County”), as of and for the fiscal year ended September 30, 2022, and have issued our report thereon dated September 11, 2023.

***Auditors’ Responsibility***

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Additionally, our audit was conducted in accordance with the provisions of Chapter 10.550, Rules of the Auditor General, which govern the conduct of local governmental entity audits performed in the State of Florida and require that certain items be addressed in this letter.

***Other Reporting Requirements***

We have issued our Independent Auditors’ Report on Internal Control over Financial Reporting and on Compliance and Other Matters Based on an Audit of the Financial Statements Performed in Accordance with *Government Auditing Standards*; Independent Auditors’ Report on Compliance for Each Major State Project; Report on Compliance for Each Major Federal Program and Report on Internal Control Over Compliance; Schedule of Findings and Questioned Costs; and Independent Accountants’ Reports on examinations conducted in accordance with *AICPA Professional Standards*, AT-C Section 315 regarding compliance requirements in accordance with Chapter 10.550, Rules of the Auditor General. Disclosures in those reports and schedules, which are dated September 11, 2023, should be considered in conjunction with this management letter.

***Prior Audit Findings***

The Rules of the Auditor General require that we comment as to whether or not corrective actions have been taken to address findings and recommendations made in the preceding audit. If the audit findings in the preceding audit report are uncorrected, we are required to identify those findings that were also included in the second preceding audit report. See summary below for update on prior year findings.

***Status of Prior Audit Findings:***

<b>Finding Number FY 2017</b>	<b>Finding Number FY 2021</b>	<b>Status FY 2022</b>
2017-001	2017-001	Corrected
2017-003	2017-003	Repeated as 2017-003
2017-004	2017-004	Corrected
2017-005	2017-005	Corrected

***Financial Condition and Management***

As required by the Rules of the Auditor General, the scope of our audit included a review of the provisions of Section 218.503, Florida Statutes, “Determination of Financial Emergency.” In connection with our audit, we determined that the County has not met one or more of the conditions described in Section 218.503(1), Florida Statutes.

Also, as required by the Rules of the Auditor General, we applied financial condition assessment procedures, as of the end of the fiscal year, pursuant to Rule 10.556(8). It is management’s responsibility to monitor financial condition, and our financial condition assessment was based in part on representations made by management and the review of financial information provided by management. The application of such procedures did not reveal evidence of “deteriorating financial condition” as that term is defined in Rule 10.554.

Section 10.554(1)(i)(2), Rules of the Auditor General, requires that we address in the management letter any recommendations to improve financial management. We had no such recommendations required to be included herein.

***Additional Matters***

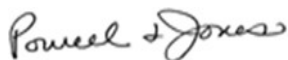
Section 10.554(2)(i)(3), Rules of the Auditor General, requires us to communicate noncompliance with provisions of contracts or grant agreements, or abuse, that have occurred, or are likely to have occurred, that have an effect on the financial statements that is less than material but warrants the attention of those charged with governance. In connection with our audit, we identified no additional matters.

As required by the Rules of the Auditor General, we performed separate audits of each of the County’s constitutional officers. The comments included in those separately-issued reports should be considered in conjunction with this management letter.

***Purpose of this Letter***

This management letter is intended solely for the information and use of the Legislative Auditing Committee, members of the Florida Senate and Florida House of Representatives, the County and its management, the Auditor General of the State of Florida, and Federal and other granting agencies, and is not intended to be and should not be used by anyone other than these specified parties.

We wish to take this opportunity to thank you and your staff for the cooperation and courtesies extended to us during the course of the audit. Please let us know if you have any questions or comments concerning this letter, our accompanying reports, or other matters.



**POWELL and JONES CPA**  
Lake City, Florida  
September 11, 2023



**INDEPENDENT ACCOUNTANT'S REPORT ON EXAMINATION OF  
COMPLIANCE REQUIREMENTS IN ACCORDANCE WITH CHAPTER 10.550,  
RULES OF THE AUDITOR GENERAL**

To the Board of County Commissioners  
and Constitutional Officers  
Dixie County, Florida

We have examined Dixie County, Florida's (the County) compliance with the following requirements for the year ended September 30, 2022

1. Florida Statute 218.415 in regards to investments
2. Florida Statutes 28.35 and 28.36 in regards to certain court-related functions
3. Florida Statutes 61.181 in regards to operation of a depository for alimony and child support
4. Florida Statutes 365.172 and 365.173 in regards to the E911 revenues and expenditures

Management is responsible for the County's and Clerk's respective compliance with those requirements. Our responsibility is to express an opinion on the County's and the Clerk's respective compliance based on our examinations.

Our examinations were conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants. Those standards require that we plan and perform the examination to obtain reasonable assurance about whether the County complied, in all material respects, with the specified requirements referenced above. An examination involves performing procedures to obtain evidence about whether the County complied with the specified requirements. The nature, timing, and extent of the procedures selected depend on our judgment, including an assessment of the risks of material non-compliance, whether due to fraud or error. We believe that the evidence we obtained is sufficient and appropriate to provide a reasonable basis for our opinion. We are required to be independent and to meet our other ethical responsibilities in accordance with relevant ethical requirements relating to the engagement.

Our examination does not provide a legal determination on the County's compliance with specified requirements.

In our opinion the County complied, in all material respects, with the aforementioned requirements for the year ended September 30, 2022.

This report is intended solely for the information and use of the Legislative Auditing Committee, members of the Florida Senate and the Florida House of Representatives, the Florida Auditor General, the Board of County Commissioners of Dixie County, Florida, and its management, and is not intended to be, and should not be, used by anyone other than these specified

*Powell & Jones*

**POWELL AND JONES CPA**  
Certified Public Accountants  
September 11, 2023



**INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS***

The Honorable County Commissioners Dixie County, Florida

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of Dixie County, Florida (the "County"), as of and for the year ended September 30, 2021, and the related notes to the financial statements, which collectively comprise the County's basic financial statements and have issued our report thereon dated September 11, 2023.

**Internal Control Over Financial Reporting**

In planning and performing our audit of the financial statements, we considered the County's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the County's internal control. Accordingly, we do not express an opinion on the effectiveness of the County's internal control.

*A deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that were not identified. We did identify deficiencies in internal control, described in the accompanying schedule of audit findings as items 2017-003 and 2022-001 that we consider to be significant deficiencies.

### **Compliance and Other Matters**

As part of obtaining reasonable assurance about whether the County's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts.

However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion.

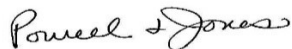
The results of our auditing procedures disclosed no instances of noncompliance that are required to be reported under *Government Auditing Standards*. We did identify certain other matters which are described in the accompanying schedule of audit findings as item 2017-003 and 2022-001.

### **County's Response to Findings**

The County's response to the findings identified in our audit is described in its accompanying letter of response. The County's response was not subjected to auditing procedures applied in the audit of the financial statements and, accordingly, we express no opinion on it.

### **Purpose of this Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the County's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.



**POWELL AND JONES CPA**

Lake City, Florida

September 11, 2023

**Dixie County, Florida**  
**Schedule of Audit Findings**

**FINANCIAL STATEMENT FINDINGS**

**Prior year findings**

2017-001 (Similar to previously reported items 2016-001 and 2015-001)

**Criteria:** Section 218.33, *Florida Statutes*, requires that local government entities follow uniform accounting practices and procedures including the use of proper accounting and fiscal management, which includes establishing and maintaining effective internal control to help ensure that appropriate goals and objectives are met and ensuring that management and financial information is reliable and properly reported.

**Condition:** As part of the audit, we proposed material adjustments to the County's financial statements and it was necessary for us to assist in the preparation of the financial statements.

**Cause:** The staff do not possess sufficient skills to record all required journal entries and prepare the financial statements in conformity with generally accepted accounting principles.

**Effect:** Management are not able to prepare the financial statements in conformity with generally accepted accounting principles; however, we determined that management does have the skills, knowledge, and experience to review and approve the journal entries and financial statements.

**Current Year Status:** This finding has been corrected by hiring an accounting consultant.

2017-003 (Similar to previously reported items 2016-003 and 2015-003)

**Criteria:** Per rule 69I-73.006, Florida Administrative Code, management is required to perform a physical inventory count of all tangible property.

**Condition:** The County did not perform a physical inventory count of tangible assets in the current year.

**Cause:** The staffing levels are not sufficient to perform the physical inventory count.

**Effect:** The risk of inaccuracies in the tangible property records is enhanced.

**Current Year Status:** This finding remained during the current year.

2017-004 (Previously reported as 2016-004)

**Criteria:** Section 218.33, *Florida Statutes*, requires that local government entities follow uniform accounting practices and procedures including the use of proper accounting and fiscal management, which includes establishing and maintaining effective internal control to help ensure that appropriate goals and objectives are met and ensuring that management and financial information is reliable and properly reported. The internal control environment should include adequate segregation of duties within the financial reporting IT systems.

**Condition:** Members of the Accounting department have excessive access to the financial reporting IT systems.

**Cause:** The staffing levels are not sufficient for adequate segregation of duties in the IT systems.

**Effect:** The risk of misstatements is enhanced.

**Recommendation:** Where possible, the Office should restrict access to IT systems or functions or should provide compensating controls.

**Current Year Status: This finding has been corrected.**

2017-005 **Condition:** The County's Recreation and Library Fund had a deficit fund balance and an interfund balance with the General Fund. No repayments were made to reduce the balance during FY 2019.

**Cause:** The County anticipated grant funding to be received to enable the repayment of the interfund balance but it was not sufficient during FY 2020.

**Effect:** The nonpayment of the loan could have a negative impact on the fund balance of the County's General Fund in the future.

**Current Year Status: This finding has been corrected.**

#### Current year findings

2022-001 **Criteria** – The custodial funds managed by the Clerk of Court's Office should have schedules kept on behalf of individuals to properly account for amounts held and disbursed in the custodial funds.

**Condition** – The Clerk of Court's Office does not carry any updated schedules that account for money held by individuals in the tax deed fund, cash bond fund, witness clerk fund, or juror fund.

**Cause** – The finance staff failed to properly complete and update these reports. Additionally, a documented review did not take place in which the reports were reconciled to the accounting records.

**Effect** – This condition can lead to noncompliance in reporting accurate and complete information, incorrect settle-up calculations, and can also result in future complications regarding money held for individuals that was not properly accounted for.

**Recommendation** — The Office should make a better effort to account for the transaction activity in the custodial funds and create schedules of balances held for individuals and reconcile them on at least a quarterly basis.





*Clerk of the Circuit Courts Dixie County*  
*Barbara Higginbotham*

September 18, 2023

Honorable Sherrill F. Norman  
Auditor General, State of Florida  
G74 Claude Pepper Building  
111 West Madison Street  
Tallahassee, Florida 32399-1450

**IN RE: RESPONSE TO AUDIT OF THE DIXIE COUNTY CLERK OF THE CIRCUIT COURT FOR THE FISCAL PERIOD ENDING  
SEPTEMBER 30, 2022.**

Dear Ms. Norman:

As Clerk of the Circuit Court of Dixie County, Florida, I hereby submit my responses to the above referenced audit prepared by the firm of Powell and Jones, 1359 SW Main Blvd., Lake City, Florida 32025.

**SCHEDULE OF FINDINGS  
FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2022  
DIXIE COUNTY CLERK OF THE CIRCUIT COURT**

- 2022-001      **Criteria – The custodial funds managed by the Clerk of Court’s Office should have schedules kept on behalf of individuals to properly account for amounts held and disbursed in the custodial funds.**
- Condition —** The Clerk of Court’s Office does not carry any updated schedules that account for money held by individuals in the tax deed fund, cash bond fund, witness fund or juror fund.
- Cause –** The finance staff failed to properly complete and update these reports. Additionally, a documented review did not take place in which the reports were reconciled to the accounting records.
- Effect –** This condition can lead to noncompliance in reporting accurate and complete information, incorrect settle-up calculations, and can also result in future complications regarding money held for individuals that was not properly accounted for.
- Recommendation —** The Office should make a better effort to account for the transaction activity in the custodial funds and create schedules of balances held for individuals and reconcile them on at least a quarterly basis.
- Response-** Our office has completed researching, reviewing, and reconciling the Tax Deed Funds and the Cash Bond Fund in FY2023. These funds had to be researched back over 20 years. We are currently working on the other funds in question.

Respectfully submitted,

*Barbara Higginbotham*  
Barbara Higginbotham

Clerk of Court of Dixie County, Florida

214 NE Hwy 351, P.O. Box 1206, Cross City, Florida 32628 Phone #352-498-1200 Fax #352-498-1201

56 NE 210 Avenue  
Post Office Box 2600  
Cross City, Florida 32628



County Manager Office  
Phone: (352)498-1426  
Fax: (352)498-1277

**DIXIE COUNTY BOARD OF COUNTY COMMISSIONERS**

September 18, 2023

Honorable Sherrill F. Norman  
Auditor General, State of Florida  
G74 Claude Pepper Building  
111 West Madison Street  
Tallahassee, FL 32399-1450

**IN RE: RESPONSE TO AUDIT OF THE DIXIE COUNTY BOARD OF COUNTY COMMISSIONERS FOR THE FISCAL PERIOD ENDING SEPTEMBER 30, 2022.**

Dear Ms. Norman:

I hereby submit to you my response to the above referenced audit as prepared by the firm of Powell & Jones, 1359 S.W. Main Boulevard, Lake City, Florida 32025.

**FINANCIAL STATEMENT FINDINGS**

2017-003 Criteria: Per rule 691-73.006, Florida Administrative Code, management is required to perform a physical inventory count of all tangible property.

**Current Year Status: This finding remained during the current year.**

Response: Every effort will be made to perform the inventory and update our records.

Respectfully submitted,

Barbara Higginbotham  
Clerk of Court  
Dixie County, Florida

# AFFIDAVIT

BEFORE ME, the undersigned authority, personally appeared Barbara Higginbotham, who being duly sworn, deposes and says on oath that:

1. I am the Chief Financial Officer of Dixie County, Florida which is a local governmental entity of the State of Florida;
2. The governing body of the Board of County Commissioners of Dixie County adopted Ordinance No. 2009-01A implementing an impact fee; and
3. The Board of County Commissioners of Dixie County has complied and, as of the date of this Affidavit, remains in compliance with Section 163.31801, Florida Statutes.

FURTHER AFFIANT SAYETH NAUGHT.

Barbara Higginbotham

Clerk of Court

State of Florida

County of Dixie

SWORN TO AND SUBSCRIBED before me this 1<sup>st</sup> day of August, 2023

Verna Mae Wilson

NOTARY PUBLIC

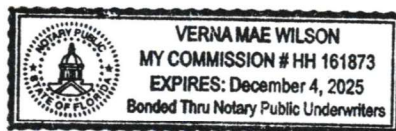
Print Name Verna Mae Wilson

Personally known  or produced identification \_\_\_\_\_

Type of Identification produced: \_\_\_\_\_

My Commission Expires:

\_\_\_\_\_



**Dixie County  
Clerk of the Circuit Court**

**Audit Report  
September 30, 2022**

**Dixie County Clerk  
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Year Ended September 30, 2022**

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**Powell and Jones CPA**

1359 S.W. Main Blvd.  
Lake City, FL 32025  
Phone 386.755.4200  
Fax 386.719.5504

## **INDEPENDENT AUDITOR'S REPORT**

To the Honorable Clerk of the Circuit Court, Barbie Higginbotham  
Dixie County, Florida

### **Opinions**

We have audited the accompanying financial statements of the major funds and aggregate remaining fund information of Dixie County, Florida Clerk of the Circuit Court (the "Clerk of the Court"), as of and for the year ended September 30, 2022, and the related notes to the financial statements, which collectively comprise the Clerk of the Court's basic financial statements as listed in the table of contents. In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the major funds and aggregate remaining fund information of the Clerk of the Court, as of September 30, 2022, and the respective changes in financial position, for the year then ended in accordance with accounting principles generally accepted in the United States of America.

### **Basis for Opinions**

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of Dixie County Clerk of the Court and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions. The accompanying financial statements were prepared for the purpose of complying with Section 218.39(8), Florida Statutes, and Rule 10.557(5) of Chapter 10.550, Rules of the Auditor General -Local Governmental Entity Audits. As described in Note 1 to the financial statements, the Clerk of the Circuit Court is part of the reporting for Dixie County, Florida. Accordingly, these financial statements are not a complete presentation of the reporting entity's basic financial statements.

### **Responsibilities of Management for the Financial Statements**

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error. In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the Clerk of the Court's ability to continue as a going concern for twelve months beyond the financial statement date, including any currently known information that may raise substantial doubt shortly thereafter.

### **Auditor's Responsibilities for the Audit of the Financial Statements**

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinions. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards and Government Auditing Standards will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with generally accepted auditing standards and Government Auditing Standards, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Clerk of the Court's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the Clerk of the Court's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

### **Required Supplementary Information**

Accounting principles generally accepted in the United States of America require that the budgetary comparison information be presented to supplement the basic financial statements. Such information is the responsibility of management and, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

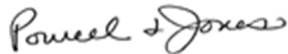
**Other Information**

Management is responsible for the other information included in the annual report. The other information comprises the introductory and statistical sections but does not include the combining fund financial statements and our auditor's report thereon. Our opinions on the combining fund financial statements do not cover the other information, and we do not express an opinion or any form of assurance thereon.

In connection with our audit of the combining fund financial statements, our responsibility is to read the other information and consider whether a material inconsistency exists between the other information and the combining fund financial statements, or the other information otherwise appears to be materially misstated. If, based on the work performed, we conclude that an uncorrected material misstatement of the other information exists, we are required to describe it in our report.

**Other Reporting Required by Government Auditing Standards**

In accordance with Government Auditing Standards, we have also issued our report August 18, 2023, on our consideration of the Clerk of the Court's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Clerk of the Court's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with Government Auditing Standards in the Clerk of the Court's internal control over financial reporting and compliance.

**POWELL & JONES**

Certified Public Accountants

August 18, 2023



**Dixie County Clerk of the Circuit Court  
Balance Sheet – Governmental Funds  
September 30, 2022**

	Operating Fund	Court Fund	Records Modernization Trust	Totals
<b>ASSETS</b>				
<b>Current assets</b>				
Cash	\$ 46,914	\$ 171,745	\$ 1,790	\$ 220,449
<b>Accounts receivable</b>				
Due from other funds	61,942	-	136,164	198,106
Due from other governmental units	8,787	-	-	8,787
<b>Total assets</b>	<b>\$ 117,643</b>	<b>\$ 171,745</b>	<b>\$ 137,954</b>	<b>\$ 427,342</b>
<b>LIABILITIES AND FUND BALANCES</b>				
<b>LIABILITIES</b>				
<b>Current liabilities</b>				
Accounts payable	\$ 14,328	\$ 4,591	\$ -	\$ 18,919
Accrued liabilities	15,523	17,169	-	32,692
Due to other funds	74,954	107,631	-	182,585
Due to other governmental units	88	-	-	88
<b>Total liabilities</b>	<b>104,893</b>	<b>129,391</b>	<b>-</b>	<b>234,284</b>
<b>FUND BALANCES</b>				
Restricted	12,750	42,354	137,954	193,058
<b>Total fund balances</b>	<b>12,750</b>	<b>42,354</b>	<b>137,954</b>	<b>193,058</b>
<b>Total liabilities and fund balance</b>	<b>\$ 117,643</b>	<b>\$ 171,745</b>	<b>\$ 137,954</b>	<b>\$ 427,342</b>

**Dixie County Clerk of the Circuit Court**  
**Statement of Revenues, Expenditures and Changes in Fund Balances**  
**Governmental Funds**  
**Year ended September 30, 2022**

	Operating Fund	Court Fund	Records Modernization Trust	Totals
<b>REVENUES</b>				
Intergovernmental	\$ 68,221	\$ 415,350	\$ -	\$ 483,571
Charges for services	128,347	300,951	38,693	467,991
Interest	58	106	-	164
<b>Total revenues</b>	<b>196,626</b>	<b>716,407</b>	<b>38,693</b>	<b>951,726</b>
<b>EXPENDITURES</b>				
Current expenditures				
General government	632,415	-	3,955	636,370
Court related	-	716,407	-	716,407
<b>Total expenditures</b>	<b>632,415</b>	<b>716,407</b>	<b>3,955</b>	<b>1,352,777</b>
<b>Excess of revenues over (under) expenditures</b>	<b>(435,789)</b>	<b>-</b>	<b>34,738</b>	<b>(401,051)</b>
<b>OTHER FINANCING SOURCES (USES)</b>				
Transfer from Board of County Commissioners				
Commissioners	435,791	-	-	435,791
<b>Total other financing sources (uses)</b>	<b>435,791</b>	<b>-</b>	<b>-</b>	<b>435,791</b>
<b>Net change in fund balances</b>	<b>2</b>	<b>-</b>	<b>34,738</b>	<b>34,740</b>
<b>Fund balances at beginning of year</b>	<b>\$ 12,748</b>	<b>\$ 42,354</b>	<b>\$ 103,216</b>	<b>\$ 158,318</b>
<b>Fund balances at end of year</b>	<b>\$ 12,750</b>	<b>\$ 42,354</b>	<b>\$ 137,954</b>	<b>\$ 193,058</b>

**Dixie County Clerk of the Circuit Court  
Statement of Fiduciary Net Position  
September 30, 2022**

	<b>Custodial Funds</b>
<b>ASSETS</b>	
Cash	\$ 2,168,961
Due from other funds	77,172
Due from other governmental units	15,066
<b>Total assets</b>	<b>\$ 2,261,199</b>
 <b>LIABILITIES</b>	
Accounts payable	\$ 11,942
Due to other funds	252,033
Due to other governmental units	839,225
<b>Total liabilities</b>	<b>1,103,200</b>
 <b>NET POSITION</b>	
<b>Restricted - held for others</b>	<b>\$ 1,157,999</b>

See notes to financial statements.

**Dixie County Clerk of the Circuit Court  
Statement of Changes in Fiduciary Net Position  
For the Fiscal Year Ended September 30, 2022**

		Custodial Funds
<b>ADDITIONS</b>		
Funds held for others	\$	907,102
Fines, fees and court costs and payments		2,229,216
<b>Total additions</b>	<b>\$</b>	<b>3,136,318</b>
<b>DEDUCTIONS</b>		
Funds held for others	\$	443,150
Fines, fees and court costs and payments		2,216,305
<b>Total deductions</b>		<b>2,659,455</b>
Change in net position		476,863
Net position - beginning of year		681,136
<b>Net position - end of year Restricted Held for Others</b>	<b>\$</b>	<b>1,157,999</b>

# Dixie County Clerk of the Circuit Court

## Notes to Financial Statements

### NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The accounting policies of the office of the Dixie County Clerk of the Circuit Court (the “Office”) conform to generally accepted accounting principles as applicable to governments. The following is a summary of the more significant policies.

#### ***Reporting Entity***

The Clerk of the Circuit Court is an elected constitutional officer, whose office is established by Article VIII of the Constitution of the State of Florida and is governed by various provisions of state law.

The Office is an integral part of Dixie County, which is the primary government for financial reporting purposes.

#### ***Basis of Presentation***

The Office’s financial statements are financial statements that have been prepared solely for the purpose of complying with the Rules of the Auditor General of the State of Florida (the “Rules”). These financial statements are the fund financial statements required by generally accepted accounting principles. However, these fund financial statements do not constitute a complete presentation because, in conformity with the Rules, the Office has not presented reconciliations to the government-wide financial statements, the government-wide financial statements, or management’s discussion and analysis. Also, certain notes to the financial statements may supplement rather than duplicate the notes included in the County’s countywide financial statements.

#### ***Fund Accounting***

Accounts are organized on the basis of funds, each of which is considered a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, fund equity, revenues, and expenditures. Government resources are allocated to, and accounted for in, individual funds based upon the purposes for which they are to be spent and the means by which spending activities are controlled. The focus of fund financial statements is on major funds, each displayed in a separate column. All nonmajor funds are aggregated and displayed in a single column.

The Office reports the following major governmental funds:

*Operating Fund* – The Operating Fund is the primary operating fund of the Clerk’s Office. It is used to account for and report all financial resources not accounted for and reported in another fund.

*Court Fund* – The Court Fund is used to account for court related activities funded by state appropriations and court-related fees and service charges.

*Records Modernization Trust Fund* – The Records Modernization Trust Fund is used to account for fees and fines collected and expenditures related to the upgrade and modernization of the official records of the County, and to fund court technology and other court-related expenditures.

Additionally, the Office reports the following fiduciary funds:

*Custodial Funds* – Custodial Funds are used to account for assets held in a custodial capacity. Custodial funds are fiduciary in nature and used to account for assets held for the benefit of other governments or individuals.

# Dixie County Clerk of the Circuit Court

## Notes to Financial Statements

### ***Measurement Focus/Basis of Accounting***

All governmental funds are accounted for on a current financial resource's measurement focus. This means that only current assets and current liabilities are generally included on their balance sheets. Their reported fund balance (net current assets) is considered a measure of "available spendable resources." Their operating statements present increases (revenues and other financing sources) and decreases (expenditures and other financing uses) in net current assets and, accordingly, are said to present a summary of sources and uses of "available spendable resources" during a period.

Basis of accounting refers to when revenues and expenditures are recognized in the accounts and reported in the financial statements. Basis of accounting relates to the timing of the measurements made, regardless of the measurement focus applied.

All governmental funds are accounted for using the modified accrual basis of accounting. Their revenues are recognized when they become measurable and available as net current assets. Expenditures are generally recognized under the modified accrual basis of accounting when the related fund liability is incurred. However, principal and interest on long-term liabilities are recognized when due.

Agency fund assets and liabilities are accounted for on the accrual basis of accounting.

### ***Capital Assets and Long-Term Liabilities***

Because of the current financial resource's measurement focus, the accompanying fund financial statements do not report capital assets or long-term liabilities. Such amounts are instead reported in the government-wide financial statements of the County.

### ***Cash and Equivalents***

All cash and equivalents are placed in a bank that qualifies as a public depository pursuant to the provisions of the Florida Security for Public Deposits Act. Every qualified public depository is required by this law to deposit with the Chief Financial Officer eligible collateral equal to, or in excess of, an amount to be determined by the Chief Financial Officer. The Chief Financial Officer is required to ensure that all funds are entirely insured or collateralized throughout the fiscal year. All the deposits of the Office are entirely collateralized pursuant to Chapter 280, Florida Statutes.

## Dixie County Clerk of the Circuit Court

### Notes to Financial Statements

#### ***Fund Balance***

The Office follows the provisions of GASB Statement No. 54, *Fund Balance Reporting and Governmental Fund Type Definitions* to classify fund balances for governmental funds into specifically defined classifications. The classifications comprise a hierarchy based primarily on the extent to which the Office is bound to honor constraints on the specific purposes for which amounts in the funds can be spent. The fund balance classifications specified in GASB Statement No. 54 are as follows:

***Non-spendable Fund Balance*** – Non-spendable fund balances are amounts that cannot be spent because they are either (a) not in spendable form or (b) legally or contractually required to be maintained intact.

***Restricted Fund Balance*** – Restricted fund balances are restricted when constraints placed on the use of resources are either: (a) externally imposed by creditors, grantors, contributors, or laws or regulations of other governments; or (b) imposed by law through constitutional provisions or enabling legislation.

***Committed Fund Balance*** – Committed fund balances are amounts that can only be used for specific purposes as a result of constraints imposed by formal action of the Office's highest level of decision-making authority, which is a policy of the Office. Committed amounts cannot be used for any other purpose unless the Office removes those constraints by taking the same type of action.

***Assigned Fund Balance*** – Assigned fund balances are amounts that are constrained by the Office's intent to be used for specific purposes, but are neither restricted nor committed. Intent is expressed by (a) the constitutional officer or (b) a body or official to which the constitutional officer has delegated the authority to assign amounts to be used for specific purposes.

***Unassigned Fund Balance*** – Unassigned fund balance is the residual classification for the General Fund or negative balance in a special revenue fund.

The Office's policy is to expend resources in the following order: restricted, committed, assigned and unassigned.

#### ***Use of Estimates***

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make various estimates. Actual results could differ from those estimates.

Dixie County Clerk of the Circuit Court

Notes to Financial Statements

**NOTE 2 – FUND BALANCE CLASSIFICATIONS**

Balances of reported fund balance on September 30, 2022 are as follows:

	<b>Records Modernization Fund</b>
Restricted for:	
Court technology	\$ 34,852
Records modernization	68,364
<b>Totals</b>	<b>\$ 103,216</b>

**NOTE 3 – INTERFUND BALANCES**

On September 30, 2022, interfund balances consisted of:

	<b>Due from</b>	<b>Due to</b>
Clerk operating fund	\$ 74,954	\$ 221,282
Court fund	130,796	23,164
Public Records modernization trust	-	136,164
Agency funds:		
Domestic relations	6,972	-
General trust	167,889	77,173
Traffic	77,172	-
<b>Total</b>	<b>\$ 457,783</b>	<b>\$ 457,783</b>

The interfund balances above arose during the normal course of operations of the Office. All interfund balances are expected to be liquidated fully within the subsequent fiscal year.



## Dixie County Clerk of the Circuit Court

### Notes to Financial Statements

#### NOTE 4 – COMPENSATED ABSENCES

The Clerk’s liability for compensated absences is reported as noncurrent liabilities in the records of Dixie County as a whole. Because of their spending measurement focus, expenditure recognition for governmental funds is limited to exclude amounts represented by noncurrent liabilities. Since they do not affect net current assets, such long-term amounts are not recognized as governmental fund expenditures or fund liabilities. The following is a summary of changes in compensated absences for the year ended September 30, 2022:

	Balance October 1, 2021	Additions	Deductions	Balance September 30, 2022
Compensated absences	\$ 10,000	\$ 3,833	\$ -	\$ 13,833
Total	\$ 10,000	\$ 3,833	\$ -	\$ 13,833

#### NOTE 2. DEFINED BENEFIT PENSION PLAN

**Plan Description** - The Clerk contributes to the Florida Retirement System ("System"), a cost sharing multiple-employer defined benefit plan administered by the State of Florida, Department of Administration, Division of Retirement. The System provides retirement, disability or death benefits to retirees or their designated beneficiaries. Chapter 121, *Florida Statutes*, establishes the authority for benefit provisions. Changes to the law can only occur through an act of the Florida Legislature. The System issues a publicly available financial report that includes financial statements and required supplementary information for the System. That report may be obtained by writing to the Florida Retirement System, 2639 North Monroe Street, Tallahassee, Florida, or by calling (850) 488-5706.

**Funding Policy** - Effective July 1, 2011, all employees are required to contribute 3% to the System. The Clerk is required to contribute at an actuarially determined rate. The rates during the fiscal year ended September 30, 2022, were as follows:

Class	October 1, 2021 - June 30, 2022	July 1, 2022 - September 30, 2022
Regular Class	11.91%	10.82%
Special Risk Class	27.83%	25.89%
Special Risk Administrative Support	38.65%	37.76%
County Elected Officers Class	57.00%	51.42%
Senior Management Class	31.57%	29.01%
Deferred Retirement Option Program (DROP)	18.60%	18.34%

The contribution requirements of plan members and the Clerk are established and may be amended by the Florida Legislature. The Clerk's contributions to the System for the years ending September 30, 2022, were \$156,114, equal to the required contributions for each year.

## **Required Supplementary Information**

**Dixie County Clerk of the Circuit Court**

**Schedule of Revenues, Expenditures and Changes in Fund Balances  
Budget and Actual – Operating Fund  
Year ended September 30, 2022**

	Budgeted Amounts		Actual Amounts	Variance with Final Budget Positive (Negative)
	Original	Final		
<b>REVENUES</b>				
Intergovernmental	\$ 68,221	\$ 68,221	\$ 68,221	\$ -
Charges for Services	128,347	128,347	128,347	-
Interest	58	58	58	-
<b>Total revenues</b>	<b>196,626</b>	<b>196,626</b>	<b>196,626</b>	<b>-</b>
<b>EXPENDITURES</b>				
Current expenditures				
General government	632,415	632,415	632,415	-
<b>Total expenditures</b>	<b>632,415</b>	<b>632,415</b>	<b>632,415</b>	<b>-</b>
Excess of revenues over expenditures	(435,789)	(435,789)	(435,789)	-
<b>OTHER FINANCING SOURCES (USES)</b>				
Interfund transfers in	435,791	435,791	435,791	-
<b>Total other financing sources (uses)</b>	<b>435,791</b>	<b>435,791</b>	<b>435,791</b>	<b>-</b>
Net change in fund balance	2	2	2	-
Fund balance at beginning of year	12,748	12,748	12,748	-
<b>Fund balance at end of year</b>	<b>\$ 12,750</b>	<b>\$ 12,750</b>	<b>\$ 12,750</b>	<b>\$ -</b>

See notes to financial statements.

Notes to Schedule:

The budget is prepared on a basis that does not differ materially from generally accepted accounting principles. Its preparation, adoption, and amendment is governed by Florida Statutes. The fund is the legal level of control.

**Dixie County Clerk of the Circuit Court**

**Schedule of Revenues, Expenditures and Changes in Fund Balances  
Budget and Actual – Court Fund  
Year ended September 30, 2022**

	Budgeted Amounts		Actual Amounts	Variance with Final Budget Positive (Negative)
	Original	Final		
<b>REVENUES</b>				
Intergovernmental	\$ -	\$ -	\$ 415,350	\$ 415,350
Charges for services	-	-	300,951	300,951
Interest	-	-	106	106
<b>Total revenues</b>	<b>-</b>	<b>-</b>	<b>716,407</b>	<b>716,407</b>
<b>EXPENDITURES</b>				
Current expenditures				
Court-related	-	-	716,407	(716,407)
<b>Total expenditures</b>	<b>-</b>	<b>-</b>	<b>716,407</b>	<b>(716,407)</b>
Excess of revenues over expenditures	-	-	-	-
balance	-	-	-	-
Fund balance at beginning of year	-	-	42,354	42,354
<b>Fund balance at end of year</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 42,354</b>	<b>\$ 42,354</b>

See notes to financial statements.

Notes to Schedule:

The budget is prepared on a basis that does not differ materially from generally accepted accounting principles. Its preparation, adoption, and amendment is governed by Florida Statutes. Pursuant to Section 28.36, Florida Statutes, the budget is subject to the General Appropriations Act of the Florida Legislature. The State of Florida releases this appropriation on a monthly basis. The fund is the legal level of control.

**Dixie County Clerk of the Circuit Court**

**Schedule of Revenues, Expenditures and Changes in Fund Balances  
Budget and Actual – Records Modernization Trust Fund  
Year ended September 30, 2022**

	Budgeted Amounts		Actual Amounts	Variance with Final Budget Positive (Negative)
	Original	Final		
<b>REVENUES</b>				
Charges for services	\$ -	\$ -	\$ 38,693	\$ 38,693
<b>Total revenues</b>	<b>-</b>	<b>-</b>	<b>38,693</b>	<b>38,693</b>
<b>EXPENDITURES</b>				
Current expenditures				
General government	-	-	3,955	(3,955)
<b>Total expenditures</b>	<b>-</b>	<b>-</b>	<b>3,955</b>	<b>(3,955)</b>
Excess of revenues over expenditures	-	-	34,738	34,738
<b>Net change in fund</b>				
balance	-	-	34,738	34,738
Fund balance at beginning of year	-	-	103,216	103,216
<b>Fund balance at end of year</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 137,954</b>	<b>\$ 137,954</b>

See notes to financial statements.

**Notes to Schedule:**

The budget is prepared on a basis that does not differ materially from generally accepted accounting principles. Its preparation, adoption, and amendment is governed by Florida Statutes. The fund is the legal level of control.

## **SUPPLEMENTARY INFORMATION**

**Dixie County Clerk of the Circuit Court  
Combining Statement of Fiduciary Net Position  
Custodial Funds  
September 30, 2022**

	Bond	Domestic Relations	Juror	Registry of Court	Tax Deed	Traffic	Trust	Witness	Total
<b>ASSETS</b>									
Cash	\$ 37,903	\$ 7,258	\$ 46,081	\$ 72,260	\$ 1,035,491	\$ 179,224	\$ 790,496	\$ 248	\$ 2,168,961
Due from other funds	-	-	-	-	-	-	77,172	-	77,172
Due from other governmental units	-	-	-	-	480	-	14,586	-	15,066
<b>Total assets</b>	<b>\$ 37,903</b>	<b>\$ 7,258</b>	<b>\$ 46,081</b>	<b>\$ 72,260</b>	<b>\$ 1,035,971</b>	<b>\$ 179,224</b>	<b>\$ 882,254</b>	<b>\$ 248</b>	<b>\$ 2,261,199</b>
<b>LIABILITIES</b>									
Accounts payable	\$ -	\$ 3,419	\$ -	\$ -	\$ 8,357	\$ -	\$ -	\$ 166	\$ 11,942
Due to other funds	-	6,972	-	-	-	77,172	167,889	-	252,033
Due to other governmental units	-	-	-	-	22,808	102,052	714,365	-	839,225
<b>Total liabilities</b>	<b>-</b>	<b>10,391</b>	<b>-</b>	<b>-</b>	<b>31,165</b>	<b>179,224</b>	<b>882,254</b>	<b>166</b>	<b>1,103,200</b>
<b>NET POSITION</b>									
Restricted - held for others	\$ 37,903	\$ (3,133)	\$ 46,081	\$ 72,260	\$ 1,004,806	\$ -	\$ -	\$ 82	\$ 1,157,999

See notes to financial statements.

**Dixie County Clerk of the Circuit Court  
Combining Statement of Changes in Fiduciary Net Position  
Custodial Funds  
September 30, 2022**

	Bond	Domestic Relations	Juror	Registry of Court	Tax Deed	Traffic	Trust	Witness	Totals
<b>ADDITIONS</b>									
Funds held for others	\$ 4	\$ -	\$ 76,928	\$ -	\$ 829,670	\$ -	\$ -	\$ 500	\$ 907,102
Cash bonds	-	-	-	-	-	-	-	-	-
Fines, fees and court costs and payments	-	42,385	-	37,942	-	407,631	1,741,258	-	2,229,216
<b>Total additions</b>	<b>4</b>	<b>42,385</b>	<b>76,928</b>	<b>37,942</b>	<b>829,670</b>	<b>407,631</b>	<b>1,741,258</b>	<b>500</b>	<b>3,136,318</b>
<b>DEDUCTIONS</b>									
Funds held for others	6,987	-	48,048	-	387,565	-	-	550	443,150
Fines, fees and court costs and payments	-	45,518	-	21,898	-	407,631	1,741,258	-	2,216,305
<b>Total deductions</b>	<b>6,987</b>	<b>45,518</b>	<b>48,048</b>	<b>21,898</b>	<b>387,565</b>	<b>407,631</b>	<b>1,741,258</b>	<b>550</b>	<b>2,659,455</b>
<b>Change in net position</b>	<b>(6,983)</b>	<b>(3,133)</b>	<b>28,880</b>	<b>16,044</b>	<b>442,105</b>	<b>-</b>	<b>-</b>	<b>(50)</b>	<b>476,863</b>
<b>Net position - beginning of year</b>	<b>44,886</b>	<b>-</b>	<b>17,201</b>	<b>56,216</b>	<b>562,701</b>	<b>-</b>	<b>-</b>	<b>132</b>	<b>681,136</b>
<b>Net position - end of year Restricted Held for Other</b>	<b>\$ 37,903</b>	<b>\$ (3,133)</b>	<b>\$ 46,081</b>	<b>\$ 72,260</b>	<b>\$ 1,004,806</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 82</b>	<b>\$ 1,157,999</b>



## **Additional Elements Required by the Rules of the Auditor General**

## **MANAGEMENT LETTER**

To the Honorable Clerk of the Circuit Court, Barbie Higginbotham  
Dixie County, Florida

We have audited the financial statements of the office of the Dixie County Clerk of the Circuit Court (the "Office"), as of and for the year ended September 30, 2022, and have issued our report thereon dated August 18, 2023. That report should be considered in conjunction with this management letter.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and Chapter 10.550, Rules of the Auditor General.

### **Other Reporting Requirements**

We have issued our Independent Auditor's Report on Internal Control over Financial Reporting and on Compliance and Other Matters Based on an Audit of the Financial Statements Performed in Accordance with Government Auditing Standards; and Independent Accountant's Report on examinations conducted in accordance with AICPA Professional Standards, AT-C Section 315, regarding compliance requirements in accordance with Chapter 10.550, Rules of the Auditor General. Disclosures in those reports, which are dated August 18, 2023, should be considered in conjunction with this management letter.

### **Prior Audit Findings**

Section 10.554(1)(i)1., Rules of the Auditor General, requires that we determine whether or not corrective actions have been taken to address findings and recommendations made in the preceding annual financial audit report. Prior audit findings 2017-003, 2017-008; 2017-009 are repeated in the accompanying schedule of findings.

### **Financial Management**

Section 10.554(1)(i)2., Rules of the Auditor General, requires that we communicate any recommendations to improve financial management. In connection with our audit, we do not have any recommendations.

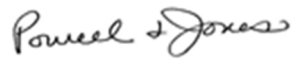
### **Additional Matters**

Section 10.554(1)(i)3., Rules of the Auditor General, requires us to communicate noncompliance with provisions of contracts or grant agreements, or abuse, that have occurred, or are likely to have occurred, that have an effect on the financial statements that is less than material but which warrants the attentions of those charged with governance. In connection with our audit, we did not note any such findings.

### **Purpose of this Letter**

Our management letter is intended solely for the information and use of the Legislative Auditing Committee, members of the Florida Senate and the Florida House of Representatives, the Florida Auditor General, Federal and other granting agencies, the Dixie County Clerk of the Circuit Court, and applicable management, and is not intended to be and should not be used by anyone other than these specified parties.

We wish to take this opportunity to thank you and your staff for the cooperation and courtesies extended to us during the course of the audit. Please let us know if you have any questions or comments concerning this letter, our accompanying reports, or other matters.

A handwritten signature in cursive script that reads "Powell & Jones".

**POWELL & JONES**  
Certified Public Accountants  
August 18, 2023

**INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS***

To the Honorable Clerk of the Circuit Court, Barbie Higginbotham  
Dixie County, Florida

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of each major fund and the aggregate remaining fund information of the office of the Dixie County Clerk of the Circuit Court (the "Office"), as of and for the year ended September 30, 2022, and the related notes to the financial statements, which collectively comprise the Office's financial statements, and have issued our report thereon dated August 18, 2023

**Internal Control Over Financial Reporting**

In planning and performing our audit of the financial statements, we considered the Office's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Office's internal control. Accordingly, we do not express an opinion on the effectiveness of the Office's internal control.

Our consideration of internal control was for the limited purpose described in the preceding paragraph and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that were not identified. However, as described in the accompanying schedule of findings, we did identify certain deficiencies in internal control that we consider to be material weaknesses and significant deficiencies.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency or a combination of deficiencies in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

We consider the deficiencies described in the accompanying schedule of findings as items 2017-008 and 2017-009 to be material weaknesses.

**Compliance and Other Matters**

As part of obtaining reasonable assurance about whether the Office's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion.

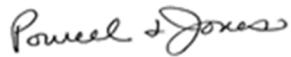
The results of our tests disclosed instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards* and which are described in the accompanying schedule of findings as items 2017-008 and 2017-009.

**The Office's Response to Findings**

The Office's response to the findings identified in our audit is described in its accompanying letter of response. The Office's response was not subjected to the auditing procedures applied in the audit of the financial statements and, accordingly, we express no opinion on it.

**Purpose of this Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

**POWELL & JONES**

Certified Public Accountants

August 18, 2023

## INDEPENDENT ACCOUNTANTS' REPORT ON COMPLIANCE WITH SECTION 218.415, FLORIDA STATUTES

To the Honorable Clerk of the Circuit Court, Barbie Higginbotham  
Dixie County, Florida

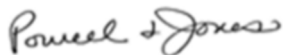
We have examined the office of the Dixie County Clerk of the Circuit Court's (the "Office") compliance with the requirements of Section 218.415, Florida Statutes, Local Government Investment Policies, during the year ended September 30, 2022. Management is responsible for the Office's compliance with the specified requirements. Our responsibility is to express an opinion on the Office's compliance with the specified requirements based on our examination.

Our examination was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants. Those standards require that we plan and perform the examination to obtain reasonable assurance about whether the Office complied, in all material respects, with the specified requirements referenced above. An examination involves performing procedures to obtain evidence about whether the Office complied with the specified requirements. The nature, timing, and extent of the procedures selected depend on our judgment, including an assessment of the risks of material noncompliance, whether due to fraud or error. We believe that the evidence we obtained is sufficient and appropriate to provide a reasonable basis for our opinion.

Our examination does not provide a legal determination on the Office's compliance with specified requirements.

In our opinion, the Office complied, in all material respects, with the aforementioned requirements during year ended September 30, 2022.

This report is intended solely for the information and use of management and the State of Florida Auditor General and is not intended to be and should not be used by anyone other than these specified parties.



**POWELL & JONES**  
Certified Public Accountants  
August 18, 2023

**INDEPENDENT ACCOUNTANTS' REPORT ON COMPLIANCE WITH SECTIONS 28.35 AND 28.36, FLORIDA STATUTES**

To the Honorable Clerk of the Circuit Court, Barbie Higginbotham  
Dixie County, Florida

We have examined the office of the Dixie County Clerk of the Circuit Court's (the "Office") compliance with the requirements of Section 28.35, Florida Statutes, Florida Clerks of Court Operations Corporation, and Section 28.36, Florida Statutes, Budget Procedure, for the year ended September 30, 2022. Management is responsible for the Office's compliance with those requirements. Our responsibility is to express an opinion on the Office's compliance with the specified requirements based on our examination.

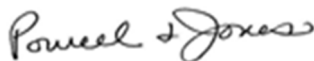
Our examination was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants. Those standards require that we plan and perform the examination to obtain reasonable assurance about whether the Office complied, in all material respects, with the specified requirements referenced above. An examination involves performing procedures to obtain evidence about whether the Office complied with the specified requirements. The nature, timing, and extent of the procedures selected depend on our judgment, including an assessment of the risks of material noncompliance, whether due to fraud or error. We believe that our examination provides a reasonable basis for our opinion.

Our examination does not provide a legal determination on the Office's compliance with specified requirements.

Our examination disclosed material noncompliance with the aforementioned requirements, described in the accompanying schedule of findings as items 2017-009, applicable to the Office during the year ended September 30, 2022. These conditions were considered in determining the nature, timing, and extent of audit tests applied in our audit of the 2022 financial statements, and this report does not affect our report dated August 18, 2023 on those financial statements.

In our opinion, because of the effect of the noncompliance described in the preceding paragraph, the Office has not complied with the aforementioned requirements during the year ended September 30, 2022.

This report is intended solely for the information and use of management and the State of Florida Auditor General and is not intended to be and should not be used by anyone other than these specified parties.



**POWELL & JONES**  
Certified Public Accountants  
August 18, 2023

## **INDEPENDENT ACCOUNTANTS' REPORT ON COMPLIANCE WITH SECTION 61.181, FLORIDA STATUTES**

To the Clerk of the Circuit Court  
Dixie County, Florida

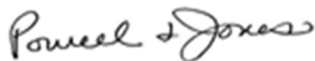
We have examined the office of the Dixie County Clerk of the Circuit Court's compliance with the requirements of Section 61.181, Florida Statutes, Depository for Alimony Transactions, Support, Maintenance, and Support, Payments; Fees, for the year ended September 30, 2022. Management is responsible for the Office's compliance with those requirements. Our responsibility is to express an opinion on the Office's compliance based on our examination.

Our examination was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants. Those standards require that we plan and perform the examination to obtain reasonable assurance about whether the Office complied, in all material respects, with the specified requirements referenced above. An examination involves performing procedures to obtain evidence about whether the Office complied with the specified requirements. The nature, timing, and extent of the procedures selected depend on our judgment, including an assessment of the risks of material noncompliance, whether due to fraud or error. We believe that the evidence we obtained is sufficient and appropriate to provide a reasonable basis for our opinion.

Our examination does not provide a legal determination on the Office's compliance with specified requirements.

In our opinion, the Office complied, in all material respects, with the aforementioned requirements during the year ended September 30, 2022.

This report is intended solely for the information and use of management and the State of Florida Auditor General and is not intended to be and should not be used by anyone other than these specified parties.



**POWELL & JONES**  
Certified Public Accountants  
August 18, 2023



## DIXIE COUNTY CLERK

### Schedule of Findings

#### Year Ended September 30, 2022

- 2017-003 (Reported in the preceding audit reports as items 2017-003 and 2016-003.)
- Criteria** – Cash on deposit should be reconciled to the bank balance.
- Condition** — The Office’s subsidiary ledgers for its Registry Fund, Cash Bonds Fund and the Tax Deed Fund were improved during the year but still do not reconcile to the amount of cash on deposit in the bank.
- Cause** – The responsible personnel did not perform accurate or timely reconciliations, resulting in large unreconciled differences.
- Effect** – This condition can lead to improper distribution of funds held in agency.
- Recommendation** — The Office should continue its efforts to identify funds held in custodial capacity and consult with legal counsel as to the disposition of any unidentified funds.
- Current Status** – **This finding was substantially corrected.**
- 2017-008
- Criteria** – The reversion to the Dixie County BOCC at fiscal year-end should be in accordance with Section 218.36 Florida Statutes.
- Condition** — The Office did not keep an accurate accounting of all fees and expenditures in the General Fund and as such did not calculate the correct reversion to the Board of County Commissioners.
- Cause** – As per the cause in findings 2017-004, revenues and expenditures were not complete for the period and resulted in an incorrect calculation.
- Effect** – This condition can lead to material noncompliance as well as material misstatement in ending fund balance, accounts payable, and other financing uses.
- Recommendation** — In addition to the recommendations indicated at findings 2017-004, the Office should implement monitoring activities to ensure that revenues and expenditures are complete.
- Current year status** – **This finding was substantially corrected by the end of the year under audit.**
- 2017-009
- Criteria** – The Expenditure and Collection Report (the “EC Report”) reported monthly to the CCOC should be prepared so that it agrees to the underlying accounting records.
- Condition** — The Office did not complete the FY17-19 EC Reports correctly. Jury expenditures were “double counted” in certain months and other expenditures that should have been accrued and recorded on the EC Report were not.

**DIXIE COUNTY CLERK**

**Schedule of Findings**

**(Continued)**

**Year Ended September 30, 2022**

**Cause** – The finance staff were not adequately trained or experienced to properly complete this report. Additionally, a documented review was not taking place in which the report is reconciled to the accounting records prior to submission.

**Effect** – This condition can lead to noncompliance in reporting accurate and complete information to the CCOC, incorrect settle-up calculations, and can also result in future budget request shortages if all expenditures are not reported.

**Recommendation** — The Office should train employees to complete the EC Report correctly. It should also implement a review (with signature and date) to document that the reviewer was able to reconcile the report to the accounting records each month.

**Current year status** – **This finding was substantially corrected by the end of the year under audit.**

2022-001

**Criteria** – The custodial funds managed by the Clerk of Court’s Office should have schedules kept on behalf of individuals to properly account for amounts held and disbursed in the custodial funds.

**Condition** – The Clerk of Court’s Office does not carry any schedules that accounts for money held by individuals in the tax deed fund, cash bond fund, witness clerk fund, or juror fund.

**Cause** – The finance staff failed to properly complete these reports. Additionally, a documented review did not take place in which the reports were reconciled to the accounting records.

**Effect** – This condition can lead to noncompliance in reporting accurate and complete information, incorrect settle-up calculations, and can also result in future complications regarding money held for individuals that was not properly accounted for.

**Recommendation** — The Office should make a better effort to account for the transaction activity in the custodial funds and create schedules of balances held for individuals and reconcile them on at least a quarterly basis.

**Dixie County  
Property Appraiser**

**Audit Report  
September 30, 2022**

**Dixie County Property Appraiser**

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September 30, 2022**

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## Powell and Jones CPA

1359 S.W. Main Blvd.  
Lake City, FL 32025  
Phone 386.755.4200  
Fax 386.719.5504

The Honorable Robert Lee  
Property Appraiser  
Dixie County, Florida

### **Report on the Audit of the Financial Statements**

#### ***Opinions***

We have audited the accompanying financial statements of the major fund of Dixie County, Florida Property Appraiser (the "Property Appraiser"), as of and for the year ended September 30, 2022, and the related notes to the financial statements, which collectively comprise the Property Appraiser's basic financial statements as listed in the table of contents.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the major fund of the Property Appraiser, as of September 30, 2022, and the respective changes in financial position, thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

#### ***Basis for Opinions***

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of the Dixie County Property Appraiser and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

The accompanying financial statements were prepared for the purpose of complying with Section 218.39(8), Florida Statutes, and Rule 10.557(5) of Chapter 10.550, *Rules of the Auditor General – Local Governmental Entity Audits*. As described in Note 1 to the financial statements, the Tax Collector is part of the reporting for Dixie County, Florida. Accordingly, these financial statements are not a complete presentation of the reporting entity's basic financial statements.

#### ***Responsibilities of Management for the Financial Statements***

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the Property Appraiser's ability to continue as a going concern for twelve months beyond the financial statement date, including any currently known information that may raise substantial doubt shortly thereafter.

### ***Auditor's Responsibilities for the Audit of the Financial Statements***

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinions. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards and *Government Auditing Standards* will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with generally accepted auditing standards and *Government Auditing Standards*, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Property Appraiser's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the Property Appraiser's ability to continue as a going concern for a reasonable period of time.

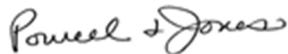
We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

### ***Required Supplementary Information***

Accounting principles generally accepted in the United States of America require that the budgetary comparison information be presented to supplement the basic financial statements. Such information is the responsibility of management and, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

### **Other Reporting Required by Government Auditing Standards**

In accordance with Government Auditing Standards, we have also issued our report dated August 18, 2023 on our consideration of the Property Appraiser's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Property Appraiser's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with Government Auditing Standards in the Property Appraiser's internal control over financial reporting and compliance.



**Powell and Jones CPA**  
Lake City, FL  
August 18, 2022

## **FINANCIAL STATEMENTS**



Dixie County Property Appraiser

Balance Sheet – General Fund  
September 30, 2022

	General Fund
<hr/>	
<b>Assets</b>	
Cash	\$ 75,013
Due from other governmental units	6,402
Other current assets	639
<b>Total assets</b>	<b>\$ 82,054</b>
<hr/>	
<b>Liabilities and fund balance</b>	
Liabilities:	
Payables	1,156
Due to other county agencies	80,898
<b>Total liabilities and fund balance</b>	<b>\$ 82,054</b>
<hr/>	

See notes to financial statements.

## Dixie County Property Appraiser

### Statement of Revenues, Expenditures, and Changes in Fund Balance – General Fund September 30, 2022

	General Fund
<hr/>	
<b>Revenues</b>	
Intergovernmental	\$ 13,807
Charges for service	1,351
Miscellaneous revenues	414
<hr/>	
Total charges for revenues	15,572
<b>Expenditures</b>	
General Government	
Personnel services	742,702
Operating expenses	102,963
<hr/>	
Total expenditures	845,665
<b>Excess of revenues over (under) expenditures</b>	<b>(830,093)</b>
<hr/>	
<b>Other financing sources</b>	
Transfers from Board of County Commissioners	830,093
<hr/>	
<b>Net change in fund balance</b>	<b>-</b>
<b>Fund balance - October 1, 2021</b>	<b>-</b>
<b>Fund balance - September 30, 2022</b>	<b>\$ -</b>

See notes to financial statements.

## Dixie County Property Appraiser Notes to Financial Statements

### NOTE 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The following is a summary of the significant accounting policies of the Dixie County, Florida Property Appraiser (the "Property Appraiser").

**A. Reporting Entity** - The Governmental Accounting Standards Board (GASB) in its Statement No. 14, "The Financial Reporting Entity," as amended by GASB 39, "Determining Whether Certain Organizations are Component Units an Amendment of GASB Statement 14," establishes standards for defining the financial reporting entity. In developing these standards, the GASB assumed that all governmental organizations are responsible to elected officials at the federal, state, or local level. Financial reporting by a state or local government should report the elected officials' accountability for those organizations.

The Property Appraiser, as established by Article VIII of the Constitution of the State of Florida, is an elected official of Dixie County, Florida (the "County"). Although the Property Appraiser's Office is operationally autonomous from the County, it does not hold sufficient corporate powers of its own to be considered a legally separate entity for financial reporting purposes. Therefore, the Property Appraiser is reported as a part of the primary government of the County. The Property Appraiser's financial statements do not purport to reflect the financial position or the results of operations of the County, taken as a whole.

The financial statements of the Property Appraiser are issued separately to comply with Section 10.557(4), *Rules of the Auditor General for Local Governmental Entity Audits*, pursuant to Section 11.45(3), *Florida Statutes*.

**B. Fund Accounting** - Accounts are organized on the basis of funds, each of which is considered a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, fund entity, revenues and expenditures. Government resources are allocated to and accounted for in individual funds based upon the purposes for which they are to be spent and the means by which spending activities are controlled. The funds and account group utilized by the Property Appraiser are as follows:

(i) **Governmental Fund**

**General Fund** - The General Fund of the Property Appraiser is used to account for all financial resources, which are generated from operations of the office or any other resources not required to be accounted for in another fund.

The fund balance classifications specified in GASB Statement No. 54 are as follows:

*Nonspendable Fund Balance* – Nonspendable fund balances are amounts that cannot be spent because they are either (a) nonspendable in form or (b) legally or contractually required to be maintained intact.

*Restricted Fund Balance* – Restricted fund balances are restricted when constraints placed on the use of resources are either (a) externally imposed by creditors, grantors, contributors, or laws and regulations of other governments or (b) imposed by law through constitutional provisions or enabling legislation.

*Committed Fund Balance* – Committed fund balances are amounts that can only be used for specific purposes as a result of constraints imposed by formal action of the Property Appraiser’s highest level of decision-making authority, which is a policy of the Property Appraiser. Committed amounts cannot be used for any other purpose unless the Property Appraiser removes those constraints by taking the same type of action.

*Assigned Fund Balance* – Assigned fund balances are amounts that are constrained by the Property Appraiser’s intent to be used for specific purposes but are neither restricted nor committed. Intent is expressed by (a) the constitutional officer or (b) a body or official to which the constitutional officer has delegated the authority to assign amount to be used for specific purposes.

*Unassigned Fund Balance* – Unassigned fund balance is the residual classification for the General fund.

The Property Appraiser’s policy is to expend resources in the following order: restricted, committed, assigned, and unassigned.

**C. Basis of Accounting** - The "Basis of Accounting" refers to when revenues and expenditures and the related assets and liabilities are recognized in the accounting records and reported in the financial statements. The Property Appraiser currently maintains its accounting records on the modified accrual basis of accounting. Revenues are recognized when they become measurable and available as net current assets. Expenditures are generally recognized when the related fund liability is incurred.

**D. Budget** - Chapter 129, *Florida Statutes*, requires that budgets be adopted for all funds as may be required by law, sound financial practices, and generally accepted accounting principles and that budgets be adopted on a basis consistent with generally accepted accounting principles (GAAP). Pursuant to this requirement, the County adopts an annual comprehensive appropriations budget, which includes the operating budget of the Property Appraiser. The Property Appraiser's budget is also subject to approval by the Florida Department of Revenue.

In the budget comparisons included in these financial statements, both the amounts budgeted and the actual amounts reported are presented on the GAAP basis. Budgetary comparisons present the appropriated budget of the Property Appraiser, which was amended during the year.

**E. Cash and Investments** - Deposits are carried at cost which approximates market value. The carrying amount of deposits is separately displayed on the balance sheet as "Cash." At September 30, 2022, the book balance of the Property Appraiser's deposits was \$47,968. The total bank balance was covered by federal depository insurance.

**F. Inventories** - It is the policy of the Property Appraiser to record the acquisition of supplies as expenditures at the time of purchase. The amount of supplies on hand at any one time would be a nominal amount and considered to be immaterial.

**G. Fixed Assets** - Fixed assets used in the Property Appraiser’s operations are accounted for in the County’s general fixed assets accounts. All fixed assets acquired by purchase are recorded at historical cost. Donated assets are recorded at estimated fair market value at the date donated. Depreciation on equipment is provided on the straight-line basis over useful lives of three to twelve years.

**H. Compensated Absences** - The Property Appraiser follows generally accepted accounting principles in accounting for accrued compensated absences. Since the annual and sick leave liability is considered long-term, it is recorded in the government-wide financial statements of the County. Compensated absences are expected to be paid by the Property Appraiser and this practice is expected to continue in the future. The Property Appraiser maintained compensated absence records for the hours earned, used and available. As of September 30, 2022, the balance of compensated absences is \$29,748.

**I. Estimates** - The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

**J. Risk Management** - The Property Appraiser is exposed to various risks of loss related to torts; theft of, damage to and destruction of assets; errors or omissions; injuries to employees and the public; or damage to property of others.

The Property Appraiser directly purchases insurance and participates in the risk management program through the County, which uses commercial insurance and a public entity risk pool to cover certain risks from loss.

**NOTE 3. PENSION PLAN**

**Plan Description** - The Property Appraiser contributes to the Florida Retirement System ("System"), a cost-sharing multiple-employer defined benefit plan administered by the State of Florida, Department of Administration, Division of Retirement. The System provides retirement, disability or death benefits to retirees or their designated beneficiaries. Chapter 121, *Florida Statutes*, establishes the authority for benefit provisions. Changes to the law can only occur through an act of the Florida Legislature. The System issues a publicly available financial report that includes financial statements and required supplementary information for the System. That report may be obtained by writing to the Florida Retirement System, 2639 North Monroe Street, Tallahassee, Florida, or by calling (850) 488-5706.

**Funding Policy** - The System is employee non-contributory through June 30, 2011. Effective July 1, 2011, employees are required to contribute 3% of their gross wages. The employer rates at September 30, 2022 were as follows:

Class	October 1, 2021- June 30, 2022	July 1, 2022- September 30, 2022
Regular Class	10.82%	11.91%
Special Risk Class	25.89%	27.83%
Special Risk Administrative Support	37.76%	38.65%
County Elected Officers Class	51.42%	57.00%
Senior Management Class	29.01%	31.57%
Deferred Retirement Option Program	18.34%	18.60%

The contribution requirements of plan members and the Property Appraiser are established and may be amended by the Florida Legislature. The Property Appraiser's contributions to the System for the years ending September 30, 2022 and 2021 were \$121,056 and \$108,629 respectively equal to the required contributions for each year.

**REQUIRED SUPPLEMENTARY INFORMATION**

## Dixie County Property Appraiser

### Statement of Revenues, Expenditures and Changes in Fund Balance Budget and Actual – Operating Fund Year Ended September 30, 2022

	Final Budget	Actual	Variance Positive (Negative)
<b>Revenues</b>			
Intergovernmental	\$ 15,106	\$ 13,807	\$ (1,299)
Charges for services	-	1,351	1,351
Miscellaneous revenues	-	414	414
<b>Total revenues</b>	<b>15,106</b>	<b>15,572</b>	<b>466</b>
<b>Expenditures</b>			
General government			
Financial and administrative			
Personnel services			
Executive salaries	108,469	108,469	-
Regular salaries	404,347	394,258	10,089
Payroll tax	39,230	37,755	1,475
Retirement	119,254	121,056	(1,802)
Life and health insurance	123,000	81,164	41,836
<b>Total personnel services</b>	<b>794,300</b>	<b>742,702</b>	<b>51,598</b>
Operating expenses			
EDP	56,736	45,320	11,416
Professional services	16,750	11,060	5,690
Travel	20,660	15,145	5,515
Communication services	4,950	5,735	(785)
Postage	3,625	1,949	1,676
Rentals	800	347	453
Repairs and maintenance	1,800	-	1,800
Advertising	800	66	734
Operating expenses	16,000	16,613	(613)
Education	3,785	2,714	1,071
Dues and subscriptions	4,592	4,014	578
<b>Total operating expenses</b>	<b>130,498</b>	<b>102,963</b>	<b>27,535</b>
Capital outlay	-	-	-
<b>Total expenditures</b>	<b>924,798</b>	<b>845,665</b>	<b>158,266</b>
<b>Excess of revenues over (under) expenditures</b>	<b>(909,692)</b>	<b>(830,093)</b>	<b>79,599</b>
<b>Other financing sources</b>			
Transfers from Board of County Commissioners	909,692	830,093	(79,599)
<b>Net change in fund balance</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Fund balances - October 1, 2021</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Fund balances - September 30, 2022</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**Additional Elements Required by the  
Rules of the Auditor General**



**INDEPENDENT AUDITOR’S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS**

To the Property Appraiser, Robert Lee  
Dixie County, Florida

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the of the Dixie County, Florida Property Appraiser (the “Property Appraiser”), as of and for the year ended September 30, 2022, and the related notes to the financial statements, which collectively comprise the Property Appraiser’s basic financial statements, and have issued our report thereon dated August 18, 2023.

**Internal Control Over Financial Reporting**

In planning and performing our audit of the financial statements, we considered the Property Appraiser’s internal control over financial reporting (“internal control”) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Property Appraiser’s internal control. Accordingly, we do not express an opinion on the effectiveness of the Property Appraiser’s internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity’s financial statements will not be prevented or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

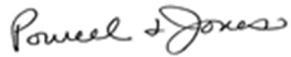
Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or, significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

**Compliance and Other Matters**

As part of obtaining reasonable assurance about whether the Property Appraiser’s financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

**Purpose of this Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

A handwritten signature in cursive script that reads "Powell & Jones".**POWELL AND JONES CPA**

August 18, 2023

**MANAGEMENT LETTER REQUIRED BY CHAPTER 10.550,  
RULES OF THE AUDITOR GENERAL**

Honorable Property Appraiser, Robert Lee  
Dixie County, Florida

We have audited the financial statements of the Dixie County, Florida Property Appraiser (the "Property Appraiser"), as of and for the year ended September 30, 2022, and have issued our report thereon dated July 18, 2023.

We have issued our Report on Internal Control Over Financial Reporting and on Compliance and Other Matters on an Audit of Financial Statements Performed in Accordance with *Government Auditing Standards* dated August 18, 2023. Disclosures in that report should be considered in conjunction with this management letter.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Additionally, our audit was conducted in accordance with the provisions of Chapter 10.550, *Rules of the Auditor General*, which govern the conduct of local governmental entity audits performed in the State of Florida and require that certain items be addressed in this letter.

**PRIOR YEAR FINDINGS**

There were no reportable findings in the prior year.

**CURRENT YEAR FINDINGS**

There were no reportable findings in the current year.

**FINANCIAL COMPLIANCE MATTERS**

Financial Emergency Status – We have determined that the Property Appraiser did not meet any of the conditions described in Section 218.503(1), *Florida Statutes*, that might result in a financial emergency.

Financial Condition Assessment – As required by the *Rules of the Auditor General* (Sections 10.554(1)(i)5.b. and 10.556(8)), we applied financial condition assessment procedures. It is management's responsibility to monitor the entity's financial condition, and our financial condition assessment was based in part on representations made by management and the review of financial information they provided.

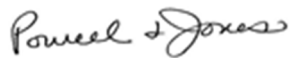
Our audit did not disclose any further items that would be required to be reported under the *Rules of the Auditor General*, Chapter 10.554(1)(f).

Financial Management – Section 10.554(1)(i)2., Rules of the Auditor General requires that we communicate any recommendations to improve financial management. In connection with our audit, we did not have any such recommendations.

Additional Matters – Section 10.554(1)(i)3., Rules of the Auditor General, requires us to communicate noncompliance with provisions of contracts or grant agreements, or abuse, that have occurred, or are likely to have occurred that have an effect on the financial statements that is less than material but which warrants the attention of those charged with governance. In connection with our audit, we found no such compliance-related issues.

## **CONCLUSION**

We have reviewed information regarding our audit with the Property Appraiser and have provided him with appropriate documentation as requested. We very much enjoyed the challenges and experiences associated with this audit of the Office. We appreciate the overall high quality of the financial records and personnel in the Property Appraiser’s Office. We also appreciate the helpful assistance and courtesy afforded us by these employees.

A handwritten signature in cursive script that reads "Powell & Jones".

**POWELL AND JONES CPA**

Lake City, FL

August 18, 2023

**INDEPENDENT ACCOUNTANT’S REPORT ON COMPLIANCE WITH SECTION 218.415, FLORIDA  
STATUTES, REGARDING INVESTMENT OF PUBLIC FUNDS**

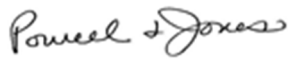
To The Property Appraiser, Robert Lee  
Dixie County, Florida

We have examined the Dixie County, Florida Property Appraiser’s (the “Property Appraiser”) compliance with Section 218.415, *Florida Statutes*, regarding the investment of public funds during the year ended September 30, 2022. Management is responsible for the Property Appraiser’s compliance with those requirements. Our responsibility is to express an opinion on the Property Appraiser’s compliance based on our examination.

Our examination was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants and, accordingly, included examining, on a test basis, evidence about the Property Appraiser’s compliance with those requirements and performing such other procedures as we considered necessary in the circumstances. We believe that our examination provides a reasonable basis for our opinion. Our examination does not provide a legal determination on the Property Appraiser’s compliance with specified requirements.

In our opinion, the Property Appraiser complied, in all material respects, with the aforementioned requirements for the year ended September 30, 2022.

This report is intended solely for the information and use of the Dixie County, Florida Property Appraiser, and the Auditor General, State of Florida, and is not intended to be and should not be used by anyone other than these specified parties.



**Powell and Jones CPA**  
Lake City, FL  
August 18, 2023

# **Dixie County Sheriff**

## **Audit Report**

**September 30, 2022**

**DIXIE COUNTY SHERIFF**

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1359 S.W. Main Blvd.  
Lake City, FL 32025  
Phone 386.755.4200  
Fax 386.719.5504

## INDEPENDENT AUDITORS' REPORT

To the Honorable Sheriff Darby Butler  
Dixie County, Florida

### Opinions

We have audited the accompanying financial statements of the major funds and aggregate remaining fund information of the Dixie County, Florida Sheriff (the "Sheriff"), as of and for the year ended September 30, 2022, and the related notes to the financial statements, which collectively comprise the Sheriff's basic financial statements as listed in the table of contents.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the major funds and aggregate remaining fund information of the Sheriff, as of September 30, 2022, and the respective changes in financial position, for the year then ended in accordance with accounting principles generally accepted in the United States of America (US GAAP).

### Basis for Opinions

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of the Sheriff and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

The accompanying financial statements were prepared for the purpose of complying with Section 218.39(8), Florida Statutes, and Rule 10.557(5) of Chapter 10.550, Rules of the Auditor General -Local Governmental Entity Audits. As described in Note 1 to the financial statements, the Sheriff is part of the reporting for Dixie County, Florida. Accordingly, these financial statements are not a complete presentation of the reporting entity's basic financial statements.

### Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with US GAAP, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.



In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the Sheriff's ability to continue as a going concern for twelve months beyond the financial statement date, including any currently known information that may raise substantial doubt shortly thereafter.

### **Auditor's Responsibilities for the Audit of the Financial Statements**

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinions. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards and Government Auditing Standards will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with generally accepted auditing standards and Government Auditing Standards, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Sheriff's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the Sheriff's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

### **Required Supplementary Information**

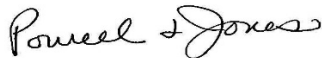
Accounting principles generally accepted in the United States of America require that the budgetary comparison information be presented to supplement the basic financial statements. Such information is the responsibility of management and, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

### **Supplementary Information**

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Sheriff's basic financial statements. The combining fund financial statements are presented for purposes of additional analysis and are not a required part of the basic financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. The information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the combining and individual nonmajor fund financial statements are fairly stated, in all material respects, in relation to the basic financial statements as a whole.

### **Other Reporting Required by Government Auditing Standards**

In accordance with Government Auditing Standards, we have also issued our report August 21, 2023, on our consideration of the Sheriff's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Sheriff's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with Government Auditing Standards in the Sheriff's internal control over financial reporting and compliance.

A handwritten signature in cursive script that reads "Powell & Jones".

Powell and Jones, CPAs  
Lake City, Florida  
August 21, 2023

Dixie County Sheriff

Balance Sheet – Governmental Funds  
September 30, 2022

	Operating Fund	Inmate Welfare Fund	Non-Major Governmental Funds	Total Governmental Funds
<b>Assets</b>				
Cash and equivalents	\$ 296,001	\$ 296,784	\$ 305,060	\$ 897,845
<b>Total assets</b>	<b>\$ 296,001</b>	<b>\$ 296,784</b>	<b>\$ 305,060</b>	<b>\$ 897,845</b>
<b>Liabilities and fund balances</b>				
Liabilities:				
Accounts payable	\$ 38,253	\$ -	\$ -	\$ 38,253
Due to other county agencies	91,881	-	-	91,881
Other current liabilities	165,867	-	-	165,867
<b>Total liabilities</b>	<b>296,001</b>	<b>-</b>	<b>-</b>	<b>296,001</b>
Fund balances:				
Assigned for inmate benefits	-	296,784	292,560	589,344
Unassigned	-	-	12,500	12,500
<b>Total fund balances</b>	<b>-</b>	<b>296,784</b>	<b>305,060</b>	<b>601,844</b>
<b>Total liabilities and fund balances</b>	<b>\$ 296,001</b>	<b>\$ 296,784</b>	<b>\$ 305,060</b>	<b>\$ 897,845</b>

See accompanying notes.

Dixie County Sheriff

Statement of Revenues, Expenditures and Changes in Fund Balances  
 Governmental Funds  
 Year ended September 30, 2022

	Operating Fund	Inmate Welfare Fund	Non-Major Governmental Funds	Total Governmental Funds
<b>Revenues</b>				
Intergovernmental revenue	\$ 306,716	\$ -	\$ -	\$ 306,716
Charges for services	510,167	-	15,000	525,167
Miscellaneous revenue	114,371	117,937	349,265	581,573
Interest	41	-	-	41
<b>Total revenues</b>	<b>931,295</b>	<b>117,937</b>	<b>364,265</b>	<b>1,413,497</b>
<b>Expenditures</b>				
Current:				
Public safety	6,309,274	2,219	15,157	6,326,650
Capital outlay:				
Public safety	87,780	57,044	-	144,824
Debt service:				
Principal	117,388	-	-	117,388
Interest	1,617	-	-	1,617
<b>Total expenditures</b>	<b>6,516,059</b>	<b>59,263</b>	<b>15,157</b>	<b>6,590,479</b>
<b>Excess of revenues over (under) expenditures</b>	<b>(5,584,764)</b>	<b>58,674</b>	<b>349,108</b>	<b>(5,176,982)</b>
<b>Other financing sources (uses)</b>				
Appropriation from Board of County Commissioners	5,543,949	-	-	5,543,949
Transfers to Board of County Commissioners	(41,095)	-	-	(41,095)
Transfers in (out)	81,910	-	(44,048)	37,862
<b>Total other financing sources (uses)</b>	<b>5,584,764</b>	<b>-</b>	<b>(44,048)</b>	<b>5,540,716</b>
<b>Net change in fund balances</b>	<b>-</b>	<b>58,674</b>	<b>305,060</b>	<b>363,734</b>
<b>Fund balances - October 1, 2021</b>	<b>-</b>	<b>238,110</b>	<b>-</b>	<b>238,110</b>
<b>Fund balances - September 30, 2022</b>	<b>\$ -</b>	<b>\$ 296,784</b>	<b>\$ 305,060</b>	<b>\$ 601,844</b>

See accompanying notes.

**Dixie County, Sheriff  
Fiduciary Funds  
Statement of Net Position  
September 30, 2022**

	Custodial Funds
<hr/>	
<b>Assets</b>	
Cash and equivalents	\$ 56,483
<hr/>	
<b>Liabilities</b>	
Accounts payables	27,574
Current liabilities	24,048
Total liabilities	51,622
<hr/>	
<b>Net position</b>	<b>\$ 4,861</b>
<hr/>	

**Dixie County, Florida**  
**Sheriff**  
**Fiduciary Funds**  
**Statement of Changes in Fiduciary Net Position**  
**For the Fiscal Year Ended September 30, 2022**

		Custodial Funds
<b>Additions</b>		
Funds held for others	\$	206,053
Cash bonds		15,700
Sheriff civil fees		29,925
<b>Total additions</b>		<b>251,678</b>
<b>Deductions</b>		
Funds held for others		288,155
Cash bonds		15,630
Sheriff civil fees		29,925
<b>Total deductions</b>		<b>333,710</b>
<b>Change in net position</b>		<b>(82,032)</b>
Net position - beginning of year		86,893
<b>Net position - end of year</b>	<b>\$</b>	<b>4,861</b>

*See accompanying notes.*

**DIXIE COUNTY SHERIFF**  
**Notes to Financial Statements**

**NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

The accounting policies of the office of the Dixie County Sheriff (the “Sheriff”) conform to generally accepted accounting principles as applicable to governments. The following is a summary of the more significant policies.

***Reporting Entity***

The Sheriff is an elected constitutional officer, whose office is established by Article VIII of the Constitution of the State of Florida and is governed by various provisions of state law.

The Sheriff is an integral part of Dixie County, which is the primary government for financial reporting purposes.

***Basis of Presentation***

The Sheriff’s financial statements are special purpose financial statements that have been prepared solely for the purpose of complying with the Rules of the Auditor General of the State of Florida (the “Rules”). These special purpose financial statements are the fund financial statements required by generally accepted accounting principles. However, these fund financial statements do not constitute a complete presentation because, in conformity with the Rules, the Sheriff has not presented reconciliations to the government-wide financial statements, the government-wide financial statements, or management’s discussion and analysis. Also, certain notes to the financial statements may supplement rather than duplicate the notes included in Dixie County’s countywide financial statements.

***Fund Accounting***

Accounts are organized on the basis of funds, each of which is considered a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, fund equity, revenues, and expenditures. Government resources are allocated to, and accounted for in, individual funds based upon the purposes for which they are to be spent and the means by which spending activities are controlled. The focus of fund financial statements is on major funds, each displayed in a separate column. All nonmajor funds are aggregated and displayed in a single column.

The Sheriff reports the following major governmental funds:

Operating Fund – The Operating Fund is the primary operating fund of the Sheriff’s Office. It is used to account for and report all financial resources not accounted for and reported in another fund.

Inmate Welfare Fund – The Inmate Welfare Fund accounts for and reports the Commissary operations of the County’s detention facility. Revenues are provided by sales of products to inmates. The profits can only be spent for the benefit of the inmates.

The Sheriff also reports the following fiduciary funds:

Fiduciary Funds – Fiduciary Funds are used to account for assets held in a custodial capacity.

## **NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)**

### ***Fund Balance***

The Sheriff follows the provisions of GASB Statement No. 54, *Fund Balance Reporting and Governmental Fund Type Definitions* to classify fund balances for governmental funds into specifically defined classifications. The classifications comprise a hierarchy based primarily on the extent to which the Sheriff is bound to honor constraints on the specific purposes for which amounts in the funds can be spent.

The fund balance classifications specified in GASB Statement No. 54 are as follows:

**Non-spendable Fund Balance** – Non-spendable fund balances are amounts that cannot be spent because they are either (a) not in spendable form or (b) legally or contractually required to be maintained intact.

**Restricted Fund Balance** – Restricted fund balances are restricted when constraints placed on the use of resources are either: (a) externally imposed by creditors, grantors, contributors, or laws or regulations of other governments; or (b) imposed by law through constitutional provisions or enabling legislation.

**Committed Fund Balance** – Committed fund balances are amounts that can only be used for specific purposes as a result of constraints imposed by formal action of the Sheriff's highest level of decision-making authority, which is a policy of the Sheriff. Committed amounts cannot be used for any other purpose unless the Sheriff removes those constraints by taking the same type of action.

**Assigned Fund Balance** – Assigned fund balances are amounts that are constrained by the Sheriff's intent to be used for specific purposes, but are neither restricted nor committed. Intent is expressed by (a) the constitutional officer or (b) a body or official to which the constitutional officer has delegated the authority to assign amounts to be used for specific purposes.

**Unassigned Fund Balance** – Unassigned fund balance is the residual classification for the General Fund.

The Sheriff's policy is to expend resources in the following order: restricted, committed, assigned, and unassigned.

### ***Measurement Focus/Basis of Accounting***

All governmental funds are accounted for on a current, financial resources measurement focus. This means that only current assets and current liabilities are generally included on their balance sheets. Their reported fund balance (net current assets) is considered a measure of "available spendable resources." Their operating statements present increases (revenues and other financing sources) and decreases (expenditures and other financing uses) in net current assets and accordingly, are said to present a summary of sources and uses of "available spendable resources" during a period.

Basis of accounting refers to when revenues and expenditures are recognized in the accounts and reported in the financial statements. Basis of accounting relates to the timing of the measurements made, regardless of the measurement focus applied.



## **NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)**

All governmental funds are accounted for using the modified accrual basis of accounting. Their revenues are recognized when they become measurable and available as net current assets. Expenditures are generally recognized under the modified accrual basis of accounting when the related fund liability is incurred. However, principal and interest on long-term debt are recognized when due.

Agency fund assets and liabilities are accounted for on the accrual basis of accounting.

### ***Cash and Equivalents***

Cash and equivalents consist of deposits placed in a bank that qualifies as a public depository pursuant to the provisions of the Florida Security for Public Deposits Act. Every qualified public depository is required by this law to deposit with the Chief Financial Officer eligible collateral equal to, or in excess of, an amount to be determined by the Chief Financial Officer. The Chief Financial Officer is required to ensure that all funds are entirely insured or collateralized throughout the fiscal year.

### ***Capital Assets and Long-Term Liabilities***

Because of the current financial resource measurement focus, the accompanying fund financial statements do not report capital assets or long-term liabilities. Such amounts are instead reported in the government-wide financial statements of the County.

### ***Use of Estimates***

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make various estimates. Actual results could differ from those estimates.

## **NOTE 2 – RISK MANAGEMENT**

The Sheriff participates in the Florida Sheriff's Risk Management Fund for risk related to professional law enforcement liability. Aggregate coverage is two million dollars. The Sheriff had no settlements that exceeded coverage in the last two years. The Sheriff also participates in the Florida Sheriff's Association Vehicle Risk Management Program for risk related to its automobile fleet, and participates in the Board of County Commissioners' group health insurance.

**NOTE 3 – FIXED ASSETS**

Fixed assets used in governmental fund type operations are accounted for in the Sheriff’s Capital Assets Accounts, except for its infrastructure fixed assets which the County has elected not to report. All fixed assets acquired by purchase are recorded at historical cost. Donated assets are recorded at estimated fair market value at the date donated. A summary of changes in fixed assets follows:

	<u>Equipment</u>	<u>Accumulated Depreciation</u>	<u>Net Assets</u>
Beginning Balance October 1, 2021	\$ 3,824,362	\$ (2,657,282)	\$ 1,167,080
Additions	144,824	(361,114)	(216,290)
Deletions	<u>(1,421,787)</u>	<u>1,104,486</u>	<u>(317,301)</u>
Ending Balance September 30, 2022	<u>\$ 2,547,399</u>	<u>\$ (1,913,910)</u>	<u>\$ 633,489</u>

**NOTE 5 - COMPENSATED ABSENCES**

The Sheriff’s liability for compensated absences is reported as noncurrent liabilities in the records of Dixie County as a whole. Because of their spending measurement focus, expenditure recognition for governmental funds is limited to exclude amounts represented by noncurrent liabilities. Since they do not affect net current assets, such long-term amounts are not recognized as governmental fund expenditures or fund liabilities. The following is a summary of changes in compensated absences for the year ended September 30, 2022:

	<u>Balance October 1, 2021</u>	<u>Net Change</u>	<u>Balance September 30, 2022</u>
Accrued compensated absences	<u>\$ 66,336</u>	<u>\$ 114,060</u>	<u>\$ 180,396</u>

**NOTE 6 - DEFINED BENEFIT PENSION PLAN**

**Plan Description** - The Sheriff contributes to the Florida Retirement System ("System"), a cost sharing multiple-employer defined benefit plan administered by the State of Florida, Department of Administration, Division of Retirement. The System provides retirement, disability or death benefits to retirees or their designated beneficiaries. Chapter 121, *Florida Statutes*, establishes the authority for benefit provisions. Changes to the law can only occur through an act of the Florida Legislature. The System issues a publicly available financial report that includes financial statements and required supplementary information for the System. That report may be obtained by writing to the Florida Retirement System, 2639 North Monroe Street, Tallahassee, Florida, or by calling (850) 488-5706.

**Funding Policy** - Effective July 1, 2011, all employees are required to contribute 3% to the System. The Sheriff is required to contribute at an actuarially determined rate. The rates during the fiscal year ended September 30, 2022 were as follows:

Class	October 1, 2021- June 30, 2022	July 1, 2022- September 30, 2022
Regular Class	10.82%	11.91%
Special Risk Class	25.89%	27.83%
Special Risk Administrative Support	37.76%	38.65%
County elected Officers Class	51.42%	57.00%
Senior Management Service Class	29.01%	31.57%
Deferred Retirement Option Program (DROP)	18.34%	18.60%

The contribution requirements of plan members and the Sheriff are established and may be amended by the Florida Legislature. The Sheriff's contributions to the System for the years ending September 30, 2022 were \$804,963, equal to the required contributions for each year.

**NOTE 7 – LONG-TERM LIABILITIES**

In the Sheriff Operating Fund, the Sheriff leases vehicles under an agreement that is classified as a capital lease. This agreement bears interest rates from 5.50%.

The cost of the vehicles being leased totaled \$328,115, less \$35,951 accumulated depreciation for a carrying amount of \$292,164. Amortization of leased equipment under capital assets is included with depreciation expense.

These leases were paid in full during the fiscal year.

## **Required Supplementary Information**

Dixie County Sheriff

Schedule of Revenues, Expenditures and Changes in Fund Balances  
Budget and Actual – Operating Fund  
Year ended September 30, 2022

	Budgeted Amounts		Actual	Variance With Final Budget
	Original	Final		
<b>Revenues</b>				
Intergovernmental revenue	\$ 306,716	\$ 306,716	\$ 306,716	\$ -
Charges for services	510,167	510,167	510,167	-
Miscellaneous	322,882	322,882	114,371	(208,511)
Interest	125	125	41	(84)
<b>Total revenues</b>	<b>1,139,890</b>	<b>1,139,890</b>	<b>931,295</b>	<b>(208,595)</b>
<b>Expenditures</b>				
Current:				
Public safety	5,740,625	5,740,625	6,309,274	(568,649)
Capital outlay:				
Public safety	87,780	87,780	87,780	-
Debt service:				
Principal	117,388	117,388	117,388	-
Interest	1,617	1,617	1,617	-
<b>Total expenditures</b>	<b>5,947,410</b>	<b>5,947,410</b>	<b>6,516,059</b>	<b>(568,649)</b>
<b>Excess of revenues over (under) expenditures</b>	<b>(4,807,520)</b>	<b>(4,807,520)</b>	<b>(5,584,764)</b>	<b>(777,244)</b>
<b>Other financing sources (uses)</b>				
Appropriation from Board of County Commissioners	4,807,520	4,807,520	5,543,949	736,429
Transfers to Board of County Commissioners	-	-	(41,095)	(41,095)
Transfers in (out)	-	-	81,910	81,910
<b>Total other financing sources (uses)</b>	<b>4,807,520</b>	<b>4,807,520</b>	<b>5,584,764</b>	<b>777,244</b>
<b>Net change in fund balances</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Fund balances - October 1, 2021</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Fund balances - September 30, 2022</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

Notes to Schedule:

The preparation, adoption and amendment of the budgets are governed by Florida Statutes. The fund is the legal level of control. Budgets are prepared and adopted on a basis that does not differ materially from generally accepted accounting principles (GAAP). Appropriations lapse at year-end.

## **Supplementary Information**

Dixie County Sheriff

Combining Balance Sheet  
 Non-Major Governmental Funds  
 September 30, 2022

	Non-Major Governmental Funds			Total Non-Major Governmental Funds
	Animal Control	Employee Welfare	Resolution Fund	
<b>Assets</b>				
Cash and equivalents	\$ -	\$ 12,500	\$ 292,560	\$ 305,060
<b>Total assets</b>	<b>\$ -</b>	<b>\$ 12,500</b>	<b>\$ 292,560</b>	<b>\$ 305,060</b>
<b>Liabilities and fund balances</b>				
Liabilities:				
Accounts payable	\$ -	\$ -	\$ -	\$ -
Due to other county agencies	-	-	-	-
Other current liabilities	-	-	-	-
<b>Total liabilities</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
Fund balances:				
Assigned for inmate benefits	-	-	292,560	292,560
Unassigned	-	12,500	-	12,500
<b>Total fund balances</b>	<b>-</b>	<b>12,500</b>	<b>292,560</b>	<b>305,060</b>
<b>Total liabilities and fund balances</b>	<b>\$ -</b>	<b>\$ 12,500</b>	<b>\$ 292,560</b>	<b>\$ 305,060</b>

Dixie County Sheriff

**Combining Statement of Revenues, Expenditures, and Changes in Fund Balance  
Non-Major Governmental Funds Funds  
Year ended September 30, 2022**

	Animal Control	Employee Welfare	Resolution Fund	Total Non-Major Governmental Funds
<b>Revenues</b>				
Intergovernmental revenue	\$ -	\$ -	\$ -	\$ -
Charges for services	15,000	-	-	15,000
Miscellaneous revenue	-	12,500	336,765	349,265
Interest	-	-	-	-
<b>Total revenues</b>	<b>15,000</b>	<b>12,500</b>	<b>336,765</b>	<b>364,265</b>
<b>Expenditures</b>				
Current:				
Public safety	15,000	-	157	15,157
Capital outlay:				
Public safety	-	-	-	-
Debt service:				
Principal	-	-	-	-
Interest	-	-	-	-
<b>Total expenditures</b>	<b>15,000</b>	<b>-</b>	<b>157</b>	<b>15,157</b>
<b>Excess of revenues over (under) expenditures</b>	<b>-</b>	<b>12,500</b>	<b>336,608</b>	<b>349,108</b>
<b>Other financing sources (uses)</b>				
Transfers in (out)	-	-	(44,048)	(44,048)
<b>Total other financing sources (uses)</b>	<b>-</b>	<b>-</b>	<b>(44,048)</b>	<b>(44,048)</b>
<b>Net change in fund balances</b>	<b>-</b>	<b>12,500</b>	<b>292,560</b>	<b>305,060</b>
<b>Fund balances - October 1, 2021</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Fund balances - September 30, 2022</b>	<b>\$ -</b>	<b>\$ 12,500</b>	<b>\$ 292,560</b>	<b>\$ 305,060</b>



Dixie County Sheriff

Combining Statement of Fiduciary Net Position  
 Fiduciary Funds  
 September 30, 2022

	Individual Depositors Fund	Cash Bonds Fund	Inmate Trust Fund	Totals
<b>Assets</b>				
Cash and equivalents	\$ 9,730	\$ 590	\$ 46,163	\$ 56,483
<b>Liabilities</b>				
Accounts payables	9,730	-	17,844	27,574
Current liabilities	-	-	24,048	24,048
Total liabilities	9,730	-	41,892	51,622
<b>Net position</b>	\$ -	\$ 590	\$ 4,271	\$ 4,861

See accompanying notes.

Dixie County, Sheriff

Combining Statement of Changes in Fiduciary Net Position  
 Fiduciary Funds  
 For the Fiscal Year Ended September 30, 2022

	Individual Depositors Fund	Cash Bonds Fund	Inmate Trust Fund	Totals
<b>Additions</b>				
Funds held for others	\$ -	\$ -	\$ 206,053	\$ 206,053
Cash bonds	-	15,700	-	15,700
Sheriff civil fees	29,925	-	-	29,925
<b>Total additions</b>	<b>29,925</b>	<b>15,700</b>	<b>206,053</b>	<b>251,678</b>
<b>Deductions</b>				
Funds held for others	-	2,000	286,155	288,155
Cash bonds	-	15,630	-	15,630
Sheriff civil fees	29,925	-	-	29,925
<b>Total deductions</b>	<b>29,925</b>	<b>17,630</b>	<b>286,155</b>	<b>333,710</b>
<b>Change in net position</b>	<b>-</b>	<b>(1,930)</b>	<b>(80,102)</b>	<b>(82,032)</b>
Net position - beginning of year	-	2,520	84,373	86,893
<b>Net position - end of year</b>	<b>\$ -</b>	<b>\$ 590</b>	<b>\$ 4,271</b>	<b>\$ 4,861</b>

See accompanying notes.

## **Additional Elements Required by the Rules of the Auditor General**

## MANAGEMENT LETTER

To the Honorable Sheriff Darby Butler  
Dixie County, Florida

We have audited the financial statements of the office of the Dixie County Sheriff (the "Sheriff"), as of and for the year ended September 30, 2022, and have issued our report thereon dated August 21, 2023. That report should be considered in conjunction with this management letter.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Additionally, our audit was conducted in accordance with the provisions of Chapter 10.550, Rules of the Auditor General, which govern the conduct of local governmental entity audits performed in the State of Florida and require that certain items be addressed in this letter.

### Prior Year Audit Findings

**2021-01 Fuel Purchasing System** – The Sheriff purchases fuel for vehicles from vendors who utilize an automated fuel accountability system that tracks individual vehicle purchases and provides the Sheriff monthly, detailed reports of fuel purchasing activity. From our review of selected reports in the current and prior years, we found that the Sheriff's staff did not utilize those reports for fuel purchase accountability. We also noted that some employees did not properly enter odometer readings when making purchases which were necessary to validate the accountability system. We recommended that procedures be implemented which properly track fuel purchases, utilizing the vendor accountability reports or other accountability measures.

**Current Status** – Subsequent to the current year end the Sheriff implemented a fuel accountability system that substantially addressed the above noted weaknesses.

**2021-02 Credit Card Accountability** – From our audit of selected credit card statements, we found that documentation was not submitted nor retained for all credit card purchases. For proper accountability, all purchase receipts should be remitted to the Finance Office and those receipts fully reconciled to all purchases on the monthly credit card statements.

**Current Status** – Subsequent to the current year end the Sheriff implemented a credit card accountability system that substantially addressed the above noted weaknesses.

**2021-03 Equipment Inventory** – From our audit procedures we found that the Sheriff did not maintain a formal equipment inventory system and had no record of performing an annual inventory of vehicles and equipment. Such procedures are required by Rule Chapter 691-73, *Florida Administrative Code*. We recommend that the Sheriff implement procedures to comply with this law.

During the current year this finding was substantially corrected.

2021-04 **Inmate Welfare Fund** – The Sheriff maintains an Inmate Welfare Fund as provided by Section 951.23, *Florida Administrative Code*. Although the Fund is properly administered and in compliance with this law, formal accounting records were not maintained for this Fund. For proper accountability, we recommend that formal accounting records be maintained for this Fund by utilizing QuickBooks or a similar basic accounting system.

During the current year this finding was substantially corrected.

2021-05 **Inmate Trust Fund** – The Sheriff maintains an Inmate Trust Fund to secure and provide accountability of inmate funds, individually deposited in the Trust Fund. Financial records including bank reconciliations for the Fund are maintained by Stewart Commissary Sales, which provides the automated commissary system utilized by the inmates. We found however, that the monthly financial reports generated by the vendor are neither received, reviewed nor signed off on by Sheriff financial personnel. We recommend that appropriate procedures be implemented to correct this finding.

During the current year this finding was substantially corrected.

2021-06 **Accounting System** – The Sheriff did not maintain accurate accounting records for the full fiscal year. This was substantially due to the change in finance officers during the year.

During the current year, the Sheriff implemented fully accurate accounting system which substantially addressed this finding.

### **Current Year Audit Findings**

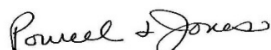
2022-01 **Compensated Absences Valuation** – From our audit procedures, we found inconsistencies in the rates of pay utilized in the computation of compensated absences. We recommend that the Sheriff establishes a defined rate of pay to value compensated absences. The rate of pay should be documented as approved in each employee's personnel file.

### **Other Matters**

Our audit did not reveal any other matters that we are required to include in this management letter.

The purpose of this management letter is solely to comply with the requirements of Chapter 10.550, Rules of the Auditor General. Accordingly, this communication is not suitable for any other purpose.

We wish to take this opportunity to thank you and your staff for the cooperation and courtesies extended to us during the course of the audit. Please let us know if you have any questions or comments concerning this letter, our accompanying reports, or other matters.



Powell and Jones, CPAs  
Lake City, Florida  
August 21, 2023

**INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS***

To the Honorable Sheriff Darby Butler  
Dixie County, Florida

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of each major fund and the aggregate remaining fund information of the office of the Dixie County Sheriff (the "Sheriff"), as of and for the year ended September 30, 2022, and the related notes to the financial statements, which collectively comprise the Sheriff's special purpose financial statements, and have issued our report thereon dated August 21, 2023.

**Internal Control Over Financial Reporting**

In planning and performing our audit of the financial statements, we considered the Sheriff's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Sheriff's internal control. Accordingly, we do not express an opinion on the effectiveness of the Sheriff's internal control.

Our consideration of internal control was for the limited purpose described in the preceding paragraph and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that were not identified. However, as described in the accompanying management letter, we identified certain deficiencies in internal control that we consider to be material weaknesses.

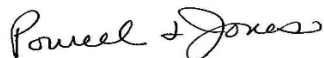
A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. We consider the deficiencies described in the accompanying management letter as item 2022-001 and to be a material weakness.

### **Compliance and Other Matters**

As part of obtaining reasonable assurance about whether the Sheriff's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed an instance of noncompliance or other matters that is required to be reported under *Government Auditing Standards*, and which is described in the accompanying management letter as item 2022-001.

### **Purpose of this Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

A handwritten signature in cursive script that reads "Powell & Jones".

Powell and Jones, CPAs  
Lake City, Florida  
August 21, 2023

## **INDEPENDENT ACCOUNTANTS' REPORT ON COMPLIANCE WITH SECTION 218.415, FLORIDA STATUTES**

To the Honorable Sheriff Darby Butler  
Dixie County, Florida

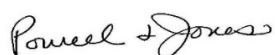
We have examined the office of the Dixie County Sheriff's (the "Sheriff") compliance with the requirements of Section 218.415, Florida Statutes, Local Government Investment Policies, for the period October 1, 2021 to September 30, 2022. Management is responsible for the Sheriff's compliance with those specified requirements. Our responsibility is to express an opinion on the Sheriff's compliance with the specified requirements based on our examination.

Our examination was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants. Those standards require that we plan and perform the examination to obtain reasonable assurance about whether the Sheriff complied, in all material respects, with the specified requirements referenced above. An examination involves performing procedures to obtain evidence about whether the Sheriff complied with the specified requirements. The nature, timing, and extent of the procedures selected depend on our judgement, including an assessment of the risks of material noncompliance, whether due to fraud or error. We believe that the evidence we obtained is sufficient and appropriate to provide a reasonable basis for our opinion

Our examination does not provide a legal determination on the Sheriff's compliance with specified requirements.

In our opinion, the Sheriff complied, in all material respects, with the aforementioned requirements for the fiscal year ended September 30, 2022.

This report is intended solely for the information and use of management and the State of Florida Auditor General and is not intended to be and should not be used by anyone other than these specified parties.



Powell and Jones, CPAs  
Lake City, Florida  
August 21, 2023



**Dixie County  
Supervisor of Elections**

**Audit Report  
September 30, 2022**

# Dixie County Supervisor of Elections

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## Powell and Jones CPA

1359 S.W. Main Blvd.  
Lake City, FL 32025  
Phone 386.755.4200  
Fax 386.719.5504

To the Honorable Starlet Cannon  
Supervisor of Elections of Dixie County, Florida

### **Report on the Audit of the Financial Statements**

#### ***Opinions***

We have audited the accompanying financial statements of the major fund of the Dixie County Supervisor of Elections as of and for the year ended September 30, 2022, and the related notes to the financial statements, which collectively comprise the Dixie County Supervisor of Elections' basic financial statements as listed in the table of contents.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the major fund of the Dixie County Supervisor of Elections, as of September 30, 2022, and the respective changes in financial position for the year then ended in accordance with accounting principles generally accepted in the United States of America.

#### ***Basis for Opinions***

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of the Dixie County Supervisor of Elections and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

The accompanying financial statements were prepared for the purpose of complying with Section 218.39(8), Florida Statutes, and Rule 10.557(5) of Chapter 10.550, Rules of the Auditor General – Local Governmental Entity Audits. As described in Note 1 to the financial statements, the Supervisor of Elections is part of the reporting for Dixie County, Florida. Accordingly, these financial statements are not a complete presentation of the reporting entity's basic financial statements.

#### ***Responsibilities of Management for the Financial Statements***

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the Dixie County Supervisor of Elections' ability to continue as a going concern for twelve months beyond the financial statement date, including any currently known information that may raise substantial doubt shortly thereafter.

### ***Auditor's Responsibilities for the Audit of the Financial Statements***

Our objectives are to obtain reasonable assurance about whether these financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinions. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards and *Government Auditing Standards* will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of

internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with generally accepted auditing standards and *Government Auditing Standards*, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Dixie County Supervisor of Elections' internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the Dixie County Supervisor of Elections' ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

### ***Required Supplementary Information***

Accounting principles generally accepted in the United States of America require that the budgetary comparison information be presented to supplement the basic financial statements. Such information is the responsibility of management and, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historic context. We have applied certain limited to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for

consistency with management's response to our inquires, the basic financial statements, and other knowledge we obtained during out audit for the basic financial statements. We do not express an opinion, or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or any assurance.

**Other Reporting Required by *Government Auditing Standards***

In accordance with *Government Auditing Standards*, we have also issued our report dated September 11, 2023, on our consideration of the Dixie County Supervisor of Elections' internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Dixie County Supervisor of Elections' internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Dixie County Supervisor of Elections' internal control over financial reporting and compliance.



**Powell and Jones CPA**

Lake City, Florida  
September 11, 2023

Dixie County Supervisor of Elections

Balance Sheet – Governmental Funds  
September 30, 2022

	Operating Fund
<hr/>	
<b>Assets</b>	
Cash and equivalents	\$ 1,909
<hr/>	
<b>Liabilities and fund balance</b>	
Liabilities:	
Accounts payable and accrued liabilities	-
Due to other county agencies	1,909
<hr/>	
Total liabilities	1,909
Fund balance:	
Restricted – election grants	-
<hr/>	
Total liabilities and fund balance	\$ 1,909
<hr/>	

*See accompanying notes*

**Dixie County Supervisor of Elections**

**Statement of Revenues, Expenditures and Changes in Fund Balance  
Governmental Funds  
Year ended September 30, 2022**

	Operating Fund
<hr/>	
<b>Revenues</b>	
Intergovernmental revenue	\$ -
Miscellaneous revenue	27
<hr/>	
Total revenues	27
<b>Expenditures</b>	
Current:	
General government services	359,898
<hr/>	
<b>Excess of revenues under expenditures</b>	<b>(359,871)</b>
<hr/>	
<b>Other financing sources (uses)</b>	
Appropriation from board of county commissioners	361,780
Reversion to board of county commissioners	(1,909)
<hr/>	
Total other financing sources (uses)	359,871
<hr/>	
<b>Net change in fund balance</b>	<b>-</b>
<b>Fund balance - October 1, 2021</b>	<b>-</b>
<hr/>	
<b>Fund balance - September 30, 2022</b>	<b>\$ -</b>
<hr/> <hr/>	

*See accompanying notes*

## Dixie County Supervisor of Elections Notes to Financial Statements

### NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The accounting policies of the office of the Dixie County Supervisor of Elections (the “Office”) conform to generally accepted accounting principles as applicable to governments. The following is a summary of the more significant policies.

#### ***Reporting Entity***

The Supervisor of Elections is an elected constitutional officer, whose office is established by Article VIII of the Constitution of the State of Florida and is governed by various provisions of state law.

The Office is an integral part of Dixie County, which is the primary government for financial reporting purposes.

#### ***Basis of Presentation***

The Office’s financial statements are special purpose financial statements that have been prepared solely for the purpose of complying with the Rules of the Auditor General of the State of Florida (the “Rules”). These special purpose financial statements are the fund financial statements required by generally accepted accounting principles. However, these fund financial statements do not constitute a complete presentation because, in conformity with the Rules, the Office has not presented reconciliations to the government-wide financial statements, the government-wide financial statements, or management’s discussion and analysis. Also, certain notes to the financial statements may supplement rather than duplicate the notes included in the County’s countywide financial statements.

#### ***Fund Accounting***

Accounts are organized on the basis of funds, each of which is considered a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, fund equity, revenues, and expenditures. Government resources are allocated to, and accounted for in, individual funds based upon the purposes for which they are to be spent and the means by which spending activities are controlled. The focus of fund financial statements is on major funds, each displayed in a separate column. All nonmajor funds are aggregated and displayed in a single column. There are no nonmajor governmental funds.

The Office reports the following major governmental fund:

*Operating Fund* – The Operating Fund is the primary operating fund of the Supervisor of Elections’ Office. It is used to account for and report all financial resources not accounted for and reported in another fund.

#### ***Fund Balance***

The Office follows the provisions of GASB Statement No. 54, *Fund Balance Reporting and Governmental Fund Type Definitions* to classify fund balances for governmental funds into specifically defined classifications. The classifications comprise a hierarchy based primarily on the extent to which the Office is bound to honor constraints on the specific purposes for which amounts in the funds can be spent.



## Dixie County Supervisor of Elections Notes to Financial Statements

The fund balance classifications specified in GASB Statement No. 54 are as follows:

*Nonspendable Fund Balance* – Nonspendable fund balances are amounts that cannot be spent because they are either (a) not in spendable form or (b) legally or contractually required to be maintained intact.

*Restricted Fund Balance* – Restricted fund balances are restricted when constraints placed on the use of resources are either: (a) externally imposed by creditors, grantors, contributors, or laws or regulations of other governments; or (b) imposed by law through constitutional provisions or enabling legislation.

*Committed Fund Balance* – Committed fund balances are amounts that can only be used for specific purposes as a result of constraints imposed by formal action of the Office's highest level of decision-making authority, which is a policy of the Office. Committed amounts cannot be used for any other purpose unless the Office removes those constraints by taking the same type of action.

*Assigned Fund Balance* – Assigned fund balances are amounts that are constrained by the Office's intent to be used for specific purposes, but are neither restricted nor committed. Intent is expressed by (a) the constitutional officer or (b) a body or official to which the constitutional officer has delegated the authority to assign amounts to be used for specific purposes.

*Unassigned Fund Balance* – Unassigned fund balance is the residual classification for the General Fund.

The Office's policy is to expend resources in the following order: restricted, committed, assigned, and unassigned.

### ***Measurement Focus/Basis of Accounting***

All governmental funds are accounted for on a current financial resources measurement focus. This means that only current assets and current liabilities are generally included on their balance sheets. Their reported fund balance (net current assets) is considered a measure of "available spendable resources." Their operating statements present increases (revenues and other financing sources) and decreases (expenditures and other financing uses) in net current assets and, accordingly, are said to present a summary of sources and uses of "available spendable resources" during a period.

Basis of accounting refers to when revenues and expenditures are recognized in the accounts and reported in the financial statements. Basis of accounting relates to the timing of the measurements made, regardless of the measurement focus applied.

All governmental funds are accounted for using the modified accrual basis of accounting. Their revenues are recognized when they become measurable and available as net current assets. Expenditures are generally recognized under the modified accrual basis of accounting when the related fund liability is incurred. However, principal and interest on long-term debt are recognized when due.

### ***Capital Assets and Long-Term Liabilities***

Because of the current financial resources measurement focus, the accompanying fund financial statements do not report capital assets or long-term liabilities. Such amounts are instead reported in the government-wide financial statements of the County.

**County Supervisor of Elections  
Notes to Financial Statements**

***Cash and Equivalent***

All cash is placed in a bank that qualifies as a public depository pursuant to the provisions of the Florida Security For Public Deposits Act. Every qualified public depository is required by this law to deposit with the Chief Financial Officer eligible collateral equal to, or in excess of, an amount to be determined by the Chief Financial Officer. The Chief Financial Officer is required to ensure that all funds are entirely insured or collateralized throughout the fiscal year. All the deposits of the office are entirely collateralized pursuant to Chapter 280, Florida Statutes.

***Restricted Fund Balance***

The Office implemented voter education, poll worker recruitment, and federal election activities programs using federal funds passed through the Florida Department of State. Available but unexpended funds of these programs are restricted for future expenditures. At September 30, 2022, the Supervisor did not have unexpended grant funds.

***Use of Estimates***

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make various estimates. Actual results could differ from those estimates.

**NOTE 2 – COMPENSATED ABSENCES**

The Supervisor’s liability for compensated absences is reported as noncurrent liabilities in the records of Dixie County as a whole. Because of their spending measurement focus, expenditure recognition for governmental funds is limited to exclude amounts represented by noncurrent liabilities. Since they do not affect net current assets, such long-term amounts are not recognized as governmental fund expenditures or fund liabilities. The following is a summary of changes in compensated absences for the

	Balance October 1, 2021	Net Change	Balance September 30, 2022
Accrued compensated absences	\$ 1,722	\$ (788)	\$ 2,510

year ended September 30, 2022:

**NOTE 3 – COMMITMENTS AND CONTINGENCIES**

On September 1, 2017, the Office entered into an agreement with Dominion Voting Systems for voting system services, software licenses, and related services through December 31, 2025. The first of eight annual payments of \$47,936 were due in May, 2019. Equal amounts due annually thereafter, through December 31, 2025, are subject to annual increases based upon changes in the Consumer Price Index. One payment was made in the 2022 fiscal year leaving two payments to be made.

## Dixie County Supervisor of Elections Notes to Financial Statements

### NOTE 4 - DEFINED BENEFIT PENSION PLAN

**Plan Description** - The Supervisor contributes to the Florida Retirement System ("System"), a cost sharing multiple-employer defined benefit plan administered by the State of Florida, Department of Administration, Division of Retirement. The System provides retirement, disability or death benefits to retirees or their designated beneficiaries. Chapter 121, *Florida Statutes*, establishes the authority for benefit provisions. Changes to the law can only occur through an act of the Florida Legislature. The System issues a publicly available financial report that includes financial statements and required supplementary information for the System. That report may be obtained by writing to the Florida Retirement System, 2639 North Monroe Street, Tallahassee, Florida, or by calling (850) 488-5706.

**Funding Policy** - Effective July 1, 2011, all employees are required to contribute 3% to the System. The Supervisor is required to contribute at an actuarially determined rate. The rates during the fiscal year ended September 30, 2022 were as follows:

Class	October 1, 2021- June 30, 2022	July 1, 2022- September 30, 2022
Regular Class	10.82%	11.91%
Special Risk Class	25.89%	27.83%
Special Risk Administrative Support	37.76%	38.65%
County Elected Officers Class	51.42%	57.00%
Senior Management Class	29.01%	31.57%
Deferred Retirement Option Program	18.34%	18.60%

The contribution requirements of plan members and the Supervisor are established and may be amended by the Florida Legislature. The Supervisor's contributions to the System for the years ending September 30, 2022 were \$26,520, equal to the required contributions for each year.

**REQUIRED SUPPLEMENTARY INFORMATION**

## Dixie County Supervisor of Elections

### Statement of Revenues, Expenditures and Changes in Fund Balance Budget and Actual – Operating Fund Year Ended September 30, 2022

	Budgeted Amounts		Actual	Variance
	Original	Final		With Final Budget
<b>Revenues</b>				
Intergovernmental revenue	\$ -	\$ -	\$ -	\$ -
Miscellaneous revenue	-	-	27	27
<hr/>				
Total revenues	-	-	27	27
<b>Expenditures</b>				
Current:				
General government services	360,398	360,398	359,898	500
<hr/>				
Total expenditures	360,398	360,398	359,898	500
<hr/>				
<b>Excess of revenues over (under) expenditures</b>	(360,398)	(360,398)	(359,871)	527
<hr/>				
<b>Other financing sources (uses)</b>				
Appropriation from board of county commissioners	361,780	361,780	361,780	-
Reversion to board of county commissioners	-	-	(1,909)	(1,909)
<hr/>				
Total other financing sources (uses)	361,780	361,780	359,871	(1,909)
<hr/>				
<b>Net change in fund balances</b>	1,382	1,382	-	(1,382)
<hr/>				
<b>Fund balances - October 1, 2021</b>	-	-	-	-
<hr/>				
<b>Fund balances - September 30, 2022</b>	\$ 1,382	\$ 1,382	\$ -	\$ (1,382)

Notes to Schedule:

The budget is prepared on a basis that does not differ materially from generally accepted accounting principles. Its preparation, adoption, and amendment is governed by Florida Statutes. The fund is the legal level of control.

## **Additional Elements Required by the Rules of the Auditor General**

## **MANAGEMENT LETTER**

The Honorable Starlet E. Cannon  
Supervisor of Elections  
Dixie County, Florida

We have audited the financial statements of the office of the Supervisor of Elections (the "Office"), Dixie County, Florida, as of and for the year ended September 30, 2022, and have issued our report thereon dated September 11, 2023. That report should be considered in conjunction with this management letter.

### **Auditor's Responsibility**

We conducted our audit in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and Chapter 10.550, Rules of the Auditor General.

### **Other Reporting Requirements**

We have issued our Independent Auditor's Report on Internal Control over Financial Reporting and on Compliance and Other Matters Based on an Audit of the Financial Statements Performed in Accordance with Government Auditing Standards; and Independent Accountant's Report on an examination conducted in accordance with AICPA Professional Standards, AT-C Section 315, regarding compliance requirements in accordance with Chapter 10.550, Rules of the Auditor General. Disclosures in those reports, which are dated September 11, 2023, should be considered in conjunction with this management letter.

### **Prior Audit Findings**

Section 10.554(1)(i)1., Rules of the Auditor General, requires that we determine whether or not corrective actions have been taken to address findings and recommendations made in the preceding annual financial audit report. All prior year audit findings have been addressed and corrected.

### **Financial Management**

Section 10.554(1)(i)2., Rules of the Auditor General, requires that we communicate any recommendations to improve financial management. In connection with our audit, we did not have any such recommendations.

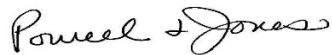
### **Additional Matters**

Section 10.554(1)(i)3., Rules of the Auditor General, requires us to communicate noncompliance with provisions of contracts or grant agreements, or abuse, that have occurred, or are likely to have occurred, that have an effect on the financial statements that is less than material but which warrants the attention of those charged with governance. In connection with our audit, we did not note any such findings.

**Purpose of this Letter**

Our management letter is intended solely for the information and use of the Legislative Auditing Committee, members of the Florida Senate and the Florida House of Representatives, the Florida Auditor General, Federal and other granting agencies, the Dixie County Supervisor of Elections, and applicable management, and is not intended to be and should not be used by anyone other than these specified parties.

We wish to take this opportunity to thank you and your staff for the cooperation and courtesies extended to us during the course of the audit. Please let us know if you have any questions or comments concerning this letter, our accompanying reports, or other matters.

A handwritten signature in black ink that reads "Powell Jones". The signature is written in a cursive style with a large initial 'P' and 'J'.

Lake City, Florida  
September 11, 2023



**INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS***

The Honorable Starlet E. Cannon  
Supervisor of Elections  
Dixie County, Florida

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the office of the Dixie County Supervisor of Elections (the "Office"), as of and for the year ended September 30, 2021, and the related notes to the financial statements, which collectively comprise the Office's special purpose financial statements, and have issued our report thereon dated September 11, 2023

**Internal Control Over Financial Reporting**

In planning and performing our audit of the financial statements, we considered the Office's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Office's internal control. Accordingly, we do not express an opinion on the effectiveness of the Office's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency or a combination of deficiencies in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

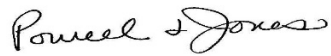
Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that were not identified.

**Compliance and Other Matters**

As part of obtaining reasonable assurance about whether the Office's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

**Purpose of this Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the office's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

A handwritten signature in cursive script that reads "Powell & Jones".**Powell and Jones CPA**

Lake City, Florida

September 11, 2023

**INDEPENDENT ACCOUNTANT’S REPORT ON COMPLIANCE WITH SECTION 218.415, FLORIDA STATUTES**

To The Supervisor of Elections  
Dixie County, Florida

We have examined the Dixie County, Florida Supervisor of Elections’ (the Supervisor) compliance with Section 218.415, *Florida Statutes*, regarding the investment of public funds during the year ended September 30, 2022. Management is responsible for the Supervisor’s compliance with those requirements. Our responsibility is to express an opinion on the Supervisor’s compliance based on our examination.

Our examination was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants and, accordingly, included examining, on a test basis, evidence about the Supervisor’s compliance with those requirements and performing such other procedures as we considered necessary in the circumstances. We believe that our examination provides a reasonable basis for our opinion. Our examination does not provide a legal determination on the Supervisor’s compliance with specified requirements.

In our opinion, the Supervisor complied, in all material respects, with the aforementioned requirements for the year ended September 30, 2022.

This report is intended solely for the information and use of the Dixie County, Florida Supervisor of Elections, and the Auditor General, State of Florida, and is not intended to be and should not be used by anyone other than these specified parties.

A handwritten signature in cursive script that reads "Powell & Jones".

Powell and Jones CPA  
Lake City, Florida  
September 11, 2023

**Dixie County  
Tax Collector**

**Audit Report  
September 30, 2022**

Dixie County Tax Collector

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## Powell and Jones CPA

1359 S.W. Main Blvd.  
Lake City, FL 32025  
Phone 386.755.4200  
Fax 386.719.5504

To the Honorable Michelle Cannon  
Tax Collector of Dixie County, Florida

### **Report on the Audit of the Financial Statements**

#### ***Opinions***

We have audited the accompanying financial statements of the major fund and aggregate remaining fund information of Dixie County Tax Collector, as of and for the year ended September 30, 2022, and the related notes to the financial statements, which collectively comprise the Dixie County Tax Collector's basic financial statements as listed in the table of contents.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the major fund and the aggregate remaining fund information of the Dixie County Tax Collector, as of September 30, 2022, and the respective changes in financial position, and, where applicable, cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

#### ***Basis for Opinions***

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of the Dixie County Tax Collector and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

The accompanying financial statements were prepared for the purpose of complying with Section 218.39(8), Florida Statutes, and Rule 10.557(5) of Chapter 10.550, *Rules of the Auditor General – Local Governmental Entity Audits*. As described in Note 1 to the financial statements, the Tax Collector is part of the reporting for Dixie County, Florida. Accordingly, these financial statements are not a complete presentation of the reporting entity's basic financial statements.

#### ***Responsibilities of Management for the Financial Statements***

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the Dixie County Tax Collector's ability to continue as a going concern for twelve months beyond the financial statement date, including any currently known information that may raise substantial doubt shortly thereafter.

***Auditor's Responsibilities for the Audit of the Financial Statements***

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinions. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards and *Government Auditing Standards* will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with generally accepted auditing standards and *Government Auditing Standards*, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Dixie County Tax Collector's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the Dixie County Tax Collector's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

### **Required Supplementary Information**

Accounting principles generally accepted in the United States of America require that the budgetary comparison information be presented to supplement the basic financial statements. Such information is the responsibility of management and, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

### **Supplementary Information**

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Dixie County Tax Collector's basic financial statements. The combining fund financial statements are presented for purposes of additional analysis and are not a required part of the basic financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. The information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the combining and individual nonmajor fund financial statements are fairly stated, in all material respects, in relation to the basic financial statements as a whole.

### **Other Reporting Required by Government Auditing Standards**

In accordance with Government Auditing Standards, we have also issued our report dated August 17, 2023, on our consideration of the Dixie County Tax Collector's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Dixie County Tax Collector's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with Government Auditing Standards in the Dixie County Tax Collector's internal control over financial reporting and compliance.



**Powell and Jones CPA**

August 17, 2023



Dixie County Tax Collector

Balance Sheet – Governmental Fund  
September 30, 2022

	General Fund	
<b>Assets</b>		
Cash	\$	10,254
Other current assets		3,231
<b>Total assets</b>	<b>\$</b>	<b>13,485</b>
<b>Liabilities</b>		
Accounts payable		3,259
Accrued expenses		1,595
Due to other county agencies		8,631
<b>Total liabilities</b>	<b>\$</b>	<b>13,485</b>

See notes to the financial statements.

**Dixie County Tax Collector**

**Statement of Revenues, Expenditures, and Changes  
in Fund Balance – Governmental Fund  
September 30, 2022**

		General Fund
<b>Revenues</b>		
Miscellaneous	\$	7
<hr/>		
Total revenues		7
<b>Expenditures</b>		
General government		
Personnel services		606,201
Operating expenses		110,097
Capital outlay		8,230
<hr/>		
Total expenditures		724,528
<b>Excess of revenues over (under) expenditures</b>		<b>(724,521)</b>
<hr/>		
<b>Other financing sources</b>		
Net transfers from the Board of County Commissioners		724,521
Net change in fund balance		-
<b>Fund balance - October 1, 2021</b>		<b>-</b>
<b>Fund balance - September 30, 2022</b>		<b>\$ -</b>
<hr style="border-top: 3px double #000;"/>		

See notes to the financial statements.

Dixie County Tax Collector

Statement of Fiduciary Net Position – Fiduciary Funds  
September 30, 2022

	Custodial Funds
<hr/>	
<b>Assets</b>	
Cash and equivalents	\$ 355,127
Accounts receivable	1,079
<hr/>	
Total assets	\$ 356,206
<hr/>	
<b>Liabilities and net position</b>	
Liabilities:	
Due to other county agencies	341,540
<hr/>	
Total liabilities	341,540
Net position	
Restricted - held for others	14,666
<hr/>	
Total liabilities and net position	\$ 356,206
<hr/>	

See notes to the financial statements.

Dixie County Tax Collector

Statement of Changes in Fiduciary Net Position –  
Fiduciary Funds  
September 30, 2022

	Custodial Funds
<hr/>	
<b>Additions</b>	
Tax Collector taxes, licenses, and fees collected for others	\$ 18,141,415
<hr/>	
Total additions	18,141,415
<b>Deductions</b>	
Taxes and fees payable	18,161,279
<hr/>	
Total deductions	18,161,279
<b>Change in net position</b>	<b>(19,864)</b>
<hr/>	
<b>Restricted net position - October 1, 2021</b>	<b>34,530</b>
<b>Restricted net position - September 30, 2022</b>	<b>\$ 14,666</b>
<hr/> <hr/>	

See notes to the financial statements.

## Dixie County Tax Collector Notes to the Financial Statements

### NOTE 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The following is a summary of the more significant accounting policies of the Dixie County Tax Collector (Tax Collector).

**A. Reporting Entity** - The Governmental Accounting Standards Board (GASB) in its Statement No. 14, "The Financial Reporting Entity," as amended by GASB 39 "Determining Whether Certain Organizations Are Component Units an Amendment of GASB Statement 14," establishes standards for defining the financial reporting entity. In developing these standards, the GASB assumed that all governmental organizations are responsible to elected officials at the federal, state, or local level. Financial reporting by a state or local government should report the elected officials' accountability for those organizations.

The Tax Collector, as established by Article VIII of the Constitution of the State of Florida, is an elected official of the County. Although the Tax Collector's Office is operationally autonomous from the Board of County Commissioners, it does not hold sufficient corporate powers of its own to be considered a legally separate entity for financial reporting purposes. Therefore, the Tax Collector is reported as a part of the primary government of Dixie County, Florida. The Tax Collector's financial statements do not purport to reflect the financial position or the results of operations of Dixie County, Florida, taken as a whole.

The financial statements of the Tax Collector are issued separately to comply with Section 10.557(4), *Rules of the Auditor General for Local Governmental Entity Audits*, pursuant to Section 11.45(3), *Florida Statutes*. These special purpose financial statements are fund financial statements required by generally accepted accounting principles. However, these fund financial statements do not constitute a complete presentation because, in conformity with the rules listed above, the Tax Collector's Office has not presented reconciliations to the government-wide financial statements, or management's discussion and analysis. Additionally, certain notes to the financial statements may supplement rather than duplicate the notes included in the County's countywide financial statements.

**B. Fund Accounting** - Accounts are organized on the basis of funds and account groups, each of which is considered a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, fund entity, revenues and expenditures. Government resources are allocated to and accounted for in individual funds based upon the purposes for which they are to be spent and the means by which spending activities are controlled. The funds and account group utilized by the Tax Collector are as follows:

(i) **Governmental Fund**

**General Fund** - The General Fund of the Tax Collector is used to account for all financial resources that are generated from operations of the office, or any other resources not required to be accounted for in another fund.

(ii) **Fiduciary Funds**

**Custodial Funds** - Custodial Funds are used to account for assets held by the Tax Collector as an agent for individuals, private organizations, other governments, and/or other funds. The following Custodial Fund is maintained by the Tax Collector:

Tax Fund

**C. Basis of Accounting** - The "Basis of Accounting" refers to when revenues and expenditures and the related assets and liabilities are recognized in the accounting records and reported in the financial statements. The Tax Collector currently maintains its accounting records for all funds on the cash basis. However, for financial statement purposes appropriate adjustments are made to report governmental and fiduciary fund types using the modified accrual basis of accounting. Under the modified accrual basis, revenues are generally recognized when they become measurable and available as net current assets. Expenditures are reported when incurred with the exception of prepaid expenses and principal and interest on general long-term obligations. Encumbrance accounting is not utilized by the Tax Collector.

**D. Budget** - Chapter 129, *Florida Statutes*, requires that budgets be adopted for all funds as may be required by law, sound financial practices, and generally accepted accounting principles and that budgets be adopted on a basis consistent with generally accepted accounting principles (GAAP). Pursuant to this requirement, the County adopts an annual comprehensive appropriated budget, which includes its funding of the operations of the Tax Collector. The operating budget of the Tax Collector is approved by the Florida Department of Revenue.

In the budget comparisons included in these financial statements, both the amounts budgeted and the actual amounts reported are presented on the GAAP basis. Budgetary comparisons present the appropriated budget of the Tax Collector, as amended during the year.

**E. Cash** - Deposits are carried at cost which approximates market value. The carrying amount of deposits is separately displayed on the balance sheet as "Cash". At September 30, 2022, the book balance of the Tax Collector's cash deposits was \$8,853. The total bank balance of \$24,893 was covered by federal depository insurance and pledged collateral.

The collateral for the Tax Collector's deposits is categorized to give an indication of the level of risk assumed by the Tax Collector at year end. Category 1 includes deposits that are insured or registered or for which the securities are held by the Tax Collector or its agent in the Tax Collector's name. Category 2 includes uninsured and unregistered deposits for which the securities are held by the counterparty's trust department or agent in the Tax Collector's name. Category 3 includes uninsured or unregistered deposits for which the securities are held by the counterparty's trust department or agent, but not in the Tax Collector's name. At year end, all of the Tax Collector's deposits were in Category 1.

Additionally, the Tax Collector's office maintains a daily balance of \$1,400 in cash-on-hand.

**F. Inventories** - It is the policy of the Tax Collector to record the acquisition of supplies as expenditures at the time of purchase. The amount of supplies on hand at any one time would be a nominal amount and considered to be immaterial.

**G. Fixed Assets** - Fixed assets used in governmental fund type operations are accounted for in the General Fixed Assets Accounts. All fixed assets acquired by purchase are recorded at historical cost. Donated assets are recorded at estimated fair market value at the date donated. Depreciation has been provided on the County's equipment on the straight-line basis over three to twelve years. Assets purchased by the Tax Collector are reported in the Board of County Commissioners' General Fixed Assets Accounts.

**H. Compensated Absences** - The Tax Collector follows generally accepted accounting principles in accounting for accrued compensated absences. Since the annual and sick and vacation leave liability is considered long-term, it is recorded in the government-wide financial statements of the County. Compensated absences are expected to be paid out by the Tax Collector and this practice is expected to continue in the future. The Tax Collector maintained compensated absence records for the hours earned, used and available. As of September 30, 2022, the balance of compensated absences is \$6,600.

**I. Estimates** - The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

**J. Risk Management** - The Tax Collector is exposed to various risks of loss related to torts; theft of, damage to and destruction of assets; errors or omissions; injuries to employees and the public; or damage to property of others. The Tax Collector directly purchases insurance and participates in the risk management program through the Dixie County Board of County Commissioners which uses commercial insurance and a public entity risk pool to cover certain risks from loss.

**K. Restricted Net Position** – In the accompanying statement of net position, restricted net position, if any, is subject to restrictions beyond the Tax Collector's control. The restriction is either externally imposed (for instance, by creditors, grantors, contributors, or laws/regulations of other governments) or is imposed by law through constitutional provisions or enabling legislation. The entire balance of restricted net position reflects amounts held for individuals.

**NOTE 2. PENSION PLAN**

**Plan Description** - The Tax Collector contributes to the Florida Retirement System ("System"), a cost-sharing multiple-employer defined benefit plan administered by the State of Florida, Department of Administration, Division of Retirement. The System provides retirement, disability or death benefits to retirees or their designated beneficiaries. Chapter 121, *Florida Statutes*, establishes the authority for benefit provisions. Changes to the law can only occur through an act of the Florida Legislature. The System issues a publicly available financial report that includes financial statements and required supplementary information for the System. That report may be obtained by writing to the Florida Retirement System, 2639 North Monroe Street, Tallahassee, Florida, or by calling (850) 488-5706.

**Funding Policy** - The System was employee noncontributory through June 30, 2011. Effective July 1, 2011, employees were required to contribute 3% of their gross wages. The Tax Collector is required to contribute at an actuarially determined rate. The rates from October 1, 2021 through June 30, 2022 and from July 1, 2021 through September 30, 2022, were as follows:

Class	October 1, 2021- June 30, 2022	July 1, 2022- September 30, 2022
Regular Class	10.82%	11.91%
Special Risk Class	25.89%	27.83%
Special Risk Administrative Support	37.76%	38.65%
County Elected Officers Class	51.42%	57.00%
Senior Management Class	29.01%	31.57%
Deferred Retirement Option Program	18.34%	18.60%

The contribution requirements of plan members and the Tax Collector are established and may be amended by the Florida Legislature. The Tax Collector's contributions to the System for the years ending September 30, 2022 and 2021 were \$95,651 and \$81,697, respectively which is equal to the required contributions for each year.



**REQUIRED SUPPLEMENTARY INFORMATION**

**GENERAL FUND**

## Dixie County Tax Collector

### Statement of Revenues, Expenditures, and Changes in Fund Balance Budget and Actual – Governmental Fund September 30, 2022

	Budgeted Amounts		Actual	Variance
	Original	Final		Positive (Negative)
<b>Revenues</b>				
Miscellaneous revenues	\$ -	\$ -	\$ 7	\$ 7
<b>Total revenues</b>	<b>-</b>	<b>-</b>	<b>7</b>	<b>7</b>
<b>Expenditures</b>				
General government				
Personnel services				
Executive salaries	108,469	108,469	108,469	-
Regular salaries	293,248	293,248	293,189	59
Special pay	10,600	10,600	10,538	62
FICA	31,030	31,030	31,029	1
Retirement	95,689	95,689	95,651	38
Life and health insurance	73,792	73,792	67,325	6,467
<b>Total personnel services</b>	<b>612,828</b>	<b>612,828</b>	<b>606,201</b>	<b>6,627</b>
Operating expenses				
Professional services	14,100	14,100	14,100	-
Other services	37,308	37,308	37,223	85
Equipment and maintenance	1,800	1,800	1,763	37
Supplies	24,114	24,114	24,107	7
Telephone	9,000	9,000	8,995	5
Postage	7,000	7,000	6,681	319
Printing	10,100	10,100	9,606	494
Dues and subscriptions	3,760	3,760	3,760	-
Conference and meetings	1,160	1,160	1,160	-
Travel	2,750	2,750	2,702	48
<b>Total operating expenses</b>	<b>111,092</b>	<b>111,092</b>	<b>110,097</b>	<b>995</b>
Capital outlay				
General government	8,586	8,586	8,230	356
<b>Total capital outlay</b>	<b>8,586</b>	<b>8,586</b>	<b>8,230</b>	<b>356</b>
<b>Total expenditures</b>	<b>732,506</b>	<b>732,506</b>	<b>724,528</b>	<b>7,978</b>
<b>Excess of revenues over (under) expenditures</b>	<b>(732,506)</b>	<b>(732,506)</b>	<b>(724,521)</b>	<b>7,985</b>
<b>Other financing sources</b>				
Net transfers from Board of County Commissioners	732,506	732,506	724,521	(7,985)
<b>Net change in fund balances</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Fund balance - October 1, 2021</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Fund balance - September 30, 2022</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

See notes to the required supplementary information.

**Additional Elements Required by the  
Rules of the Auditor General**

**INDEPENDENT AUDITOR’S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS***

To the Honorable Michelle Cannon  
Tax Collector of Dixie County, Florida

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the special purpose financial statements of the Dixie County Tax Collector, as of and for the year ended September 30, 2022, and the related notes to the financial statements, which collectively comprise the Dixie County Tax Collector’s basic financial statements, and have issued our report thereon dated August 17, 2023.

**Internal Control Over Financial Reporting**

In planning and performing our audit of the financial statements, we considered the Dixie County Tax Collector’s internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Dixie County Tax Collector’s internal control. Accordingly, we do not express an opinion on the effectiveness of Dixie County Tax Collector’s internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity’s financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or, significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

**Compliance and Other Matters**

As part of obtaining reasonable assurance about whether the Dixie County Tax Collector’s financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

### **Purpose of this Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

A handwritten signature in black ink that reads "Powell & Jones". The signature is written in a cursive, flowing style.

Powell and Jones CPA  
August 17, 2023

**MANAGEMENT LETTER REQUIRED BY CHAPTER 10.550,  
RULES OF THE AUDITOR GENERAL**

To the Honorable Michelle Cannon  
Dixie County, Florida

We have audited the financial statements of the Dixie County Tax Collector, (the "Tax Collector") as of and for the year ended September 30, 2022, and have issued our report thereon dated August 17, 2023.

We have issued our Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with *Government Auditing Standards* dated August 17, 2023. Disclosures in that report, should be considered in conjunction with this management letter.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America, and *Government Auditing Standards*, issued by the Comptroller General of the United States. Additionally our audit was conducted in accordance with the provisions of Chapter 10.550, *Rules of the Auditor General*, which govern the conduct of local governmental entity audits performed in the State of Florida and require that the following be addressed in this letter.

**PRIOR YEAR FINDINGS**

There were no reportable findings in the prior year.

**CURRENT YEAR FINDINGS**

There were no reportable findings during the current year.

**FINANCIAL COMPLIANCE MATTERS**

Financial Emergency Status – We have determined that the Tax Collector did not meet any of the conditions described in Section 218.503(1), *Florida Statutes*, that might result in a financial emergency.

Financial Condition Assessment – As required by the *Rules of the Auditor General* (Sections 10.554(1)(i)5.b. and 10.556(8)), we applied financial condition assessment procedures. It is management's responsibility to monitor the entity's financial condition, and our financial condition assessment was based in part on representations made by management and the review of financial information they provided.

Our audit did not disclose any further items that would be required to be reported under the *Rules of the Auditor General*, Chapter 10.554(1)(f).

Financial Management – Section 10.554(1)(i)2., Rules of the Auditor General requires that we communicate any recommendations to improve financial management. In connection with our audit, we reviewed internal control procedures and noted that there was no second review of the monthly bank reconciliations after completion by the finance director. We believe that implementing this procedures would decrease the opportunity of fraudulent activity. This was discussed with those charged with government at the close of the audit.

Additional Matters – Section 10.554(1)(i)3., Rules of the Auditor General, requires us to communicate noncompliance with provisions of contracts or grant agreements, or abuse, that have occurred, or are likely to have occurred that have an effect on the financial statements that is less than material but which warrants the attention of those charged with governance. In connection with our audit, we did not note any such findings.

## **CONCLUSION**

We have reviewed information regarding our audit with the Tax Collector and have provided him with appropriate documentation as requested. We very much enjoyed the challenges and experiences associated with our audit of the Tax Collector. We appreciate the helpful assistance of the Tax Collector Staff in completing our audit and also the generally high quality of the Tax Collector’s financial records and internal controls. We also appreciate the helpful assistance and courtesy afforded us by these employees.

A handwritten signature in cursive script that reads "Powell & Jones".

Powell and Jones CPA  
Lake City, Florida  
August 17, 2023



**INDEPENDENT ACCOUNTANT’S REPORT ON COMPLIANCE WITH  
FLORIDA STATUTES RELATED TO INVESTMENT OF PUBLIC FUNDS**

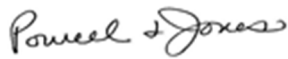
To the Honorable Michelle Cannon  
Dixie County, Florida

We have examined the Dixie County, Florida’s Tax Collector’s (the “Tax Collector”) compliance with Section 218.415, *Florida Statutes*, regarding the investment of public funds during the year ended September 30, 2022. Management is responsible for the Tax Collector’s compliance with those requirements. Our responsibility is to express an opinion on the Tax Collector’s compliance based on our examination.

Our examination was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants and, accordingly, included examining, on a test basis, evidence about the Tax Collector’s compliance with those requirements and performing such other procedures as we considered necessary in the circumstances. We believe that our examination provides a reasonable basis for our opinion. Our examination does not provide a legal determination on the Tax Collector’s compliance with specified requirements.

In our opinion, the Tax Collector complied, in all material respects, with the aforementioned requirements for the year ended September 30, 2022.

This report is intended solely for the information and use of Dixie County, Florida , the Tax Collector and the Auditor General, State of Florida, and is not intended to be and should not be used by anyone other than these specified parties.



Powell and Jones CPA  
Lake City, Florida  
August 17, 2023