

Regular Meeting

Commission Board Room
Dixie County Courthouse
214 NE Hwy 351, Cross City, FL 32628
August 04, 2022 – 10:00 AM

The Board meetings are audio recorded. The public can hear and participate in the meeting via conference call by dialing 1(917)900-1022 and enter code 32628.

COMMISSIONERS

W. C. Mills, District 2, Vice Chairman
Mark Hatch, District 3
Jamie Storey, District 4, Chairman
James Valentine, District 5

STAFF

Duane Cannon, County Manager
Paul Gainey, Asst. County Manager
Martha McCaskill, Administrative Asst/Grant Coordinator
Chana Watson, County Attorney
Barbie Higginbotham, Clerk of Court
Della Rhymes, Asst. Chief Deputy Clerk
Jacki Johnson, Chief Financial Officer
Brenda Royal, Chief Financial Officer

CALL TO ORDER

The Board Meeting/Workshop was called to order at 10:00 AM by Commissioner Storey.

INVOCATION AND PLEDGE TO THE AMERICAN FLAG

The Invocation was led by Commissioner Valentine and the Pledge to the American Flag was led by Commissioner Mills.

APPROVAL OF COMMISSION MINUTES

Commissioner Mills made the motion to approve Minutes from the County Attorney Applicant Interviews Workshop of July 21, 2022. Commissioner Hatch seconded. Board approved.

Commissioner Hatch made the motion to approve Minutes from the Millage Rate, Budget, VAB Workshop of June 21, 2022. Commissioner Mills seconded. Board approved.

VOUCHER APPROVAL

Commissioner Mills made the motion to approve the vouchers. Commissioner Hatch seconded. Board approved.

CONSTITUTIONAL OFFICERS

None were present.

PUBLIC HEARING: THE PUBLIC HEARING MAY BE CONTINUED TO ONE OR MORE FUTURE DATES. ANY INTERESTED PARTY IS ADVISED THAT THE DATE, TIME, AND PLACE OF ANY CONTINUATION OF THE PUBLIC HEARING SHALL BE ANNOUNCED DURING THE PUBLIC HEARING AND THAT NO FURTHER NOTICE CONCERNING THE MATTERS WILL BE PUBLISHED.

The motion to go into the Public Hearing was made by Commissioner Mills. Seconded by Commissioner Valentine. Board approved.

A petition by Timothy and Andrea Skinner requesting a special exception to be granted, as provided in Section 4.3.5 Special Exceptions of the Dixie County Land Development Regulations to permit one recreational vehicle in an ESA zoning district, in accordance with the petition dated 06/17/2022 to be located on the property described as follows: Dixie County Parcel # 13-09-13-4051-0000-1270, 709 NE 829th St, Old Town, FL 32680. (Commission District 1, Jody Stephenson)

Ms. Julie Herring appeared before the Board and read the special exception request made by Timothy and Andrea Skinner. There was no opposition.

Manager Cannon informed the Board that Commissioner Stephenson, who was not present, had spoken to him prior and requested the Board table special exception and variance requests that were in his district, if there was any opposition. He said if there was no opposition they should move forward with approval.

Commissioner Mills made the motion to approve the special exception requested by Timothy and Andrea Skinner. Commissioner Valentine seconded. Board approved.

A petition by David Morrison and Marion Rodriguez requesting a special exception to be granted, as provided in Section 4.3.5 Special Exceptions of the Dixie County Land Development Regulations to permit one recreational vehicle in an ESA zoning district, in accordance with the petition dated 07/06/2022 to be located on the property described as follows: Dixie County Parcel # 11-11-13-6674-0002-0730, 20 SE 306th Ave, Old Town, FL 32680). (Commission District 2, W.C. Mills)

Ms. Julie Herring appeared before the Board and read the special exception request made by David Morrison and Marion Rodriguez. There was no opposition.

Commissioner Mills made the motion to approve the special exception requested by David Morrison and Marion Rodriguez. Commissioner Valentine seconded. Board approved.

A petition by Melvin R. Kouch, Jr. and Teresa Kouch requesting a special exception to be granted, as provided in Section 4.3.5 Special Exceptions of the Dixie County Land Development Regulations to permit one recreational vehicle in an ESA zoning district, in accordance with the petition dated 07/08/2022 to be located on the property described as follows: Dixie County Parcel # 24-09-13-4391-0000-0260, 715 NE 410th Ave, Old Town, FL 32680). (Commission District 1, Jody Stephenson)

Ms. Julie Herring appeared before the Board and read the special exception request made by Melvin R. Kouch, Jr. and Teresa Kouch. There was no opposition.

Commissioner Hatch made the motion to approve the special exception requested by Melvin R. Kouch, Jr. and Teresa Kouch. Commissioner Valentine seconded. Board approved.

A petition by Dylan and Michelle Walker requesting a special exception to be granted, as provided in Section 4.4.5 Special Exceptions of the Dixie County Land Development Regulations to permit one recreational vehicle in an AGRICULTURE (AG) zoning district, in accordance with the petition dated 07/08/2022 to be located on the property described as follows: Dixie County Parcel # 05-10-13-4519-0000-0260, 1205 NE 239TH Ave, Old Town, FL 32680). (Commission District 2, W.C. Mills)

Ms. Julie Herring appeared before the Board and read the special exception request made by Dylan and Michelle Walker. There was no opposition.

Commissioner Mills made the motion to approve the special exception requested by Dylan and Michelle Walker. Commissioner Valentine seconded. Board approved.

A petition by Austin Robert Roe requesting a special exception to be granted, as provided in Section 4.3.5 Special Exceptions of the Dixie County Land Development Regulations to permit one recreational vehicle in an ESA zoning district, in accordance with the petition dated 07/11/2022 to be located on the property described as follows: Dixie County Parcel # 24-09-13-4053-0026-0100, 140 NE 433 Ave, Old Town, FL 32680). (Commission District, 1 Jody Stephenson)

Ms. Julie Herring appeared before the Board and read the special exception request made by Austin Robert Roe. There was no opposition.

Commissioner Mills made the motion to approve the special exception requested by Austin Robert Roe. Commissioner Valentine seconded. Board approved.

A petition by Joel Wieder, to request a variance for a 24 x 36 Pole Barn located on the property as described as follows: Dixie County Parcel # 27-10-13-5568-0000-0680, 565 SE 709th Street, Old Town, FL 32680 by the petition dated 07/11/2022 which is located within Section 4.4.7 Agriculture subparagraph (1) of the Dixie County Land Development Regulations in accordance with section 12.3 Variance Procedures.
(Commission District 3, Mark Hatch)

Ms. Julie Herring appeared before the Board and read the variance request made by Joel Wieder. There was no opposition.

Commissioner Hatch made the motion to approve the variance requested by Joel Wieder. Commissioner Valentine seconded. Board approved.

The motion to go out of the Public Hearing was made by Commissioner Mills. Seconded by Commissioner Hatch. Board approved.

RESOLUTION 2022-101

A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF DIXIE COUNTY, FLORIDA, TO APPROVE A SPECIAL EXCEPTION TO BE GRANTED, AS PROVIDED IN SECTION 4.3.5 SUBPARAGRAPH (4) OF THE DIXIE COUNTY LAND DEVELOPMENT REGULATIONS TO PERMIT ONE RECREATIONAL VEHICLE IN AN ENVIROMENTALLY SENSITIVE AREA (ESA) ZONING DISTRICT, IN ACCORDANCE WITH THE PETITION DATED JUNE 17, 2022.

Timothy and Andrea Skinner

Ms. Julie Herring appeared before the Board and read Resolution 2022-101 in support of Timothy and Andrea Skinner.

Commissioner Hatch made the motion to approve Resolution 2022-101 in support of Timothy and Andrea Skinner. Commissioner Valentine seconded. Board approved.

RESOLUTION 2022-102

A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF DIXIE COUNTY, FLORIDA, TO APPROVE A SPECIAL EXCEPTION TO BE GRANTED, AS PROVIDED IN SECTION 4.3.5 SUBPARAGRAPH (4) OF THE DIXIE COUNTY LAND DEVELOPMENT REGULATIONS TO PERMIT ONE RECREATIONAL VEHICLE IN AN ENVIROMENTALLY SENSITIVE AREA (ESA) ZONING DISTRICT, IN ACCORDANCE WITH THE PETITION DATED JULY 06, 2022.

David Morrison and Marion Rodriguez

Ms. Julie Herring appeared before the Board and read Resolution 2022-102 in support of David Morrison and Marion Rodriguez.

Commissioner Mills made the motion to approve Resolution 2022-102 in support of David Morrison and Marion Rodriguez. Commissioner Hatch seconded. Board approved.

RESOLUTION 2022-103

A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF DIXIE COUNTY, FLORIDA, TO APPROVE A SPECIAL EXCEPTION TO BE GRANTED, AS PROVIDED IN SECTION 4.3.5 SUBPARAGRAPH (4) OF THE DIXIE COUNTY LAND DEVELOPMENT REGULATIONS TO PERMIT ONE RECEREATIONAL VEHICLE IN AN ENVIROMENTALLY SENSITIVE AREA (ESA) ZONING DISTRICT, IN ACCORDANCE WITH THE PETITION DATED JULY 08, 2022.

Melvin R. Kouch, Jr. and Teresa Kouch

Ms. Julie Herring appeared before the Board and read Resolution 2022-103 in support of Melvin R. Kouch, Jr. and Teresa Kouch.

Commissioner Hatch made the motion to approve Resolution 2022-103 in support of Melvin R. Kouch, Jr. and Teresa Kouch. Commissioner Mills seconded. Board approved.

RESOLUTION 2022-104

A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF DIXIE COUNTY, FLORIDA, TO APPROVE A SPECIAL EXCEPTION TO BE GRANTED, AS PROVIDED IN SECTION 4.4.5 SUBPARAGRAPH (4) OF THE DIXIE COUNTY LAND DEVELOPMENT REGULATIONS TO PERMIT ONE RECREATIONAL VEHICLE IN AN AGRICULTURAL AREA (AG) ZONING DISTRICT, IN ACCORDANCE WITH THE PETITION DATED JULY 08, 2022.

Dylan and Michelle Walker

Ms. Julie Herring appeared before the Board and read Resolution 2022-104 in support of Dylan and Michelle Walker.

Commissioner Mills made the motion to approve Resolution 2022-104 in support of Dylan and Michelle Walker. Commissioner Hatch seconded. Board approved.

RESOLUTION 2022-105

A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF DIXIE COUNTY, FLORIDA, TO APPROVE A SPECIAL EXCEPTION TO BE GRANTED, AS PROVIDED IN SECTION 4.3.5 SUBPARAGRAPH (4) OF THE DIXIE COUNTY LAND DEVELOPMENT REGULATIONS TO PERMIT ONE RECREATIONAL VEHICLE IN AN ENVIRONMENTALLY SENSITIVE AREA (ESA) ZONING DISTRICT, IN ACCORDANCE WITH THE PETITION DATED JULY 11, 2022.

Austin Robert Roe

Ms. Julie Herring appeared before the Board and read Resolution 1022-105 in support of Austin Robert Roe.

Commissioner Mills made the motion to approve Resolution 1022-105 in support of Austin Robert Roe. Commissioner Hatch seconded. Board approved.

RESOLUTION 2022-106

A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF DIXIE COUNTY, FLORIDA, TO APPROVE A VARIANCE TO BE GRANTED, AS PROVIDED IN SECTION 12.3.1 OF THE DIXIE COUNTY LAND DEVELOPMENT REGULATIONS, TO GRANT A VARIANCE FOR A 24X36 POLE BARN WHICH IS LOCATED IN AN AGRICULTURAL (AG) ZONING DISTRICT, AS PROVIDED IN THE PETITION DATED JULY 11, 2022.

Joel Wieder

Ms. Julie Herring appeared before the Board and read Resolution 2022-106 in support of Joel Wieder.

Commissioner Hatch made the motion to approve Resolution 2022-106 in support of Joel Wieder. Commissioner Mills seconded. Board approved.

Manager Cannon requested the Board approve the county health insurance renewal for FY 2023 based on the discussions at the Insurance Workshop.

Commissioner Mills made the motion to approve the county insurance renewal for 2023 as presented. Commissioner Hatch seconded. Board approved.

Manager Cannon requested the Board accept the additional employee insurance benefit packet for FY 2023 as presented by US Employee Benefits Services Group.

Commissioner Valentine made the motion to accept the employee benefit packet for 2023 as presented by US Employee Benefit Service Group. Commissioner Mills seconded. Board approved.

Chief Financial Officer Jacki Johnson asked about the \$1,500.00 deposits to the Flexible Spending Account (FSA).

Manager Cannon clarified that 22 employees who do not have county insurance use this FSA account. He asked if the Board would like to hire someone to handle the administration of this account now or later.

Commissioner Hatch made the motion to hire an administrator for Flexible Spending Account for the employees who don't have county insurance. Commissioner Mills seconded. Board approved.

SUWANNEE WATER AND SEWER MANAGER

Commissioner Hatch said they are in the process of hiring a new manager.

GREG BAILEY, NORTH FLORIDA PROFESSIONAL SERVICES

Mr. Kellan Bailey appeared before the Board and informed them that on 362 Avenue the speed limit is an issue. He said a three-way stop is needed in this area for safety.

Manager Cannon said this is in Commissioner Mills District.

He said the plans will be changed to include this safety concern and they will be submitted to FDOT for approval. Then they will be able to advertise this road project next.

He said the next road project after this will be 340 which is under review now.

JERED LIZOTTE, LOCKLEAR AND ASSOCIATES

Mr. Jered Lizotte had nothing to discuss at this time.

CINDY BELLOT, LIBRARY DIRECTOR

Ms. Cindy Bellot appeared before the Board and thanked the Dixie County Anti-Drug Coalition for cleaning the carpet at the library. She said their Summer Programs are over; however, they are still very busy. She said more patrons have been coming to the library. She said they have received many compliments on the library and the staff and on the books that are available.

Commissioner Mills thanked Ms. Bellot and her team.

Commissioner Storey said they are working on the library roof repair.

STEVE FREMEN, CODE ENFORCEMENT & VETERANS SERVICE OFFICER

Mr. Steve Fremem was not present for this meeting.

STEVE HUTCHISON, COUNTY ROAD SUPERINTENDENT

Mr. Steve Hutchison was not present for this meeting.

DWAYNE CHAUNCEY, MOSQUITO CONTROL DIRECTOR

Mr. Dwayne Chauncey was not present for this meeting.

MICHAEL LATSON, SOLID WASTE DIRECTOR

Mr. Michael Latson was not present for this meeting.

LEON WRIGHT, BUILDING AND ZONING OFFICIAL

Building Official Leon Wright appeared before the Board and informed them that Mr. Gene Boles will be back August 16, 2022 to continue the work on the LDR.

He said on August 17, 2022 he will be in Tampa with Mr. Jason Jean working on getting his state board approval for inspector.

DARIAN BROWN, DIRECTOR OF EMERGENCY SERVICES

Director of Emergency Services Darian Brown appeared before the Board and presented them with the Insurance Service Office (ISO) evaluation rating for the Fire Department. He said this is done every five years and was last done in 2017. He said they received a good rating overall. He said they will be evaluated again on August 31, 2022 and hopes the rating will improve.

Director Brown informed the Board of some additional funding that is available. He said this money is for Emergency Medical Providers. He said the first disbursement is \$28,000.00 and the second will be \$30,000.00. He said they received a check for \$433,000.00 last month. He said he hopes to use some of the money to offset the cost of fuel, salaries, and medical expenses. He said it can be applied to expenses from January 01, 2020 through June 30, 2023. He said the reporting on this money will start on July 01, 2023.

Director Brown clarified for the public that they have not received millions of dollars from the Governor. He said they have been awarded \$7.2 million dollars to build two Fire Stations. He said one will be at the EOC and the other will be in Old Town. He said that \$3.5 million dollars will build a volunteer station on Chavous Road.

Director Brown requested the Board's approval of the task order for North Florida Professional Services to build the EOC expansion for \$480,500.00.

Commissioner Hatch made the motion to approve the task order for North Florida Professional Services to build the EOC expansion for \$480,500.00. Commissioner Valentine seconded. Board approved.

Director Brown requested the Board's approval of the task order for North Florida Professional Services to build the Fire Station on Chavous Road for \$439,000.00.

Commissioner Mills made the motion to approve the task order for North Florida Professional Services to build the Fire Station on Chavous Road for \$439,000.00. Commissioner Hatch seconded. Board approved.

Director Brown explained the ISO Fire Department evaluation for the Board. He said this affects the public's ability to have home-owners insurance coverage and their rates. He said this affects insurance rates for commercial businesses as well. He said this evaluation is done every five years. He hopes that after the new stations are built that this will improve the ratings for the county. He said that water, sewer and fire protection are important for community growth.

He said that having full time employees and volunteer employees are evaluated differently.

He said that having fire hydrants help the ratings improve and the distance the homeowner or business is from the fire station improves the rating as well.

Commissioner Storey said that his home-owners insurance has doubled because he is so far from the fire station location and it affected his rate of premium.

Commissioner Hatch thanked Director Brown and his staff for the Fire Department and the EMS Department. He thanked Building Official Leon Wright for working to help improve the FEMA evaluation ratings.

Commissioner Mills thanked Director Brown for sharing the information. He said the public can understand things better if they are better informed. He said that more people should attend these meetings and learn more about the county business. He said the candidates need to be informed, too. He said when the Fire Assessment came up there was a lot of public feedback.

Director Brown said there is a process for getting the funds for the new stations. He said the task order is the first step. He said after the task order is in place then the contracts will be drawn up. He said the expenses can be reimbursed or handled as pre-paid expenses. He said there is \$35 million dollars to administer throughout the state and that Dixie County will get \$7.2 million dollars of that.

**SCOTT PENDARVIS, 911 COMMUNICATIONS DIRECTOR
& I.T. ADMINISTRATOR**

Mr. Scott Pendarvis appeared before the Board to give an update on the communications upgrades being made throughout the county. He said that Unity Fiber will be here today working on the Building and Zoning office system. He said the Road Department will be the next area to be upgraded over the next two months.

Mr. Pendarvis requested direction from the Board on upgrading the copy machines. He said the previous machines were purchased but have now been replaced. He said they will be replacing the machines in the Board office, the County Manager office, and the Building and Zoning office and the Library. He asked if they can we sell the old machines or donate them to someone.

Commissioner Hatch recommended they make sure they can donate them legally because taxpayers' dollars were used to purchase the copy machines.

Ms. Johnson said they can surplus these old copy machines.

Manager Cannon informed the Board that the IT Department has been working on the phone systems. He said this will save the county \$47,000.00 per year by converting to a newer system. He said they have cancelled some old dead phone lines at the County Parks which will save \$700.00 per month. He said they have converted the Cross City Airport phone line to Sun Com which went from \$300.00 to \$47.00 for the line. He said the phone line at the Suwannee Tech Center is also being converted.

Commissioner Mills asked why does the line cost \$700.00 per month if it is a deadline. Mr. Pendarvis replied that is the phone company's rate.

Mr. Pendarvis said they also converted some EMS lines and Fire Station to Verizon hot spots to save on the phone bills.

Commissioner Hatch said they need to look at former employee cell phones, too.

Division Chief Scott Garner said they will issue the phone to the department versus the name of the employee. He said they are updating the title of the users of the phones.

Manager Cannon said they wanted to inform the Board that they have been making efforts to save the county money in other areas.

Mr. Pendarvis said there are 135 Sun Com lines which cost \$25.00 each, there are 62 phones and 137 phone lines through-out the system.

GAIL CARTER, INDIGENT CARE

Ms. Gail Carter was not present for this meeting.

HOLLY HOUGHTON, COUNTY EXTENSION AGENT

Ms. Holly Houghton was not present for this meeting.

ANGIE CROWLEY, HUMAN RESOURCES ADMINISTRATOR

Ms. Angie Crowley appeared before the Board and presented the expenses for the County Community Buildings. She presented the utilities and maintenance and rental income for 2022. She said there is no income for the Suwannee Community Center or the Hwy 55A Community Building. She said the utilities are extremely high for the Suwannee Community Center, which is not used very often.

Commissioner Hatch said the Suwannee Water and Sewer Board uses the Suwannee Community Center for their meetings. He said they are an extension of the Board of County Commissioners. He suggested they keep this in mind.

Ms. Crowley said the county would need to rent everything for at least \$175.00 per weekend to break even. She said this is based off last year's numbers. She said the rental is for Friday, Saturday, and Saturday.

Commissioner Mills said the county is trying to balance the Budget every year and they must eliminate all the free stuff. He said every business must pay the bills. He said if you can afford to have a party at the Community Building, then you should be able to afford to rent the Building.

Ms. Crowley said the year to date Community Building rentals are \$26,713.00 in the red.

Commissioner Hatch suggested the rent be based on the size of the Community Building.

Commissioner Mills said they all need to be evaluated and charge accordingly.

Manager Cannon said they can evaluate the square footage and the amenities at the Community Buildings.

Commissioner Hatch said they also have the charitable and club events that are held at these Community Buildings to consider.

Ms. Crowley recommended having different rates for weekly rentals and weekend rentals, as well as a security deposit. She said some people reserve dates and then never show up. She said the county is losing revenue when this happens. She said they also need to check behind the renters to make sure everything is okay at the building afterwards.

Ms. Crowley informed the Board that the Woman's Club has been dropped from the county insurance and the tables and chairs were taken to the Trail Riders Club.

Commissioner Mills said he would like to look over the dumpster rentals again. He said this program has the same issue of operating in the red. He said someone needs to manage this program and handle it properly for it to be successful.

Commissioner Hatch agreed that all the programs must be self-sustaining.

Commissioner Mills said the Board cares about the citizens and operating in the red is not helping.

DUANE CANNON, COUNTY MANAGER

Manager Cannon appeared before the Board to request their approval of several items.

Manager Cannon requested the Board's approval for himself, Carol West, and Mark Hatch to apply for the North Florida Economic Development Partnership Rural Regional Development Grant Scholarship. He said they will be attending an educational tour in Thomasville, AL from September 21 through September 23, 2022.

Commissioner Valentine made the motion to approve the application for the North Florida Economic Development Partnership Rural Regional Development Grant Scholarship and for Duane Cannon, Carol West, and Commissioner Mark Hatch to attend an educational tour in Thomasville, Alabama from September 21 through September 23, 2022. Commissioner Mills seconded. Board approved.

Manager Cannon requested the Board's approval to execute the SHIP release of lien for Gladys DaSilva in the amount of \$6,860.00.

Commissioner Hatch made to motion to approve the execution of the SHIP release of lien for Gladys DaSilva in the amount of \$6,860.00. Commissioner Mills seconded. Board approved.

Manager Cannon requested the Board's approval to execute the request of the SHIP repair reimbursement for Darryl Adams in the amount of \$19,495.25.

Commissioner Mills made the motion to approve the execution of the request of the SHIP repair reimbursement for Darryl Adams in the amount of \$19,495.25. Commissioner Hatch seconded. Board approved.

Manager Cannon requested the Board's approval of the North Florida Professional Services task order for the Restore Act application submittal, engineering and administrative services. He said this is the BP oil spill money and the following projects will be included:

1. Horseshoe Beach Working Waterfront Project (commercial dock).
2. Shired Island Park Beach Nourishment and Living Shoreline.
3. Horseshoe Cove Oyster Restoration (including Suwannee).
4. Coastal Public Access Program (Rocky Creek Boat Ramp).
5. County Drainage Improvements (if excess funds are available).

Commissioner Hatch made the motion to approve North Florida Professional Services task order for the Restore Act application submittal, engineering and administrative services. Commissioner Mills seconded. Board approved.

Manager Cannon requested the Board's approval to waive the property lease fee for the Disabled American Veterans (DAV). He said the updated lease agreement was approved prior by the Board and the DAV pays all the bills for this building.

Commissioner Mills made the motion to approve to waive the property lease fee for the Disabled American Veterans (DAV). Commissioner Hatch seconded. Board approved.

Manager Cannon requested the Board's approval to advertise and receive bids for the removal of a portable building at the Health Department that the county owns. He said the building is also for sale.

Commissioner Mills made the motion to approve to advertise and receive bids for the removal and sale of a portable building at the Health Department. Commissioner Hatch seconded. Board approved.

Manager Cannon requested the Board's approval to execute the FDOT Grant Agreement for the Cross City Airport Taxiway-A Rehab additional funding in the amount of \$6,661.00 for a total of \$186,661.00.

Commissioner Hatch made the motion to approve to execute the FDOT Grant Agreement for the Cross City Airport Taxiway-A Rehab additional funding in the amount of \$6,661.00 for a total of \$186,661.00. Commissioner Mills seconded. Board approved.

Manager Cannon requested the Board's approval of Resolution 2022-107 in support of the FDOT Grant Agreement for the Cross City Airport Taxiway-A Rehab additional funding in the amount of \$6,661.00 for a total of \$186,661.00.

Commissioner Mills made the motion to approve Resolution 2022-107 in support of the FDOT Grant Agreement for the Cross City Airport Taxiway-A Rehab additional funding in the amount of \$6,661.00 for a total of \$186,661.00. Commissioner Valentine seconded. Board approved.

Manager Cannon requested the Board's approval to execute the FAA Grant 3-12-0015-018-2022 for the Cross City Airport Taxiway-A Rehab for Construction in the amount of \$1,679,948.00. He said this agreement will need to be signed electronically by Chairman Jamie Storey and County Attorney Chana M. Watson.

Commissioner Mills made the motion to approve the execution of the FAA Grant 3-12-0015-018-2022 for the Cross City Airport Taxiway-A Rehab for Construction in the amount of \$1,679,948.00. This agreement will need to be signed electronically by Chairman Jamie Storey and County Attorney Chana M. Watson. Commissioner Valentine seconded. Board approved.

Manager Cannon requested the Board's approval to execute the FDOT Grant Agreement for the Cross City Airport Design and Rehab for Runway 4-22 additional funding in the amount of \$400,000.00 for a total of \$2,415,000.00.

Commissioner Mills made the motion to approve the execution of the FDOT Grant Agreement for the Cross City Airport Design and Rehab for Runway 4-22 additional funding in the amount of \$400,000.00 for a total of \$2,415,000.00. Commissioner Hatch seconded. Board approved.

Manager Cannon requested the Board's approval of Resolution 2022-108 in support of the FDOT Grant Agreement for the Cross City Design and Rehab for Runway 4-22 in the amount of \$400,000.00 for a total of \$2,415,000.00.

Commissioner Hatch made the motion to approve Resolution 2022-108 in support of the FDOT Grant Agreement for the Cross City Design and Rehab for Runway 4-22 in the amount of \$400,000.00 for a total of \$2,415,000.00. Commissioner Valentine seconded. Board approved.

Manager Cannon requested the Board's approval to execute the FY 2023 Small County Consolidated Solid Waste Grant for Dixie County in the amount of \$93,750.00. He said this was used to offset the cost of hauling garbage to Aucilla.

Commissioner Mills made the motion to approve the execution of the FY 2023 Small County Consolidated Solid Waste Grant for Dixie County in the amount of \$93,750.00. Commissioner Valentine seconded. Board approved.

Manager Cannon requested the Board's approval to execute the contract between Dixie County Board of County Commissioners and Chana M. Watson, Attorney at Law, P.A.

Commissioner Mills made the motion to approve the execution of the contract between Dixie County Board of County Commissioners and Chana M. Watson, Attorney at Law, P.A. Commissioner Valentine seconded. Board approved.

Manager Cannon requested the Board's approval to execute the Hangar Rental Agreement between Dixie County and Mr. Mark Brown for Box Hangar #1.

Commissioner Mills made the motion to approve the execution of the Hangar Rental Agreement between Dixie County and Mr. Mark Brown for Box Hangar #1. Commissioner Valentine seconded. Board approved.

Manager Cannon requested the Board's approval to expend a portion of the Dixie County Flood and Stormwater Mitigation Project money for the clean out of the twenty-seven (27) culverts and 2-500' culverts across the north runway based off the Stormwater Task Force recommendation in the amount of \$43,300.00.

Commissioner Mills made the motion to approve the expenditure of a portion of the Dixie County Flood and Stormwater Mitigation Project money for the clean out of the twenty-seven (27) culverts and 2-500' culverts across the north runway based off the Stormwater Task Force recommendation in the amount of \$43,300.00. Commissioner Hatch seconded. Board approved.

Manager Cannon requested the Board's approval to advertise for the selection of the Administration and Construction Oversight of the Dixie County Stormwater Mitigation Project based off the Stormwater Task Force recommendation. He said the task force had recently met on Tuesday. He informed the Board this is a reimbursable grant.

Commissioner Mills made the motion to approve the advertisement for the selection of the Administration and Construction Oversight of the Dixie County Stormwater Mitigation Project based off the Stormwater Task Force recommendation. Commissioner Hatch seconded. Board approved.

Manager Cannon requested the Board's approval to move forward with the second chemical treatment of the airport ditch for approximately \$8,000.00 based off the Stormwater Task Force recommendation.

Commissioner Hatch made the motion to approve moving forward with the second chemical treatment of the airport ditch for approximately \$8,000.00 based off the Stormwater Task Force recommendation. Commissioner Mills seconded. Board approved.

Manager Cannon requested the Board's approval to purchase materials and culverts needed for the replacement of structures in the canal system below Hwy 55A based off the Stormwater Task Force recommendation.

Commissioner Mills made the motion to approve the purchase of materials and culverts needed for the replacement of structures in the canal system below Hwy 55A based off the Stormwater Task Force recommendation. Commissioner Hatch seconded. Board approved.

Manager Cannon requested the Board's approval to advertise for the installation of structures in the canal system below Hwy 55A based off the Stormwater Task Force recommendation.

Commissioner Mills made the motion to approve the advertisement for the installation of structures in the canal system below Hwy 55A based off the Stormwater Task Force recommendation. Commissioner Valentine seconded. Board approved.

Manager Cannon requested the Board's approval of the Solid Waste safety issue repair for \$10,000.00.

Commissioner Mills made the motion to approve repairing the Solid Waste safety issue for \$10,000.00. Commissioner Valentine seconded. Board approved.

Manager Cannon informed the Board that Aucilla will have a new Cell Opening event on Saturday, August 20, 2022, from 4:00 until 7:00 PM. He said refreshments will be provided. He said the attendance of twelve (12) people has been confirmed to Aucilla.

Manager Cannon informed the Board the County Attorney Interview Appreciation letters have been mailed out to Walker Bullock and Stan Griffis.

Manager Cannon informed the Board the Brushy Creek/Willow Hole right of entry letters are prepared and will be mailed out to those who did not respond previously. He said 114 letters have been sent, 51 replies are needed, seven (7) letters have been returned.

County Attorney Chana Watson informed the Board she had revised the right of way entry forms to include hold harmless clauses for damage to the homeowner's property and start and ending dates for repairs needed. She said this is to protect the county from a civil suit.

Commissioner Mills said the repairs will be made immediately by the county.

Commissioner Hatch asked if when the job is completed, does anyone need to sign off on the work. He recommended taking photos of the job site as well.

Attorney Watson said a release form is a good idea.

Manager Cannon informed the Board that on August 12, 2022, there will be a meet and greet at 12:00 PM at the Cross City Park for Kat Cammack who is running for Congress.

Manager Cannon informed the Board that the rock crusher main hydraulic pump is not working. He said this pump was rebuilt over a year ago. He said if they cannot find one within a week or two, they will need to rent a rock crusher or demo one.

Commissioner Hatch said he wants to see a cost analysis of purchasing rock versus digging rock and all the expenses that go along with production.

Commissioner Mills said the rock crusher re-built pump will cost 1/3 of a new one and then you still may have to repair it again. He recommended buying a new pump.

Manager Cannon said they have discussed the costs of the dumpster rentals at length. He said the Board had previously voted to discontinue this program as of October 01, 2022.

Commissioner Mills said he would like to talk about the dumpster rentals. He said this program is operating in the red and this must change. He said this program has not been regulated or managed or priced correctly. He said they did not set up this program correctly in the beginning. He said he thinks this can be handled better and he would like to try the program again.

He said he has been contacted by several businesses who want to continue this program and they have said they will pay more to keep the dumpster.

Clerk of Court Barbie Higginbotham spoke to the Board and informed them that the people that don't pay for the dumpster rentals are the issue.

Commissioner Hatch said he agrees there are issues with the Dumpster Rental Program. He said that several people have said that they have never received the bill for the rental. He said this is a \$112,000.00 loss so far.

Manager Cannon said this analysis was put together to show what the county would need to charge to rent each four (4) yard dumpster in order to make this program work.

Commissioner Storey clarified the cost for the rental is \$178.75 per four (4) yard can per month to break even.

Manager Cannon said they have figured mileage, fuel expense, repairs, administrative and labor into the cost of the program. He said the 90 cans are picked up once a week at \$41.55 times 52 weeks in the year.

Commissioner Mills said some of these dumpsters may not need to be dumped weekly.

Commissioner Hatch suggested they charge extra for an extra trip to dump the rental can.

Manager Cannon asked for more direction from the Board on this matter.

Commissioner Storey suggested the price be rounded up to \$200.00 per month and charge an extra \$200.00 for the additional trip to dump the can.

Attorney Watson said they should charge for the additional trip to dump the rental can.

Commissioner Mills said yes, this additional trip to dump the can should be a call-in request from the customer and should cost them extra money.

Commissioner Storey said the Solid Waste employees should not be given a hard time from the dumpster rental customers.

Ms. Johnson explained how the Dumpster Rental Program should work. She said a service route should be established to handle Old Town one day and Cross City one day and so on. She said you need someone to manage the program and asked if the Board is going to hire another person to handle this. She said this will cost more money, as well. She said the Finance Department does not have the time or staff to handle managing this extra program.

Commissioner Mills agreed that the administration for the Dumpster Rental Program will need to be handled by someone else.

Ms. Johnson said this program only benefits 117 people in the county. She said this is not the governmental role of the county and the county must only supply a site to take the garbage. She said that dumpster rentals are normally provided by private businesses, not governments.

The manager from the Lucky Charm RV Park spoke to the Board and said this program would benefit his residents.

Commissioner Mills said the cost for businesses to rent the dumpsters must be higher than the residential cost to rent the dumpster.

Ms. Johnson said if the county is going to continue this program, they must run it like a business.

Commissioner Mills said yes, the program must be self-sustaining.

Manager Cannon said the numbers presented are based on a break-even analysis. He said he feels like if the prices are raised that some customers will drop from the program. He said the county must stay within the Solid Waste Budget and provide nine (9) sites for garbage. He said they spend 60 percent of their time on these dumpsters and not enough time on the sites. He said this needs a better plan. He suggested they have another Workshop for more discussion.

Commissioner Mills agreed that a better plan is needed.

Manager Cannon said managing the rental cans and the roll off sites takes at least two (2) trips to each roll off site and it takes three (3) trips to manage Jena.

Commissioner Mills said to take care of the roll off sites first and then pick up the rental cans.

Commissioner Mills said this matter is just like the Boat Sticker Program. He said there is no one to manage this program and the county is not doing this.

Commissioner Hatch said he understands the issues. He said he runs a route for his private business and is able to service several counties. He said the county does this same thing with the motor graders. He said they have a route and work a certain area and roads on certain days. He thanked everyone for putting the presentation together.

Manager Cannon requested they set the Solid Waste Dumpster Rental Workshop for September 01, 2022 at 2:00 PM in the BOCC meeting room.

Ms. Johnson asked if they are going to have to re-work the Budget based on this program continuing.

Commissioner Mills said the Board will re-evaluate the program and decide to continue or terminate the program on October 01, 2022 as they had previously voted.

CHANA WATSON, COUNTY ATTORNEY

County Attorney Chana Watson thanked the Board for hiring her to represent them.

Attorney Watson informed the Board of an issue with a county property that was recently sold under a sealed bid. She said there was an error in the legal description from 1960. She said the Board will need to do a quiet title or possibly some other legal process to clear this up. She recommended they cancel the sale until this is issue resolved.

Commissioner Hatch asked how this affects the adjacent property and if they could have a survey based off of their existing property lines

Attorney Watson said the properties are side-by-side and a survey may not correct the error for a political subdivision.

Commissioner Hatch made the motion for the Board to do what is needed to resolve the issue and continue the transfer of ownership to the current sealed bid winner. Commissioner Mills seconded. Board approved.

Attorney Watson updated the Board on the survey of the School Board Building in Old Town. She said that Delta is the company who is doing the survey for the Suwannee property, too. She said there are some issues with the deed on the Suwannee property, but they are still working on this. She said the School Board would like to move forward with the transfer of the Old Town property and then continue with the transfer of the Suwannee property to the county.

Commissioner Hatch said they must stick to the original deal that was made by both parties and get this done.

Attorney Watson informed the Board they were served on July 25, 2022 as an interested party in a pending lawsuit and they have 20 days to respond. She said the county is an interested party in a suit between Bank of America and Mario Poppcock. She said this involves a SHIP program loan of \$24,914.00 from September 12, 2018 for Sarah Smith. She said the owners of the property are deceased as of 2020 and a probate case was filed. She said the bank has foreclosed on this property.

Commissioner Hatch said this was a down payment assistance and the Board should not waive the fee. He said whatever is re-couped will go back to the SHIP program.

BARBIE HIGGINBOTHAM, CLERK OF COURT

Clerk Higginbotham appeared before the Board to share some information. She said as a small business owner, the COVID pandemic put a strain on her restaurant. She said they struggled to stay open at 25 percent capacity and keep their full-time employees. She said the free money received from the state was crucial to her being able to stay in business.

In comparison, she said the Dumpster Rental Program is already in the red \$112,000.00 from last year. She said this is not free money, it is county money. She requested the Board keep this is mind when they are deciding to keep or terminate this program.

Commissioner Mills agreed this program should not cost money.

Clerk Higginbotham said she appreciates the public that does come to the meetings and are taking an interest in making themselves more aware of the county business. She said there is a lot of misinformation floating around.

Commissioner Mills agreed and thanked the Clerk and her staff for sorting things out.

Ms. Johnson presented an update from the Finance Department to the Board. She said they want the county to be healthy and the finances must reflect that. She requested they review the General Fund figures and discuss. She said the ARPA money will be in the carry forward money and they are still waiting for some grants to be reimbursed.

Commissioner Hatch asked about the Audit.

Ms. Johnson replied it should be completed in August of 2022.

Manager Cannon added that if the Audit is presented in August, this will be as close to being completed on time in June compared to the last eight (8) years.

Ms. Johnson said that their goal is to get the next Audit started in December of 2022 and January of 2023. She said if this can be accomplished the Audit can be completed on time in June of 2023. She said that all County Departments must be ready with their records including all the Constitutional offices.

Ms. Johnson informed the Board that she plans to go part-time in November of 2022.

Attorney Watson informed the Board she will be on vacation from August 10 through 23. She said she has planned for another attorney to cover the BOCC meetings in her absence.

COUNTY COMMISSION ITEMS

Commissioner Valentine had nothing to discuss at this time.

Commissioner Hatch thanked the Board members, the County Manager and the Finance team for all their hard work. He said they must all be open minded with the changes that are coming. He said the Board has tried to review everything and make sense of what works and what does not work. He said they cannot do everything for free. He encouraged everyone to vote August 23, 2022 and again in November.

Commissioner Mills gave some advice for anyone who wants to serve on the Board. He said you need to be more knowledgeable of the issues and the work involved with this position.

Commissioner Storey thanked everyone for attending the meeting.

PUBLIC COMMENTS AND CONCERNS

Ms. Barbara Cummings asked when the next Budget Workshop will be held.

Manager Cannon said the next Budget Meetings will be held on September 08, 2022 at 5:30 PM for the Tentative Budget and September 19, 2022 at 5:30 PM for the Final Budget.

Mr. James Ward spoke to the Board and said he owns property in Suwannee and asked about the issue with the property deed in Suwannee.

Attorney Watson said they don't have that information at this time.

ADJOURN

Commissioner Mills made the motion to adjourn at 12:45 PM. Commissioner Valentine seconded. Board approved.



BOARD OF COUNTY COMMISSIONERS
DIXIE COUNTY, FLORIDA

ATTEST:

Jamie Storey

Jamie Storey, Chairman

Barbie Higginbotham

Barbie Higginbotham, Clerk-Auditor

PLEASE BE ADVISED that if a person decides to appeal any decision made by the Board with respect to any matter considered at such meeting or hearings, he/ she will need a record of the proceedings, and for such purpose, he/ she will need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

"Persons with disabilities requesting reasonable accommodations to participate in this proceeding should contact (352) 486-4931 (Voice & TDD) or via Florida Relay Service at (800) 955-8771."

The Board meets the first Thursday of each month at 10:00 AM and the third Thursday of each month at 6:00 PM. Individuals that would like to be placed on the agenda should call Barbie Higginbotham, Clerk of Court, by 4:00 PM on the Friday Preceding the Board meeting, at (352) 498-1200.