

Regular Meeting

Commission Board Room
Dixie County Courthouse
214 NE Hwy 351, Cross City, FL 32628
July 21, 2022 – 6:00 PM

The Board meetings are audio recorded. The public can hear and participate in the meeting via conference call by dialing 1(917)900-1022 and enter code 32628.

COMMISSIONERS

Jody Stephenson, District 1
W. C. Mills, District 2, Vice Chairman
Mark Hatch, District 3
Jamie Storey, District 4, Chairman
James Valentine, District 5

STAFF

Duane Cannon, County Manager, via telephone
Martha McCaskill, Administrative Asst/Grant Coordinator
Chana Watson, County Attorney
Barbie Higginbotham, Clerk of Court
Verna Wilson, Chief Deputy Clerk
Della Rhymes, Asst. Chief Deputy Clerk
Jacki Johnson, Chief Financial Officer
Brenda Royal, Chief Financial Officer

CALL TO ORDER

The Board Meeting/Workshop was called to order at 6:00 PM by Commissioner Storey.

INVOCATION AND PLEDGE TO THE AMERICAN FLAG

The Invocation was led by Commissioner Valentine and the Pledge to the American Flag was led by Commissioner Mills.

APPROVAL OF COMMISSION MINUTES

Commissioner Mills made the motion to approve the minutes from the Regular Meeting of July 07, 2022. Commissioner Stephenson seconded. Board approved.

VOUCHER APPROVAL

Commissioner Stephenson made the motion to approve the vouchers. Commissioner Hatch seconded. Board approved.

CONSTITUTIONAL OFFICERS

None were present.

PUBLIC HEARING: THE PUBLIC HEARING MAY BE CONTINUED TO ONE OR MORE FUTURE DATES. ANY INTERESTED PARTY IS ADVISED THAT THE DATE, TIME, AND PLACE OF ANY CONTINUATION OF THE PUBLIC HEARING SHALL BE ANNOUNCED DURING THE PUBLIC HEARING AND THAT NO FURTHER NOTICE CONCERNING THE MATTERS WILL BE PUBLISHED.

The motion to go into the Public Hearing was made by Commissioner Mills. Seconded by Commissioner Valentine. Board approved.

A petition by **Brian & Deanna Hammerquist** requesting a **Special Exception** to be granted, as provided in Section 4.4.5 Special Exceptions of the Dixie County Land Development Regulations to permit one recreational vehicle in a AGRICULTURE (AG) zoning district, in accordance with the petition dated 06/17/2022 to be located on the property described as follows: Dixie County Parcel # 33-09-13-4492-0000-0450, 80 NE 278th Avenue, Old Town, FL 32680)
(Commission District 4, Jamie Storey) Tabled on 07-07-2022

Building Official Leon Wright appeared before the Board and read the Special Exception request made by Brian & Deanna Hammerquist.

Commissioner Storey said there was some opposition; however, he has spoken to all the parties involved and the matter has been settled.

Commissioner Mills made the motion to approve the Special Exception requested by Brian & Deanna Hammerquist. Commissioner Stephenson seconded. Board approved.

A petition by **Terry and Debra Martin-Back** requesting a **Special Exception** to be granted, as provided in Section 4.7.5 Special Exceptions of the Dixie County Land Development Regulations to permit one recreational vehicle in a (RSF/MH) zoning district, in accordance with the petition dated 06/29/2022 to be located on the property described as follows: Dixie County Parcel # 26-09-09-0045-0000-095, 31 SW 284th Ave, Steinhatchee, FL 32359).
(Commission District 5, James Valentine)

Building Official Leon Wright appeared before the Board and read the Special Exception request made by Terry and Debra Martin-Back. He said there was opposition, and this was an illegal splitting of the property in 2005 and it does not meet the minimum lot size for this zoning district.

Commissioner Valentine made the motion to deny the Special Exception requested by Terry and Debra Martin-Back. Commissioner Hatch seconded. Board denied.

The motion to go out of the Public Hearing was made by Commissioner Valentine. Seconded by Commissioner Stephenson. Board approved.

RESOLUTION 2022-98

A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF DIXIE COUNTY, FLORIDA, TO APPROVE A SPECIAL EXCEPTION TO BE GRANTED, AS PROVIDED IN SECTION 4.4.5 SUBPARAGRAPH (4) OF THE DIXIE COUNTY LAND DEVELOPMENT REGULATIONS TO PERMIT ONE RECREATIONAL VEHICLE IN AN AGRICULTURAL AREA (AG) ZONING DISTRICT, IN ACCORDANCE WITH THE PETITION DATED JUNE 17, 2022. **Brian & Deanna Hammerquist (Tabled on 07-07-2022)**

Building Official Leon Wright appeared before the Board and read Resolution 2022-98 in support of Brian & Deanna Hammerquist.

Commissioner Hatch made the motion to approve Resolution 2022-98 in support of Brian & Deanna Hammerquist. Commissioner Stephenson seconded. Board approved.

RESOLUTION 2022-100

A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF DIXIE COUNTY, FLORIDA, TO APPROVE A SPECIAL EXCEPTION TO BE GRANTED, AS PROVIDED IN SECTION 4.7.5 SUBPARAGRAPH (13) OF THE DIXIE COUNTY LAND DEVELOPMENT REGULATIONS TO PERMIT ONE RECREATIONAL VEHICLE IN A RESIDENTIAL SINGLE FAMILY/MOBILE HOME AREA (RSF/MH) ZONING DISTRICT, IN ACCORDANCE WITH THE PETITION DATED MAY 13, 2022.

Terry and Debra Martin-Back

Resolution 2022-100 was denied by the Board due to the Special Exception it supported being denied earlier in the meeting.

ORDINANCE 2022-06

AN ORDINANCE OF DIXIE COUNTY, FLORIDA, AMENDING THE DIXIE COUNTY COMPREHENSIVE PLAN, RELATING TO AN AMENDMENT TO THE TEXT AND FUTURE LAND USE PLAN MAP SERIES OF THE DIXIE COUNTY COMPREHENSIVE PLAN, PURSUANT TO AN APPLICATION, CPA 22-04, BY THE BOARD OF COUNTY COMMISSIONERS OF DIXIE COUNTY, FLORIDA, UNDER THE AMENDMENT PROCEDURES ESTABLISHED IN SECTIONS 163.3161 THROUGH 163.3248, FLORIDA STATUTES, AS AMENDED; PROVIDING FOR AMENDING THE TEXT, FUTURE LAND USE PLAN MAP SERIES , INCLUDING THE FUTURE LAND USE PLAN MAP 2032 OF THE COMPREHENSIVE PLAN, BASED UPON AN EVALUATION COMPLETED BY THE COUNTY, TO REFLECT CHANGES IN STATE REQUIREMENTS PURSUANT TO SECTION 163.3191, FLORIDA STATUTES, AS AMENDED; PROVIDING SEVERABILITY; REPEALING ALL ORDINANCES IN CONFLICT; AND PROVIDING AN EFFECTIVE DATE.

(Second Reading)

County Attorney Chana Watson appeared before the Board and read Ordinance 2022-06 in support of the BOCC.

Commissioner Mills made the motion to approve Ordinance 2022-06 in support of the BOCC. Commissioner Hatch seconded. Board approved.

Commissioner Storey moved the County Manager Report to the beginning of the lineup.

DUANE CANNON, COUNTY MANAGER

Ms. Martha McCaskill, Administrative Asst/Grant Coordinator appeared before the Board to present the County Manager's Report.

Ms. McCaskill requested the Board's approval to renew the 5-year lease with the DAV (Disabled American Veteran) as presented.

Commissioner Mills made the motion to approve the renewal of the 5-year lease with the DAV (Disabled American Veteran). Commissioner Stephenson seconded. Board approved.

Ms. McCaskill requested the Board's approval to execute the contract with Beard Equipment for the purchase of the Solid Waste Bulldozer in the amount of \$197,500.00. She said the loan documents are being prepared by Capital City Bank and should be ready for execution at the August 04, 2022 BOCC meeting.

Commissioner Mills made the motion to approve to execute the contract with Beard Equipment for the purchase of the Solid Waste Bulldozer in the amount of \$197,500.00. Commissioner Hatch seconded. Board approved.

Ms. McCaskill requested the Board's approval to hold a Special Meeting for the Tentative Budget Hearing on Thursday, September 08, 2022, at 5:30 PM at the BOCC meeting room at the Dixie County Courthouse.

Commissioner Hatch made the motion to approve the Special Meeting for the Tentative Budget Hearing to be held on Thursday, September 08, 2022, at 5:30 PM at the BOCC meeting room at the Dixie County Courthouse. Commissioner Stephenson seconded. Board approved.

Ms. McCaskill requested the Board's approval to hold a Special Meeting for the Final Budget Hearing on Monday, September 19, 2022, at 5:30 PM at the BOCC meeting room at the Dixie County Courthouse.

Commissioner Mills made the motion to approve the Special Meeting for the Final Budget Hearing to be held on Monday, September 19, 2022, at 5:30 PM at the BOCC meeting room at the Dixie County Courthouse. Commissioner Valentine seconded. Board approved.

Commissioner Stephenson said he will have conflict with both Budget meetings due to his continuing education for his Septic Tank business.

Commissioner Mills said he will have conflict with the September 19, 2022 Budget meeting because he will be out of town.

Commissioner Hatch asked if either of them can be reached by telephone if needed.

Commissioner Stephenson and Commissioner Mills both replied yes.

Ms. Jacki Johnson, Chief Financial Officer, said there are deadlines to meet per the TRIM law and she explained how these dates were determined.

Commissioner Hatch discussed the issue of voting and having the required members present to vote at the Tentative and the Final Budget Hearing on the millage rates.

Ms. McCaskill requested the Board's approval to set the Proposed General Fund Millage Rate at 9.8 mills.

Commissioner Hatch made the motion to approve the Proposed General Fund Millage Rate be set at 9.8 mills. Commissioner Valentine seconded. Board approved.

Ms. McCaskill requested the Board's approval to set the Proposed EMS Millage Rate at 3.6 mills.

Commissioner Hatch made the motion to approve the Proposed EMS Millage Rate be set at 3.6 mills. Commissioner Valentine seconded. Board approved.

Ms. McCaskill requested the Board's approval to set the Proposed Recreation/Library Millage Rate at .5000 mills.

Commissioner Hatch made the motion to approve the Proposed Recreation/Library Millage Rate be set at .5000 mills. Commissioner Mills seconded. Board approved.

Ms. McCaskill requested the Board's approval for the Release of SHIP Lien for Jason and Amy Rhodes in the amount of \$59,021.00. She said they have met the 12-year stipulation.

Commissioner Mills made the motion to approve the Release of SHIP Lien for Jason and Amy Rhodes in the amount of \$59,021.00. Commissioner Hatch seconded. Board approved.

Ms. McCaskill requested the Board's approval for the Release of SHIP Lien for Robert Braden in the amount of \$60,327.00.

Commissioner Mills made the motion to approve the Release of SHIP Lien for Robert Braden in the amount of \$60,327.00. Commissioner Valentine seconded. Board approved.

Ms. McCaskill requested the Board's approval to allow Dyals Xtreme Clean Pressure Washing & Lawn Care, Inc to place a banner on the billboard at Glen Dyals Park in Suwannee.

Commissioner Mills made the motion to approve Dyals Xtreme Clean Pressure Washing & Lawn Care, Inc to place a banner on the billboard at Glen Dyals Park in Suwannee. Commissioner Hatch seconded. Board approved.

Ms. McCaskill requested the Board's approval of the Interim County Attorney, Ms. Chana Watson, being appointed to the position of the new County Attorney. She said they can vote now or extend the Interim contract and vote at another time.

Commissioner Mills made the motion to approve Ms. Chana Watson; being appointed to the position of the new County Attorney. Commissioner Hatch seconded. Board approved.

Ms. McCaskill informed the Board that Aucilla will have a New Cell Opening event in Greenville, Florida on Saturday, August 20, 2022, from 4:00 until 7:00 PM. She said that refreshments will be provided.

Commissioner Stephenson said an RSVP is needed for this event. He also said that the Dixie County Solid Waste staff has received many compliments from Aucilla regarding their patience with the changes at the site.

Ms. Martha said she will RSVP for 12 people to attend the event from Dixie County.

Ms. McCaskill informed the Board that the Airport Canal System Project clean out began on Tuesday, July 19, 2022. She said the Storm Water Task Force is very pleased with the progress of the work and the contractor.

Ms. McCaskill informed the Board that Mear Construction has completed 27 culvert clean outs throughout the Hammock as well as the 2-500' culverts at the end of the runway in the airport canal system.

Ms. McCaskill informed the Board that the Courthouse renovations have been completed. She said they are now waiting on the Sheriff to setup the new secure entrance area.

Ms. McCaskill informed the Board that the new Courthouse Parking Lot has been completed to include wheel stops and markings.

Ms. McCaskill reminded the Board of the Insurance Workshop to be held at 9:00 AM prior to the 10:00 AM BOCC meeting on Thursday, August 04, 2022.

Commissioner Stephenson said they still need more right of entry forms completed in the Old Town Hammock area before they can move forward with cleaning.

Ms. McCaskill said they have received ½ of the 114 letters that were sent to the public. She said they still need 57 letters returned.

Commissioner Stephenson clarified that the county does not receive any money from the state up front. He said the work must be completed first and then they are reimbursed by the state.

Ms. McCaskill said they have submitted an application to Ms. Mary Claire Swanson along with everything she needs to get an agreement together for the Board and then they can get some money to clean more culverts. She said they have been awarded the money but have not got a signed contract yet. She said this may take until September.

STACIE GERRITY, AMERIS BANK TREASURY REPRESENTATIVE
Promotional Information -removed per their own request

DON SAVOIE, MERIDIAN
Budget FY 2023

Ms. Lauren Comb appeared before the Board from Meridian. She said this is their 50-year anniversary and they are accredited through the Council of Accreditation of Rehabilitation Facilities (CARF). She said their mission is to promote the health, recovery, and well-being of those affected by mental illness and substance abuse. She said they provide many services for Dixie County residents from children to teenagers to adults. She said they also provide telehealth services. She said that 88 percent of Dixie County residents are at or below the federal poverty guidelines. She said that indigent care is funded through Medicaid, state DCF and local matching funds. She requested a 2.1 percent increase in their Budget for Dixie County to bring it up to \$55,202.00.

Ms. Brenda Royal said this money does comes out of the General Fund.

JEFF THOMAS
Zoning Issue, River Watch Subdivision

Mr. Thomas was not present.

Building Official Leon Wright informed the Board that this was regarding a zoning issue in Jena.

GREG BAILEY, NORTH FLORIDA PROFESSIONAL SERVICES

Mr. Greg Bailey appeared before the Board and informed them that the 362 and 364 driveways are being worked on and signs are being added. He said the speed limit will be reduced to 35 MPH. He said that the NE 95 and NE 97 applications were submitted today for the CDBG.

Commissioner Hatch asked if the speed limit change needs to be advertised for the public. Mr. Bailey replied no.

Commissioner Stephenson said that the lines on 305 road needs to be re-done.

JERED LIZOTTE, LOCKLEAR AND ASSOCIATES

Mr. Lizotte was not present for this meeting.

CINDY BELLOT, LIBRARY DIRECTOR

Ms. Cindy Bellot appeared before the Board to inform them that the Summer activities are closing at the library. She said that Ms. Rita Youngman from the Seminole tribe had recently given a presentation for two days in a row. She said there were several adults in attendance for that. She said next Thursday they will have a miniature therapy horse program. She said they had 94 new patrons come to the library last month. She informed the Board that the library roof has another leak.

Commissioner Storey said they are currently looking for funding for the new library roof.

STEVE FREMEN, CODE ENFORCEMENT & VETERANS SERVICE OFFICER

Mr. Fremen had nothing to discuss at this time.

STEVE HUTCHISON, COUNTY ROAD SUPERINTENDENT

Mr. Hutchison was not present for this meeting.

DWAYNE CHAUNCEY, MOSQUITO CONTROL DIRECTOR

Mr. Chauncey was not present for this meeting.

MICHAEL LATSON, SOLID WASTE DIRECTOR

Mr. Latson was not present for this meeting.

Commissioner Hatch announced that the Funeral Services for Mr. Latson's wife will be held on Sunday at 11:00 AM. at Royal Temple and the wake is on Friday from 5:00 PM until 7:00 PM at the same church. He instructed Ms. Angie Crowley to send flowers from the Board.

LEON WRIGHT, BUILDING AND ZONING OFFICIAL

Mr. Wright had nothing to discuss at this time.

DARIAN BROWN, DIRECTOR OF EMERGENCY SERVICES

Director Brown appeared before the Board and discussed the new engine at Station One and the need for it to be sheltered. He said they will need to get a temporary shelter for this engine. He said he has gotten several quotes and would like the Board to approve the company that gives the lowest quote for the shelter. He said it may be possible to move this temporary shelter to the training facility at a later date to be utilized there.

Commissioner Mills made the motion to approve purchasing a temporary shelter for the new fire engine at Station One. Commissioner Hatch seconded. Board approved.

Director Brown discussed the two fire stations to be built in the future. He said that one station will be in Cross City at a cost of \$3.7 million and the other will be on Chavous Road in Old Town at a cost of \$3.5 million. He said they do not have a contract yet. He said they need a task order from an engineer first to get the funding released. He said they have engineers on staff and asked if they can be utilized legally or will they need to go out for bids.

County Attorney Chana Watson said she will research then advise the Board on the matter.

Commissioner Hatch made the motion to approve the use of an on-staff engineer based on the County Attorney's research and recommendation. Commissioner Stephenson seconded. Board approved.

**SCOTT PENDARVIS, 911 COMMUNICATIONS DIRECTOR
& I.T. ADMINISTRATOR**

Mr. Scott Pendarvis appeared before the Board and informed them of the amendment to the Spring Grant Contract. He said they have changed the date terms of the contract from 1 year to 1 ½ year.

Commissioner Hatch made the motion to accept the amendment to the Spring Grant Contract. Commissioner Mills seconded. Board approved.

GAIL CARTER, INDIGENT CARE

Ms. Gail Carter had nothing to discuss at this time.
She said she will deliver the flowers from the Board to the church tomorrow.

HOLLY HOUGHTON, COUNTY EXTENSION AGENT

Ms. Houghton was not present for this meeting.

ANGIE CROWLEY, HUMAN RESOURCES ADMINISTRATOR

Ms. Angie Crowley informed the Board that Ms. Linda Williams' son had passed away. She asked if the Board wanted to do anything for her in addition to the flowers.

Commissioner Hatch made a motion for a donation of \$100.00 from each Board member to be given to Ms. Linda Williams. Commissioner Stephenson seconded. Board approved.

Ms. Crowley said the graveside services will be on Wednesday at 11:00 AM at the Dixie County Memorial Cemetery in Eugene.

Ms. Crowley informed the Board that the Audit with the Krizner Group went well. She said they were pleased with how the employee manual and forms have been implemented.

She said they have recommended some Active Shooter Training be given.

Ms. Crowley made the Board aware of some spam email and phishing that she received this week asking for a bank account to be changed.

Commissioner Hatch requested she look at the County Community Buildings maintenance costs and rentals costs and present that information to the Board.

Director Brown added that his staff has had Active Shooter Training with the Sheriff's Office already and are planning for some additional training sessions.

DUANE CANNON, COUNTY MANAGER

This report was given earlier in the meeting.

CHANA WATSON, INTERIM COUNTY ATTORNEY

County Attorney Chana Watson thanked the Board for their vote and their confidence in her ability to serve them. She said her office is always open. She said she is getting up to speed on current projects for the county. She informed the Board that Attorney Osteen had resigned, effective July 30, 2022.

Attorney Watson said they are currently working on the Roadway Ordinance.

Attorney Watson informed the Board of a conflict of interest. She said she had taken this case on prior to being the Interim County Attorney. She said the client had asked her to represent their interest in the foreclosure. She said there was a foreclosure by Norris McKinney and a judgement completed on a property. She said it had been scheduled twice for sale; however, both sales were cancelled. She said there was a prior SHIP loan through Dixie County and the Suwannee River Economic Council on this property. She said the SHIP loan satisfaction may not have been recorded. She said there was an additional lien on this property as well.

Commissioner Stephenson asked if the county will be responsible to pay the funds back.
Commissioner Hatch said he believes this is an older account.

Commissioner Hatch instructed the County Manager's Office staff to draft letters to the applicants for the County Attorney position and inform them of the Board's decision and thank them for interviewing for this position.

Ms. Angie Cowley requested a status update on the Women's' Club.
Attorney Watson replied the Deed was signed today and will be recorded tomorrow.
Ms. Crowley said it will need to be removed from the county insurance policy.

Commissioner Hatch made the motion to have the Chairman sign the letter to the applicants for the County Attorney position. Commissioner Stephenson seconded. Board approved.

BARBIE HIGGINBOTHAM, CLERK OF COURT

Chief Financial Officer, Brenda Royal presented the Board with a Budget recap. She said they are waiting on some grants to be reimbursed to the General Fund.

Asst. Chief Deputy Clerk, Della Rhymes requested the Board make some decision based on the Value Adjustment Board information that was presented to them in the Workshop earlier in the day.

Ms. Rhymes requested they nominate two members to serve on the Value Adjustment Board.

Commissioner Hatch made the motion for Commissioner Jody Stephenson to serve on the Value Adjustment Board. Commissioner Mills seconded. Board approved.

Commissioner Hatch made the motion for Commissioner Jamie Storey to serve on the Value Adjustment Board. Commissioner Mills seconded. Board approved.

Ms. Rhymes requested they nominate one member to serve as Chairman of the Value Adjustment Board.

Commissioner Hatch made the motion for Commissioner Jody Stephenson to serve as Chairman of the Value Adjustment Board. Commissioner Mills seconded. Board approved.

Ms. Rhymes requested they nominate the homestead property owner to serve on the Value Adjustment Board.

Commissioner Hatch made the motion for Mr. James Philmon from Jena to serve as the homestead property owner on the Value Adjustment Board. If he cannot serve, they will revisit this position. Commissioner Stephenson seconded. Board approved.

Ms. Rhymes requested the Board hire an attorney to represent the Value Adjustment Board. She said that Attorney Thomas Kennon has represented the VA Board in the past.

Commissioner Hatch made the motion to hire Attorney Thomas Kennon to represent the Value Adjustment Board. Commissioner Stephenson seconded. Board approved.

Ms. Rhymes said the School Board will need to nominate one of their members and an alternate to serve on the Value Adjustment Board and they must also nominate the business owner. She said after all members of the Board are appointed, the VA Board Clerk will schedule the Organizational Meeting for the Board and a hearing date and an alternate hearing date will be scheduled to hear any petitions that may be filed.

Commissioner Storey asked about an alternate Commissioner to serve on the Value Adjustment Board. Ms. Rhymes replied that Commissioner Mark Hatch served as the alternate last year.

Commissioner Stephenson made the motion for Commissioner Mark Hatch to serve as the alternate for the Value Adjustment Board. Commissioner Mills seconded. Board approved.

COUNTY COMMISSION ITEMS

Commissioner Valentine had nothing to discuss at this time.

Commissioner Hatch requested prayer for Mr. Latson and Ms. Williams.

Commissioner Stephenson had nothing to discuss at this time.

Commissioner Mills said he appreciated everyone's support over the years.

Commissioner Storey thanked everyone for attending the meeting.

PUBLIC COMMENTS AND CONCERNS

Ms. Debra Martin-Back spoke to the Board; via telephone; and said she should have been allowed to speak earlier.

Commissioner Storey said this Special Exception was denied because the lot size is not legal.

Ms. Martin-Back said that other property owners around her are smaller.

Commissioner Storey said there were several neighbors who opposed this.

Building Official Leon Wright said the size must have 20,000 square foot.

Ms. Barbara Cummings asked why the Board continues to grant these RV Special Exceptions. She said there must be a limit to this.

Commissioner Stephenson said they must move forward with improvements within a specified period of time.

ADJOURN


Commissioner Mills made the motion to adjourn at 7:15 PM. Commissioner Valentine seconded. Board approved.

ATTEST:




Barbie Higginbotham, Clerk-Auditor

BOARD OF COUNTY COMMISSIONERS
DIXIE COUNTY, FLORIDA



Jamie Storey, Chairman

PLEASE BE ADVISED that if a person decides to appeal any decision made by the Board with respect to any matter considered at such meeting or hearings, he/ she will need a record of the proceedings, and for such purpose, he/ she will need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

“Persons with disabilities requesting reasonable accommodations to participate in this proceeding should contact (352) 486-4931 (Voice & TDD) or via Florida Relay Service at (800) 955-8771.”

The Board meets the first Thursday of each month at 10:00 AM and the third Thursday of each month at 6:00 PM. Individuals that would like to be placed on the agenda should call Barbie Higginbotham, Clerk of Court, by 4:00 PM on the Friday Preceding the Board meeting, at (352) 498-1200.