

**Regular Meeting**  
**Dixie County Courthouse**  
**Board of County Commissioners Meeting Room**  
**June 17, 2021 – 6:00 PM**

*While adhering to the CDC Guidelines and following State of Florida Executive Orders: 20-51 Establishing Response Protocol, 20-52 declaring a Public Health Emergency, 20-69 regarding Local Government Public Meetings and the Dixie County Emergency Declaration 2020-27. The Board will meet and limit access by staff and the public to the meeting room. The Board meetings are audio recorded. The public can hear and participate in the meeting via conference call by dialing 1(917)900-1022 and enter code 32628.*

**COMMISSIONERS**

Jody Stephenson  
Mark Hatch  
W. C. Mills, Vice Chairman  
James Valentine  
Jamie Storey, Chairman

**STAFF**

Duane Cannon, County Manager  
Michael Osteen, County Attorney  
Barbie Higginbotham, Clerk of Court  
Verna Wilson, Chief Deputy Clerk  
Jacki Johnson, Chief Financial Officer  
Della Rhymes, Asst. Chief Deputy Clerk

**CALL TO ORDER**

The Board meeting was called to order at 6:00 PM by Commissioner Storey.

**INVOCATION AND PLEDGE TO THE AMERICAN FLAG**

The Invocation was led by Commissioner Valentine and the Pledge to the American Flag was led by Commissioner Mills.

**APPROVAL OF COMMISSION MINUTES**

*Commissioner Mills made the motion to approve Minutes from the Regular Meeting of June 03, 2021. Commissioner Valentine seconded. Board approved.*

**VOUCHER APPROVAL**

*Commissioner Mills made the motion to approve the vouchers. Commissioner Hatch seconded. Board approved.*

**STEVE HUTCHISON, COUNTY ROAD SUPERINTENDENT**

Superintendent Steve Hutchison appeared before the Board and informed them that a Safety Man was needed for the Rock Pit. He said that Mr. Jimmy Jerrells was chosen and he would like the Board to approve a \$2,500.00 increase in pay for him.

*Commissioner Hatch made the motion to approve the \$2,500.00 increase in pay for Mr. Jerrells. Commissioner Mills seconded. Board approved.*

Commissioner Stephenson said he has received calls about boaters fishing in the Rock Pit. He said there should be signs posted for No Fishing.

Mr. Hutchison confirmed that the signs are posted, and this is an issue.

Commissioner Mills recommended calling the law when people are trespassing on County property.

Commissioner Hatch recommended informing FWC and the Sheriff about the problem. He suggested them getting a warning first. He also recommended the county press charges for any vandalism.

Ms. Doris Satterfield asked if the Rock Pit is in use.

Commissioner Stephenson replied yes and there is a dirt berm around the area with a gate. He said this is a liability for the county.

**JOHN SEWELL, AUCTIONEER**

Mr. John Sewell appeared before the Board to speak about the county equipment auction. He said he is from Tallahassee, Florida and he has sold equipment for Dixie County before. He evaluated holding an onsite auction versus an internet auction for the Board. He said he had looked at the equipment and he recommends holding an onsite auction. He said he knew a man who specializes in this kind of auction and he would recommend his services to the Board. He said the man would bring in some of his own items to sell and advertise in several counties for the auction. He said he has a contract with Home Depot to sell tools and other items.

*Commissioner Mills made the motion to allow Mr. Hutchison to handle the matter and get together with the auctioneer. Commissioner Stephenson seconded. Board approved.*

Mr. Hutchison clarified that the Auction will be set for August 07, 2021.

Commissioner Stephenson asked what the cost would be.  
Mr. John Sewell replied the man gets a percentage of the sales.

County Manager Duane Cannon said they will get with Mr. Sewell and finalize the details.

***The motion to go into public hearings was made by Commissioner Mills. Commissioner Stephenson seconded. Board approved.***

***PUBLIC HEARING: THE PUBLIC HEARING MAY BE CONTINUED TO ONE OR MORE FUTURE DATES. ANY INTERESTED PARTY IS ADVISED THAT THE DATE, TIME, AND PLACE OF ANY CONTINUATION OF THE PUBLIC HEARING SHALL BE ANNOUNCED DURING THE PUBLIC HEARING AND THAT NO FURTHER NOTICE CONCERNING THE MATTERS WILL BE PUBLISHED.***

A petition by ***Edward R. Parrott and Eloise Parrott*** requesting a ***Special Exception*** to be granted, as provided in Section 4.7.5 subparagraph (13) of the Dixie County Land Development Regulations to permit one recreational vehicle in a Residential, (Mixed) Single Family/Mobile Home (RSF/MH-1) zoning district, in accordance with the petition dated April 26, 2021 to be located on the property as described as follows: Dixie County Parcel # 16-10-12-0000-2794-0500 (1411 SW Highway 351, Cross City; 23.43 acres). (Commission District 3)

Building Official Leon Wright appeared before the Board and read the Special Exception request made by Edward R. Parrott and Eloise Parrott.

***Commissioner Hatch made the motion to approve the Special Exception requested by Edward R. Parrott and Eloise Parrott. Commissioner Mills seconded. Board approved.***

A petition by ***William and Kimberly Sikes*** to request a ***variance*** to reduce the setback from 25 feet to 10 feet on the West side (the backside) of the house as provided by the petition dated May 12, 2021, which is located within a Planned Residential Development (PRD) zoning district to be located on the property as described as follows: Dixie County Parcel # 25-09-09-0041-0000-0470 (28 SW 879 Street, Steinhatchee; River Shores at Jena; Lot 47; .069 acres). (Commission District 5)

Building Official Leon Wright appeared before the Board and read the Variance request made by William and Kimberly Sikes.

***Commissioner Valentine made the motion to approve the Variance requested by William and Kimberly Sikes. Commissioner Mills seconded. Board approved.***

A petition by ***William and Kimberly Sikes*** to request a ***variance*** to reduce the setback from 25 feet to 10 feet on the West side (the backside) of the house as provided by the petition dated May 12, 2021, which is located within a Planned Residential Development (PRD) zoning district to be located on the property as described as follows: Dixie County Parcel # 25-09-09-0041-0000-

0480 (22 SW 879 Street, Steinhatchee; River Shores at Jena; Lot 48; .069 acres). (Commission District 5)

Building Official Leon Wright appeared before the Board and read the Variance request made by William and Kimberly Sikes.

***Commissioner Valentine made the motion to approve the Variance requested by William and Kimberly Sikes. Commissioner Hatch seconded. Board approved.***

A petition by ***Michael E. Driscoll*** to request a ***variance*** to reduce the setback from 25 feet to 10 feet on the East side (the backside) of the house as provided by the petition dated May 12, 2021, which is located within a Planned Residential Development (PRD) zoning district to be located on the property described as follows: Dixie County Parcel # 25-09-09-0041-0000-0550 ( 37 SW 879 Street, Steinhatchee; River Shores at Jena S/D; Lot 55; .069 acres). (Commission District 5)

Building Official Leon Wright appeared before the Board and read the Variance request made by Michael E. Driscoll.

***Commissioner Valentine made the motion to approve the Variance requested by Michael E. Driscoll. Commissioner Hatch seconded. Board approved.***

A petition by ***Michael E. Driscoll*** to request a ***variance*** to reduce the setback from 25 feet to 10 feet on the East side (the backside) of the house as provided by the petition dated May 12, 2021, which is located within a Planned Residential Development (PRD) zoning district to be located on the property described as follows: Dixie County Parcel # 25-09-09-0041-0000-0560 (43 SW 879 Street, Steinhatchee; River Shores at Jena S/D; Lot 56; .069 acres). (Commission District 5)

Building Official Leon Wright appeared before the Board and read the Variance request made by Michael E. Driscoll.

***Commissioner Valentine made the motion to approve the Variance requested by Michael E. Driscoll. Commissioner Hatch seconded. Board approved.***

A petition by ***Michael E. Driscoll*** to request a ***variance*** to reduce the setback from 25 feet to 10 feet on the West side (the backside) of the house as provided by the petition dated May 12, 2021, which is located within a Planned Residential Development (PRD) zoning district to be located on the property described as follows: Dixie County Parcel # 25-09-09-0041-0000-0670 (30 SW 877 Street, Steinhatchee; River Shores at Jena S/D; Lot 67; .069 acres). (Commission District 5)

Building Official Leon Wright appeared before the Board and read the Variance request made by Michael E. Driscoll.

***Commissioner Valentine made the motion to approve the Variance requested by Michael E. Driscoll. Commissioner Hatch seconded. Board approved.***

A petition by ***Michael E. Driscoll*** to request a ***variance*** to reduce the setback from 25 feet to 10 feet on the West side (the backside) of the house as provided by the petition dated May 12, 2021, which is located within a Planned Residential Development (PRD) zoning district to be located on the property described as follows: Dixie County Parcel # 25-09-09-0041-0000-0680 (24 SW 877 Street, Steinhatchee; River Shores at Jena S/D; Lot 68; .069 acres). (Commission District 5)

Building Official Leon Wright appeared before the Board and read the Variance request made by Michael E. Driscoll.

***Commissioner Valentine made the motion to approve the Variance requested by Michael E. Driscoll. Commissioner Hatch seconded. Board approved.***

A petition by ***Michael E. Driscoll*** to request a ***variance*** to reduce the setback from 25 feet to 10 feet on the West side of the property as provided by the petition dated May 21, 2021, which is located within a Planned Residential Development (PRD) zoning district to be located on the property described as follows: Dixie County Parcel # 25-09-09-0041-0000-0700 (10 SW 877 Street, Steinhatchee; River Shores at Jena S/D; Lot 70; .129 acres). (Commission District 5)

Building Official Leon Wright appeared before the Board and read the Variance request made by Michael E. Driscoll.

***Commissioner Valentine made the motion to approve the Variance requested by Michael E. Driscoll. Commissioner Hatch seconded. Board approved.***

**RESOLUTION 2021-77**

A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF DIXIE COUNTY, FLORIDA, TO APPROVE A SPECIAL EXCEPTION TO BE GRANTED, AS PROVIDED IN SECTION 4.7.5 SUBPARAGRAPH (13) OF THE DIXIE COUNTY LAND DEVELOPMENT REGULATIONS TO PERMIT ONE RECREATIONAL VEHICLE IN A RESIDENTIAL, (MIXED) SINGLE FAMILY/MOBILE HOME (RSF/MH-1) ZONING DISTRICT, IN ACCORDANCE WITH THE PETITION DATED APRIL 26, 2021. ***Edward R. Parrott and Eloise Parrott***

Building Official Leon Wright read Resolution 2021-77 in support of Edward R. Parrott and Eloise Parrott to the Board by title only.

***Commissioner Hatch made the motion to approve the Resolution 2021-77. Commissioner Mills seconded. Board approved.***

**RESOLUTION 2021-78**

A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF DIXIE COUNTY, FLORIDA, TO APPROVE A VARIANCE TO BE GRANTED, AS PROVIDED IN SECTION 12.3.1 OF THE DIXIE COUNTY LAND DEVELOPMENT REGULATIONS TO GRANT A SETBACK REDUCTION FROM 25 FEET TO 10 FEET ON THE WEST SIDE (THE BACKSIDE) OF THE HOUSE WITHIN A PLANNED RESIDENTIAL DEVELOPMENT (PRD), ZONING DISTRICT, AS PROVIDED IN THE PETITION DATED MAY 12, 2021.

*William and Kimberly Sikes*

Building Official Leon Wright read Resolution 2021-78 in support of William and Kimberly Sikes to the Board by title only.

*Commissioner Mills made the motion to approve the Resolution 2021-78. Commissioner Hatch seconded. Board approved.*

**RESOLUTION 2021-79**

A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF DIXIE COUNTY, FLORIDA, TO APPROVE A VARIANCE TO BE GRANTED, AS PROVIDED IN SECTION 12.3.1 OF THE DIXIE COUNTY LAND DEVELOPMENT REGULATIONS TO GRANT A SETBACK REDUCTION FROM 25 FEET TO 10 FEET ON THE WEST SIDE (THE BACKSIDE) OF THE HOUSE WITHIN A PLANNED RESIDENTIAL DEVELOPMENT (PRD), ZONING DISTRICT, AS PROVIDED IN THE PETITION DATED MAY 12, 2021.

*William and Kimberly Sikes*

Building Official Leon Wright read Resolution 2021-79 in support of William and Kimberly Sikes to the Board by title only.

*Commissioner Hatch made the motion to approve the Resolution 2021-79. Commissioner Mills seconded. Board approved.*

**RESOLUTION 2021-80**

A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF DIXIE COUNTY, FLORIDA, TO APPROVE A VARIANCE TO BE GRANTED, AS PROVIDED IN SECTION 12.3.1 OF THE DIXIE COUNTY LAND DEVELOPMENT REGULATIONS TO GRANT A SETBACK REDUCTION FROM 25 FEET TO 10 FEET ON THE EAST SIDE (THE BACKSIDE) OF THE HOUSE WITHIN A PLANNED RESIDENTIAL DEVELOPMENT (PRD), ZONING DISTRICT, AS PROVIDED IN THE PETITION DATED MAY 12, 2021.

*Michael E. Driscoll*

Building Official Leon Wright read Resolution 2021-80 in support of Michael E. Driscoll to the Board by title only.

*Commissioner Mills made the motion to approve the Resolution 2021-80. Commissioner Hatch seconded. Board approved.*

**RESOLUTION 2021-81**

A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF DIXIE COUNTY, FLORIDA, TO APPROVE A VARIANCE TO BE GRANTED, AS PROVIDED IN SECTION 12.3.1 OF THE DIXIE COUNTY LAND DEVELOPMENT REGULATIONS TO GRANT A SETBACK REDUCTION FROM 25 FEET TO 10 FEET ON THE EAST SIDE (THE BACKSIDE) OF THE HOUSE WITHIN A PLANNED RESIDENTIAL DEVELOPMENT (PRD), ZONING DISTRICT, AS PROVIDED IN THE PETITION DATED MAY 12, 2021.

***Michael E. Driscoll***

Building Official Leon Wright read Resolution 2021-81 in support of Michael E. Driscoll to the Board by title only.

***Commissioner Mills made the motion to approve the Resolution 2021-81. Commissioner Hatch seconded. Board approved.***

**RESOLUTION 2021-82**

A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF DIXIE COUNTY, FLORIDA, TO APPROVE A VARIANCE TO BE GRANTED, AS PROVIDED IN SECTION 12.3.1 OF THE DIXIE COUNTY LAND DEVELOPMENT REGULATIONS TO GRANT A SETBACK REDUCTION FROM 25 FEET TO 10 FEET ON THE WEST SIDE (THE BACKSIDE) OF THE HOUSE WITHIN A PLANNED RESIDENTIAL DEVELOPMENT (PRD), ZONING DISTRICT, AS PROVIDED IN THE PETITION DATED MAY 12, 2021.

***Michael E. Driscoll***

Building Official Leon Wright read Resolution 2021-82 in support of Michael E. Driscoll to the Board by title only.

***Commissioner Mills made the motion to approve the Resolution 2021-82. Commissioner Stephenson seconded. Board approved.***

**RESOLUTION 2021-83**

A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF DIXIE COUNTY, FLORIDA, TO APPROVE A VARIANCE TO BE GRANTED, AS PROVIDED IN SECTION 12.3.1 OF THE DIXIE COUNTY LAND DEVELOPMENT REGULATIONS TO GRANT A SETBACK REDUCTION FROM 25 FEET TO 10 FEET ON THE WEST SIDE (THE BACKSIDE) OF THE HOUSE WITHIN A PLANNED RESIDENTIAL DEVELOPMENT (PRD), ZONING DISTRICT, AS PROVIDED IN THE PETITION DATED MAY 12, 2021.

***Michael E. Driscoll***

Building Official Leon Wright read Resolution 2021-83 in support of Michael E. Driscoll to the Board by title only.

*Commissioner Mills made the motion to approve the Resolution 2021-83. Commissioner Hatch seconded. Board approved.*

**RESOLUTION 2021-84**

A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF DIXIE COUNTY, FLORIDA, TO APPROVE A VARIANCE TO BE GRANTED, AS PROVIDED IN SECTION 12.3.1 OF THE DIXIE COUNTY LAND DEVELOPMENT REGULATIONS TO GRANT A SETBACK REDUCTION FROM 25 FEET TO 10 FEET ON THE WEST SIDE (THE BACKSIDE) OF THE HOUSE WITHIN A PLANNED RESIDENTIAL DEVELOPMENT (PRD), ZONING DISTRICT, AS PROVIDED IN THE PETITION DATED MAY 12, 2021.

*Michael E. Driscoll*

Building Official Leon Wright read Resolution 2021-84 in support of Michael E. Driscoll to the Board by title only.

*Commissioner Mills made the motion to approve the Resolution 2021-84. Commissioner Hatch seconded. Board approved.*

*The motion to go out of public hearings was made by Commissioner Mills. Commissioner Stephenson seconded. Board approved.*

**LEON WRIGHT, BUILDING OFFICIAL**

Building Official Leon Wright spoke to the Board about a question with the LDR for a particular area within the county. He said that Agricultural zoning and ESE zoning is similar except for the acreage allowances. He said a text amendment may be needed to clear up the matter.

County Attorney Michael Osteen said he wants to look into the text amendment change.

Mr. Wright said he will get the information to the Board for review.

Attorney Osteen agreed this needs to be addressed.

Mr. Wright informed the Board that the zoning in Jena needs to be reviewed as well.

Attorney Osteen requested the Fire Assessment presentation be added to this agenda.

**FIRE AND SOLID WASTE ASSESSMENT STUDY, NABORS, GIBLIN & NICKERSON**

Ms. Heather Encinosa appeared before the Board to discuss the Fire and Solid Waste Assessment Study further. She said the study that was presented are set at the maximum rates. She said the Board has the discretion to lower the rates, but cannot raise them any higher. She said the Public Hearing will be scheduled for August 05, 2021 and the Board will need to move to a larger venue. She said a Resolution will need to be published by July 15, 2021 plus a letter to the public should be sent out.



Attorney Osteen asked if the date is set in stone.  
Ms. Encinosa replied you have until September 15, 2021.

***Commissioner Mills made the motion to move the Public Hearing and next Board Meeting for August 05, 2021 at 10:00 AM to the School Board Meeting Room in Old Town, Florida. Commissioner Stephenson seconded. Board approved.***

Attorney Osteen said he will not be available August 05. He said that Attorney Pierce Kelley will appear on his behalf.

Ms. Encinosa said she will change the information on the Resolutions.

Manager Cannon said he will schedule the use of the Meeting Room with the School Board for that date.

***Commissioner Mills made the motion for the County Manager to schedule the use of the School Board Meeting Room for August 05, 2021. Commissioner Hatch seconded. Board approved.***

Ms. Encinosa said the Fire and Solid Waste Assessment Notice will be a front and back letter.

***Commissioner Hatch made the motion for both Assessments Notices to be on the same letter. Commissioner Stephenson seconded. Board approved.***

#### **TREY SCISOM, KOFIL**

Mr. Trey Scisom with Kofile appeared before the Board to discuss Record Preservation. He said that most counties are moving towards digitizing Official Records. He said that seven counties in Florida have all their records online. He referred to a painting hanging on the Board room wall of the Thadeus Parker Naval Ship. He said Mr. Parker was in the Navy and died at the age of 20. He also said that President Franklin D. Roosevelt signed his DD214 and this was on record here at Dixie County.

He said there are several forms of records and that paper outlast everything else if taken care of properly. He presented to the Board several options for record preservation that his company specializes in.

Commissioner Mills inquired about the costs.

Commissioner Hatch recommended they look over the Budget before deciding.

Mr. Scisom said that their services can be paid for in payments.  
He informed the Board that grant money is available to help pay for records preservation.

***Commissioner Stephenson made the motion to move forward with whatever option the Clerk decides to go with. Commissioner Hatch seconded Board approved.***

Clerk Higginbotham said that option Level II would best suit her needs.

**DONALD SAVOIE, MERIDIAN**

Mr. Donald Savoie appeared before the Board to discuss the broad range of services that Meridian provides for the county. He said they are now capable of providing Telehealth Services for patients and county residents can get free tablets to use. He discussed the percentages of ages of the patients. He said their main goal is to improve function and reduce symptoms. He said most Dixie County residents are at or below Federal Poverty Guidelines. He said that private insurance does not cover all the services that people need. He said they reserve a facility bed for Dixie County patients and have a Mobile Response Team. Currently, the match generated from the Board Contract and local fees is \$54,755.00. They are requesting a 2.1% increase in their Budget.

Commissioner Hatch asked about the Opioid Lawsuit. County Attorney Michael Osteen talked about this and said a resolution and settlement was soon coming with the possibility of some money for the county.

**KEITH SEGAR, SUWANNEE WATER AND SEWER**

Mr. Keith Segar appeared before the Board and invited everyone to the Fireworks Celebration on Saturday, July 03, 2021 in Suwannee. He said the Parade starts around 3:00 PM and there will be vendors selling arts and crafts.

**GREG BAILEY, NORTH FLORIDA PROFESSIONAL SERVICES**

Mr. Greg Bailey had nothing to discuss at this time.

**JERED LIZOTTE, LOCKLEAR AND ASSOCIATES**

Mr. Jered Lizotte was not present for this meeting. Commissioner Hatch asked about the meeting with the Suwannee River Water Management District. County Manager Duane Cannon replied everyone like the plan they had presented.

**CINDY BELLOT, LIBRARY DIRECTOR**

Ms. Cindy Bellot appeared before the Board and informed them that the Summer Programs for kids have begun. She said they have three so far and the kids love them. She said they have good attendance from kids and parents. She thanked the Board for their support.

**STEVE FREMEN, VETERANS SERVICE OFFICER**

Mr. Steve Fremmen appeared before the Board and informed them that there are eight cases scheduled for the next Code Enforcement Hearing. He said these are the worst cases and some are carried over from last year. He informed the Board that there are some changes. He said people can no longer make an anonymous violation complaint against anyone and they must fill out paperwork.

He informed the Board that the RV's coming into the county were getting out of hand as more and more people are moving in. He said they will need to work on enforcement issues.

Attorney Osteen said the Special Exceptions are only good for one year.  
Mr. Fremen said they are attached to the property and can be renewed.

Mr. James Ward spoke to the Board and said they have a different stipulation in Suwannee County.

Mr. Leon Wright stated that the Special Exceptions goes with the land and the people can pay to renew.

Attorney Osteen asked if they expire.

Mr. Wright said yes, but he doesn't have the manpower to enforce the issue.

Mr. Fremen informed the Board that some residents are also making a campground on their property for their friends and family.

Mr. Wight reminded the Board of a recent single wide mobile home fire with four campers on the same property.

Manager Cannon requested the Board see the letter about multiple RV's in Jena.

Mr. Wright said the owner's complaint is valid.

Commissioner Mills clarified in that case these are weekend campers.

Mr. Fremen replied yes, and several neighbors have signed a petition for no more Special Exceptions.

Commissioner Stephenson commented that there is some abuse of the system and people are creating a rental type business.

Mr. Wright said he will be mailing renewal letters again.

**STEVE HUTCHISON, COUNTY ROAD SUPERINTENDENT**

Mr. Steve Hutchison had nothing to discuss at this time.

**DWAYNE CHAUNCEY, MOSQUITO CONTROL DIRECTOR**

Mr. Dwayne Chauncey appeared before the Board to speak about the Mosquito Spraying and the Honeybee Hive issue. He said they had a meeting with someone from the State and have some good ideas on how to proceed.

Mr. Chauncey informed the Board that the chemical supplier has had an issue with tampering of their product and are out of stock until October.

He said the county is down to two barrels and this will last about a week.

He said he has called Clark and they have the same issue with low inventory of product. He said that Adapco has some now in their warehouse. He said if the county can store the product, they can get some.

Manager Cannon asked what we are allowed to store.  
He informed the Board that in the past they used State Aid money to buy this.

Mr. Chauncey said they had discussed using other chemicals for spraying but were told that all those choices will kill the honeybees.

Commissioner Hatch requested paying the \$5,000.00 stipend for the Director position to Mr. Dwayne Chauncey. He informed the Board that he has passed the test, and this was done in the past.

***Commissioner Hatch made the motion to pay Mr. Chauncey the stipend money for the Director position. Commissioner Mills seconded. Board approved.***

***Commissioner Hatch spoke about Mr. Chauncey holding the Director's License and made the motion to raise him to \$10.00 per hour.***

***Commissioner Mills seconded. Board approved.***

Ms. Jacki Johnson asked the Board if this would be retro-active or not.

***Commissioner Hatch made the motion to allow the \$10.00 raise to be retro-active back to the date he got the license. Commissioner Mills seconded. Board approved.***

Manager Cannon pointed out that there will be an issue with the hourly rate. He said as of October 01 minimum wage increase, he will move to \$11.00.

#### **MICHAEL LATSON, SOLID WASTE**

Mr. Michael Latson appeared before the Board and informed them that the Red Truck was almost done. He said that FDOT said to make some changes.

***Commissioner Hatch made the motion to have all large trucks purchased inspected by FDOT. Commissioner Stephenson seconded. Board approved.***

#### **LEON WRIGHT, BUILDING AND ZONING**

Mr. Leon Wright had nothing to discuss at this time.

#### **DARIAN BROWN, DIRECTOR OF EMERGENCY SERVICES**

Director Darian Brown appeared before the Board and informed them that at the last meeting Mr. Roy Bass had presented them with the 911 contracts. He said that the month of November was not included, and he requested the Board approve and sign the updated contract tonight.

***Commissioner Hatch made the motion to approve the 911 Contracts with the addition of the month of November. Commissioner Mills seconded. Board approved.***

Director Brown informed the Board that he will be on vacation next week.

Division Chief Scott Garner spoke to the Board about a storm approaching Louisiana.

**GAIL CARTER, INDIGENT CARE**

Ms. Gail Carter had nothing to discuss at this time.

**HOLLY HOUGHTON, COUNTY EXTENSION AGENT**

Ms. Holly Houghton had nothing to discuss at this time.

**ANGIE CROWLEY, HUMAN RESOURCES SUPERVISOR**

Ms. Angie Crowley had nothing to discuss at this time.

**DUANE CANNON, COUNTY MANAGER**

County Manager Duane Cannon appeared before the Board to discuss several items.

Manager Cannon requested the Board's approval of the SHIP Program Satisfaction/Release of Lien of the Mobile Home for Donna Bouchie.

***Commissioner Hatch made the motion to approve the Satisfaction/Release of Lien for Donna Bouchie. Commissioner Stephenson seconded. Board approved.***

Manager Cannon requested the Board's approval of a workshop to discuss employee insurance on July 08, 2021 at 9:00 AM with Mr. Brad Hoard. He said there will be a \$1,400.00 increase per employee in the premium and they need to plan for this in the Budget.

***Commissioner Stephenson made the motion to schedule the Employee Insurance Workshop for July 08, 2021 at 9:00 AM. Commissioner Valentine seconded. Board approved.***

Commissioner Hatch asked about the Health Savings Account (HSA) percentage and what happens if the Board does away with this.

Manager Cannon replied that is separate from the Insurance Program.

Manager Cannon requested the Board's approval of the TSMCA Maintenance and Compensation Agreement with FDOT for July 01, 2021 through June 30, 2022 to be signed by the Chairman.

***Commissioner Stephenson made the motion to approve the TSMCA Maintenance and Compensation Agreement with FDOT for July 01, 2021 through June 30, 2022. Commissioner Hatch seconded. Board approved.***

Manager Cannon requested the Board's approval of the Airport Coronavirus Response Grant Program (ACRGP) Offer of \$9,000.00 and to be signed by the Chairman and the County Attorney.

***Commissioner Hatch made the motion to approve the Airport Coronavirus Response Grant Program (ACRGP) Offer. Commissioner Stephenson seconded. Board approved.***

Manager Cannon requested the Board's approval of the Task Work Order for the Courthouse Security upgrades, estimates, and plans from North Florida Professional Services in the amount of \$10,500.00.

***Commissioner Hatch made the motion to approve the Task Work Order from North Florida Professional Services for the Courthouse Security upgrades, estimates, and plans. Commissioner Mills seconded. Board approved.***

Manager Cannon requested the Board's approval of a 15-day time extension for the Neely Hick's Road Project.

***Commissioner Hatch made the motion to approve the 15-day time extension for the Neely Hick's Road Project. Commissioner Stephenson seconded. Board approved.***

Manager Cannon informed the Board that hauling the millings tomorrow will require staff to work overtime.

Manager Cannon requested the Board's approval of selling two properties in the River Shores at Jena that were escheated to the County from the List of Lands.

***Commissioner Mills made the motion to sell the two properties.***

Mr. Leon Wright informed the Board that those lots were selling for \$18,000.00.

***Commissioner Mills made the motion that the starting bid be set for \$12,500.00 minimum per lot. Commissioner Hatch seconded. Board approved.***

Manager Cannon requested the Board's approval to help the School Board by removing a portable building from behind the School Board Meeting Room in Old Town.

***Commissioner Hatch made the motion to remove the portable building for the School Board at no charge. Commissioner Mills seconded. Board approved.***

Manager Cannon reminded the Board of the upcoming FAC Conference scheduled for Tuesday, June 29 through Friday July 02, 2021.

Manager Cannon informed the Board that they will meet with the family for the Roy Ward Little League sign presentation and installation on Monday, June 21, 2021 at 3:00 PM.

Manager Cannon informed everyone of the fireworks displays scheduled around the county. Horseshoe and Suwannee are scheduled for Saturday, July 03, 2021 and on July 04 at Stephenson's.

Manager Cannon reminded everyone that the next Board meeting will be on July 08, 2021 at 10:00 AM at the Courthouse.

Manager Cannon said he spoke with the Town of Cross City manager and he said FDOT has a contract to clean out all the ditches within the City Limits.

**MICHAEL OSTEEN, COUNTY ATTORNEY**

County Attorney Michael Osteen presented the MOU for inmate money to the Board for their approval. He said that 34 percent of the money would go to the Board and 66 percent would go to the Sheriff beginning October 01, 2021.

*Commissioner Mills made the motion to approve the inmate MOU. Commissioner Hatch seconded. Board approved.*

**BARBIE HIGGINBOTHAM, CLERK OF COURT**

Clerk Higginbotham appeared before the Board and informed them that she now has a separate office for Tax Deeds and the Board Secretary. She informed the Board that they had a Budget Meeting yesterday and will have another one tomorrow.

Manager Cannon added that he will also be in the Clerk's Office Finance Department working on the Budget over the next three weeks.

**COUNTY COMMISSION ITEMS**

Commissioner Valentine had nothing further to discuss.

Commissioner Hatch asked about the status on the Employee Policy and Procedure Manual. Manager Cannon said they are meeting with employees on Thursday for feedback and will make a presentation to the Board after.

Commissioner Hatch informed everyone that there is a Meet and Greet at the Town of Cross City, City Hall today from 4:00 until 6:00 PM.

Commissioner Mills instructed Mr. Michael Latson to check all the fences at the Roll Off sites and repair them. He recommended changing the language on the signs to say NO C & D dumping and for the signs to be posted higher for more visibility.

Commissioner Mills said that Mr. Hill and Ms. Amy Rhodes have the Hwy 55A Roll Off site looking good.

Commissioner Hatch added that the signs need to look more professional.

Mr. Michael Latson said he had the DEP inspection coming up and then he will get back working on the signs.

Commissioner Hatch said he had spoken with Dusty Cannon with the Forestry Service about burning and was told it was okay to burn.

Director Brown added that the Forestry Service had started issuing burn permits again as of yesterday.

Commissioner Mills said to make sure the back entrances to the Dumps are closed.

Commissioner Stephenson asked Mr. Latson about the metal dump site in the First District and asked if there were any contracts with anyone for removal.

Commissioner Mills said there are no written contracts.  
Commissioner Hatch agreed there are no written contracts.

Commissioner Stephenson asked why the old dumpster are being stored at the Pole Gap. He said this needs to be cleaned up.

Mr. Latson replied they have been going through these to pick out the best ones for use and he will take care of this.

Commissioner Stephenson said he has received calls from the public about the speed of the traffic going down the road to the Suwannee Belle Restaurant. He asked about putting in speed bumps to slow them down.  
Commissioner Hatch recommended to call law enforcement.

Commissioner Stephenson asked about the status of the county finances.

Ms. Jacki Johnson appeared before the Board and said they are getting closer to finding out. She said the time frame for the Audit will be August. She said they have caught up the 2021 Revenue posting; and receipts are being done daily. She said the Payroll Expenditures and Revenue for 2021 are posted. She said they are working on moving Building and Zoning money and Road Department and Impact Fees to where they should be. She said they are running reports and more information is coming.

Ms. Johnson said they need to talk about the Budget and need a starting balance for 2021 for 2022 to make any sense. She said she understands this is frustrating for everyone.

Commissioner Storey thanked everyone for coming to the Board meeting.

#### **PUBLIC COMMENTS AND CONCERNS**

Mr. Dana Scheffield from Fanning Springs appeared before the Board and thanked them and their staff for their support of the 2021 Airport Expo. He said this is a good thing and they are looking forward to April 02, 2022.



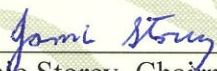
**ADJOURN**

Commissioner Hatch made the motion to adjourn at 8:00 PM. Commissioner Mills seconded. Board approved.



ATTEST:

BOARD OF COUNTY COMMISSIONERS  
DIXIE COUNTY, FLORIDA

  
\_\_\_\_\_  
Jamie Storey, Chairman

  
\_\_\_\_\_  
Barbie Higginbotham, Clerk-Auditor

**PLEASE BE ADVISED** that if a person decided to appeal any decision made by the Board with respect to any matter considered at such meeting or hearings, he/ she will need a record of the proceedings, and for such purpose, he/ she will need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

*“Persons with disabilities requesting reasonable accommodations to participate in this proceeding should contact (352) 486-4931 (Voice & TDD) or via Florida Relay Service at (800) 955-8771.”*

*The Board meets the first Thursday of each month at 10:00 AM and the third Thursday of each month at 6:00 PM. Individuals that would like to be placed on the agenda should call Barbie Higginbotham, Clerk of Court, by 4:00 PM on the Friday Preceding the Board meeting, at (352) 498-1200.*